**CHESTER UPLAND SCHOOL DISTRICT**

**REQUEST FOR PROPOSALS**

**NOTICE** is hereby given, the Chester Upland District (the “District”) is seeking to secure Proposals for the “District-Wide Classroom Furniture Initiative” for eight (8) buildings, (230) classrooms in preparation for the 2024-2025 academic-year. ESSER funds shall be used to purchase the furniture and Bidder will be required to comply with all applicable grant requirements.

Bids are available through the Pennbid Program (https://pennbid.bonfirehub.com) “DISTRICT-WIDE CLASSROOM FURNITURE INITIATIVE” on March 12, 2024, containing the Proposal Form and a Non-Collusion Affidavit in accordance with the Instructions to Proposers. Proposals shall conform to all other requirements as more fully set forth in the Proposal Documents, including compliance with all applicable laws and regulations. All proposals submitted are valid for acceptance by the Chester Upland School District and may not be withdrawn for a period of at least sixty (60) days after the actual date of the opening and must be submitted no later than 4:00 PM on Tuesday, April 2, 2024.

Proposal submissions are due April 2, 2024 at 4:00 PM. All questions concerning this proposal should be submitted through the Pennbid Program. All questions and answers will be posted on Pennbid.

There is no physical public bid opening for this project, bids will be revealed via the PennBid website.

The Successful Bidder Who Is Awarded The Contract, Will Be Required To Pay “PennBid” A Fee Of  0.0033% (⅓ of 1 percent) up to $5,000 Of The Contract Award Value.

All interested parties must submit questions via PennBid website (https://pennbid.bonfirehub.com.com/login) by the posted deadline.  Bidders are not permitted to contact the staff directly.

The district reserves the right to reject any and/all Proposals and to waive, at its sole discretion, any irregularities, mistakes, omissions, or informalities. The terms of the Agreement between CUSD and the Contractor shall be subject to review and modification by the District’s Solicitor. The award will be pending the approval of the Receiver’s meeting in April 2024.

The District will conduct a pre-proposal meeting. Attendance is required. **There will be a mandatory walk-through on Wednesday, March 27, 2024 at 8:00 AM. Interested Proposers will meet at Chester High School 232 W. 9th St. Chester, PA 19013. .** Proposal Documents, including specifications, will be available to interested Proposers at this time. Proposers must visit each site to ascertain the scope of the services requested. All proposers interested must confirm attendance prior to the meeting with the district. All inquiries must be directed to through Pennbid.

PROPOSERS ARE REQUIRED TO READ THE ENTIRE SOLICITATION, INCLUDING ALL REFERENCED DOCUMENTS, ASSURE YOU THAT THEY ARE WILLING AND ABLE TO COMPLY, AND INCORPORATE ALL ASSOCIATED COSTS IN THEIR PROPOSAL.

Kenneth R. Schuster, CUSD Solicitor