

**CHESTER UPLAND SCHOOL DISTRICT  
MINUTES OF THE RECEIVER'S  
MEETING OF THE PUBLIC**

**September 26, 2019  
6:14 P.M.**

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A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Offices, 232 West 9<sup>th</sup> Street, 1<sup>st</sup> Floor, Chester, Pennsylvania.

Executive Staff Present -	Mr. Peter Barsz, Receiver Ms. Sharon Brokenbough, COO Dr. Jala Olds-Pearson, Assistant Superintendent
Solicitor -	George Dawson, Esquire
Absent -	Anthony Johnson, Board President Dr. Juan Baughn, Superintendent

The Receiver's meeting opened with a call to order by Receiver, Mr. Peter Barsz and the Pledge of Allegiance.

**NOTICE OF ADVERTISED MEETING**

(COPY OF ADVERTISED NOTICE ATTACHED)

**REPORT FROM THE SUPERINTENDENT**

The Superintendent was absent.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS OF AUGUST 29, 2019**

Receiver Barsz approved.

**PUBLIC COMMENTS**

**Karla Beaver** - I have one, well, one major concern. Sports bus that leaves STEM to come to Chester High, why did they eliminate that for the kids that play football, basketball? They eliminated the bus so the kids have to walk from STEM to the high school when they let out.

**Peter Barsz** - I'm not aware of that.

**Sharon Brokenbough** - Me neither.

**Mr. Barsz** - Go ahead, please.

**Ms. Brokenbough** Hi. I'm not aware that that bus was eliminated.

**Ms. Beaver** - It was.

**Ms. Brokenbough** - Do you know how long that has been?

**Ms. Beaver** - This year.

**Ms. Brokenbough** - No.

**Ms. Beaver** - This year. The kids have to walk.

**Ms. Brokenbough** - No.

**Mr. Barsz** - The kids are walking from STEM?

**Ms. Beaver** - My son is a student at STEM and I was told even when all this violence and stuff was going on, our kids have to walk from STEM to Chester High. And when they are walking from STEM to Chester High, that's when Chester High is getting out. So they're in that danger.

**Anthony Johnson** - I thought that, or I just talked to the AD yesterday and he said there was talk about stopping that run because Durham was not charging us, and this company was charging us \$300 a day, but it never supposed to have went into effect. The superintendent had talked to Moore, AD, and I talked to him yesterday and he said that coach Shaw's going to be riding the bus.

**Ms. Beaver** - Well, the bus hasn't been here.

**Mr. Johnson:** - It hasn't been there?

**Mr. Barsz** - Well, we'll look into that.

**Ms. Brokenbough** – Definitely, we'll to look into.

**Mr. Johnson** - Yeah.

**Mr. Barsz** - Yeah, that is. Thank you for bringing that to our attention but that's not something that we've talked-

**Ms. Beaver** - I'm just looking out for the safety of the kids.

**Mr. Barsz** - Yeah. Absolutely. That was something that we did not want to have the elimination of. Sharon deals directly with the bus company.

**Ms. Brokenbough** - I'll definitely look into it tomorrow.

**Ms. Beaver** - Thank you.

**Mr. Barsz** - You're welcome. Thank you.

**Ms. Beaver** - And I'm just going to stay up here because the other person that's about to come up is not a talker.

**Anita Flood-Miller** - I transferred my nephew, that I have custody of, into this school district. I tried to get him to go to CUSA but they put him in Stetser. His teacher, he had a teacher for two days. She's out sick, so therefore he's had nine different people who have been covering the classroom.

**Ms. Beaver** - Plus a climate manager.

**Ms. Flood-Miller** - Plus the climate manager. Yes. And so now there is a teacher that they told me last Monday that there was going to be a teacher put in place that was going to be there until this teacher came back in January. Well, at the school night. At the school night two weeks ago, she told me she was only going to be there for a month. She said, "No, that's not the truth. I'm only here for month." Thus far, all the kids in the classroom, he has an IEP. He's not getting what he needs. I went to go speak with the social worker. They did not give me the social worker, which I don't know. So I spoke with the special ed teacher. I gave her a letter for him to get tested immediately because he needs to be retested because his test results are way off the chain. I'm having a specialist look at him. So right now, and he's in the after school program, and in the after school program that I put him into, he's not getting anything done. He comes back, they said they will help

them with homework. He's coming back with two problems done. So I don't know whether they're playing, what they're doing. So that two hours is just he can be home eating and I can get his homework done with him. It's been really hard for me because now I have a tutor, and I'm paying \$80 for two days a week to tutor him because he's nowhere where it needs to be, which I can't afford. But I don't want my nephew, I do not want my nephew getting lost in the system. He's only in the third grade.

**Ms. Beaver** - And another thing, they started giving him division. He hasn't even been on multiplications yet.

**Ms. Flood-Miller** - Yes.

**Ms. Beaver** - When she asks about having him at CUSA, they told whoever it was over at the administration building-

**Mr. Barsz** - What grade?

**Ms. Beaver** - He's in third.

**Ms. Beaver** - They said that he had to go to the neighborhood school, which I know I've been in the Chester-Upland School District since, I don't want to say my age, but I've been up here and I know that for sure. I know parents that send their kids that live over by Stetser, they send them to CUSA, and they get bused. So I don't know why they do that, he going to go to CUSA.

**Ms. Flood-Miller** - And there's supposed to be, he said 28 kids in a class, but he said because of staffing, there's 30.

**Mr. Barsz** - Thirty kids in a classroom. Stetser is full. Go ahead.

**Dr. Jala Olds-Pearson** - Hi, good evening. One of the things that we are working to do with our human resources department is to make sure that we get a new teacher for the classroom. I appreciate you coming forth this evening, letting us know specifically what some of your concerns are so that we can support the principal and also support any substitute teacher that goes in the classroom. Please know that our HR director is working super hard to staff the classroom and we do have a couple candidates, I believe, that are being interviewed. So she is here tonight.

**Ms. Jenkins** - She's hired.

**Dr. Pearson**- She's hired?

**Ms. Jenkins** - She's hired, but her past school will not let her go. She has a 30 day wait. But she is hired. We thought it was going to be two weeks. She called us back and said they won't let her go for 30 days.

**Dr. Pearson** -

**Ms. Flood-Miller:** He's in the after school program. Also, they-

**Ms. Beaver:** [crosstalk 00:08:13].

**Ms. Flood-Miller:** Go ahead.

**Ms. Beaver:** Yesterday she sent a letter.

**Dr. Pearson:** Yes.

**Ms. Beaver:** And she asked him for everybody that's involved with him, email address. Ms. Baldwin told the secretary she cannot have it. When did this come to effect? Because I know I have access to all my son teachers over at STEM. Their email address. So why isn't she allowed to get their email address?

**Dr. Pearson:** I'm not-

**Ms. Beaver:** I know it's their first name. I mean, their first initial, last name, chesteruplandschooldistrict.org, or sd.org. So why can't she get the list of everybody that's involved with her child?

**Dr. Pearson:** I can't speak to that because I think I need to speak with the principal just to find out exactly what did happen. But I will follow-up and I'm going to ask the principal to reach out to you.

**Ms. Flood-Miller:** Right. Excuse me. The reason why was because I wanted to... I didn't want to jump fence. I didn't want to jump, so I want to do protocol. So I wanted to start where I was supposed to start and move up. So I felt like if you already didn't... You introduced someone as the teacher, a special ed teacher instead of the social worker to me, because when I went to the school yesterday and asked to speak to the social worker, the social worker came out and I'm like, "Who are you?" "I'm a social worker." I was like, "Well, who did I write the letter to?" "Ms. [inaudible 00:09:32]. She's a special ed teacher." I said, "Well, why did they present her to me?" Because my other concern was is that they're breaking them up into kindergarten and first grade classes also.

**Dr. Pearson:** Again, there's a lot involved here. So let me just say this. Tomorrow we will be in contact with you. I'm going to ask the principal to contact you and I will follow-up as well. Okay?

**Ms. Flood-Miller:** Appreciate it, thank you.

**Mr. Johnson:** Well, I've got a question. When you talking about they're breaking them up with the... Were you talking about the case manager has different grades? Like the special ed teacher, we call it a case manager. They have a load, so when they pull them all out that she's having kindergarten, first, all them three grades is involved in that case managers load?

**Ms. Flood-Miller:** Well, what happened is, is that they had no one to cover the kids for those days, so those days what they did was split them in between the classrooms because there was no one to cover in the classes.

**Mr. Johnson:** So what we're-

**Ms. Flood-Miller:** I couldn't tell whether or not, because he hasn't been coming home really with homework. He comes home with some papers that they have done in school. They hadn't the done in school, I'll put it this way. So most of the papers are blank. Which the...

**Mr. Johnson:** So what's missing is the regular ed teacher, or are we hiring a special ed teacher to split that case load up?

**Ms. Jenkins:** The regular ed teacher has been hired.

**Mr. Johnson:** Okay.

**Speaker 9:** Could I get some clarity? So if there's no one to cover this third grade class, are they taking kids and putting some in first grade, some in second, some in third?

**Ms. Beaver:** And some in kindergarten.

**Ms. Flood-Miller:** In the kindergarten.

**Speaker 9:** Then why isn't the principal in here teaching this class?

**Dr. Pearson:** Again, I'm going to follow-up with the principal and I'll follow-up with you tomorrow so that they can resolve it.

**Ms. Flood-Miller:** Okay. The student's name is Jaden Flood.

**Dr. Pearson:** Yes, I got it. Right. Thank you.

**Ms. Flood-Miller:** You're welcome.

**Dr. Pearson:** Thank you both for coming forward.

**Jean Arnold -**

**EDUCATION AGENDA**

**A-1 Approval for Carlena Parker to attend the ASCD Leadership Conference**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Carlena Parker to attend the ASCD Leadership Conference on Resilience in Baltimore Maryland from November 7<sup>th</sup> – November 10<sup>th</sup>.

**Payable From:** Title II, Ready to Learn  
**Cost:** Not to Exceed \$2000  
**Executive Sponsor:** Jala Olds-Pearson

**A-2 Approval for ISTL and Reading Specialists to provide consultation services**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District’s Instructional Support Teacher Leaders and Reading Specialists to provide consultation services focused on designing instructional tools aligned to the District’s Core Curriculum and Pennsylvania Core Standards.

FUTHER RESOLVED that the Chester Upland School District’s Instructional Support Teacher Leaders will provide professional services and product development during the month of August, valued at their contractual rate of \$45/hour, not to exceed a total value of \$4,320. Up to 6 (total) Instructional Support Teacher Leaders and Reading Specialists will develop curriculum training scripts and teaching tools during the months of August and September.

**Payable From:** School Intervention Grant  
**Cost:** Not to Exceed \$4320  
**Executive Sponsor:** Jala Olds-Pearson

**A-3 Approval of New Teacher Inductions sessions**

RESOLVED, that the Receiver, acting as the Board of School Directors to facilitate New Teacher Induction as required by the Pennsylvania Department of Education. The New Teacher Induction sessions will consist of six sessions (repeated to accommodate other commitments staff may have on the chosen date) totaling 30 hours of training for new teachers.

**Payable From:** General Fund Budget  
**Cost:** Not to Exceed \$6000  
**Executive Sponsor:** Jala Olds-Pearson

**A-4 Approval of purchase and implementation of IXL for 7<sup>th</sup>-12 grades**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the purchase and implementation of IXL reading and math computer-based interventions in grades 7th-12th.

**Payable From:** Title IV  
**Cost:** Not to Exceed \$19,279  
**Executive Sponsor:** Jala Olds-Pearson

**A-5 Approval of purchase and implementation of Imagine Learning for K-6th grades**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the purchase and implementation of Imagine Learning reading and math computer-based interventions in grades K-6<sup>th</sup>.

**Payable From:** Ready to Learn  
**Cost:** Not to Exceed \$140,000  
**Executive Sponsor:** Jala Olds-Pearson

**A-6 Approval for Dr. Jala Olds-Pearson and J'Me McLaughlin to attend the DCIU Curriculum Retreat**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Dr. Jala Olds-Pearson and J'Me McLaughlin to attend the Delaware County Intermediate Unit Curriculum Retreat Data, October 27, 2019-October 28, 2019.

**Payable From:** General Fund Budget  
**Cost:** Not to Exceed \$1200  
**Executive Sponsor:** Jala Olds-Pearson

**A-7 Approval for Power School Group to provide digital feedback tools**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Power School Group to provide digital informal and formal feedback tools for principals and teachers aligned to the Danielson Framework.

**Payable From:** Title II  
**Cost:** Not to Exceed \$17,650  
**Executive Sponsor:** Jala Olds-Pearson



**A-8 Approval for Power School Group to provide digital data analytics tools**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Power School Group to provide digital data analytics tools to assist principals, teachers, parents, students and central office staff with student progress monitoring and support cycles.

**Payable From:** Title IV  
**Cost:** Not to Exceed \$14,525  
**Executive Sponsor:** Jala Olds-Pearson

**A-9 Approval for payment for Joshua Culbertson, Jacqueline Browne and Tammy Strand-Yarbray to attend the A/CAPA Fall Child Accounting Conference**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Joshua Culbertson, Jacqueline Browne, and Tammy Strand-Yarbray to attend the A/CAPA Fall Child Accounting Conference (PIMS, data collection processes, and legal updates) at the Hotel Hershey in Hershey, PA on November 13-15, 2019. This is without loss of pay and expenses including registration, travel, meals and transportation not to exceed \$3,000.00.

**Payable From:** Title I  
**Cost:** Not to exceed \$3000  
**Executive Sponsor:** Joshua Culbertson

**A-10 Approval for DCIU to provide services for ELL and ELD**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Delaware County Intermediate Unit's Department of Curriculum, Instruction, and Professional Learning to provide the following services during the 2019-20 school year to enhance the District's instruction of English Language Learners (ELLs) through supports to the District's English Language Development Program (ELD). Services Include:

- Oversight, professional development, and facilitation for review, and revision of, CUSD's current ELD Curriculum, including the development/implementation/evaluation of performance-based, standards-aligned ELD curricular units.
- Professional development for teachers and administrators covering the topics of standards alignment, scaffolding and differentiation.
- Initial review of documents which serves to establish goals for curriculum revision and professional development.
- Consultation with CUSD leaders regarding project outcomes and recommendations.
- Five full-day trainings during SY 2019-20 will engage CUSD's ELD teachers and members of the District C&I team in the curriculum review, development, implementation, and evaluation processes.

Day 1- Introduction to curriculum, analysis of standards, review of CUSD's ELD curriculum, overview of curriculum writing process, goals and timelines.

Day 2- Academic language, assessment; develop Unit 1 for implementation.

Day 3- Debrief and evaluate Unit 1; develop Unit 2 for implementation.

Day 4- Debrief and evaluate Unit 2; develop Unit 3 for implementation.

Day 5-Debrief and evaluate Unit 3; develop Unit 4 for implementation; debrief project.

**Payable From:** Title III  
**Cost:** Not to Exceed \$15,000  
**Executive Sponsor:** Nikki Monroe-Hines

**A-11 Approval for up to twelve (12) parents/family member/community support persons and district staff to attend the Family Involvement Conference**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for up to twelve parents/family members/community support persons (at least 2 per school) and district staff to attend the Family Involvement Conference, October 27-October 30, 2019 in Harrisburg, PA.

**Payable From:** Title I Function 3300 Community Services  
**Cost:** Not to Exceed \$18,000  
**Executive Sponsor:** Nikki Monroe-Hines

**A-12 Approval for Redd Pen Media to provide PD**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Redd Pen Media to provide professional services to plan and implement multi-media and Makerspace programming at STEM that includes outfitting spaces to accommodate multimedia and Makerspace designs, working with STEM staff to manage multimedia production, providing professional development and assisting with the creation and editing of multimedia projects in conjunction with STEM teachers. All activities are in line with the Science, Technology, Engineering and Math foci of the school.

Primary goals include: enhancing teachers' ability to integrate STEM concepts into real-life student experiences, increasing instructional acuity in the area of Makerspace and Multimedia Production, assisting school leaders with implementation of 21<sup>st</sup> century STEM activities to make the school a true STEM Academy.

**Payable From:** School Improvement Grant and Title IV  
**Cost:** Not to Exceed \$65,000  
**Executive Sponsor:** Nikki Monroe-Hines

**A-13 Approval of hourly rate pay for staff that participate in federally-funded PD beyond regular school day**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves hourly-rate pay for staff members that participate in federally-funded professional development activities beyond the regular school day during the 2019-20 academic year, inclusive of September 1, 2019 – June 30, 2020. Activities include:

- Professional Development
- Curriculum Review and Development
- School and Districtwide Planning Sessions
- School and Districtwide Family Engagement Activities

**Payable From:** Ready to Learn, Title II, Title III, Title IV, 21<sup>st</sup> CCLC and  
Comprehensive School Improvement Grants

**Cost:** Not to Exceed \$25,000

**Executive Sponsor:** Nikki Monroe-Hines

**A-14 Approval for Teaching Learning Succeeding, LLC to provide PD**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Teaching Learning Succeeding, LLC (TLC) to provide professional development focused on differentiated instruction, assessment, instructional coaching, classroom management, critical thinking, standards based instruction, and organizational planning to STEM Academy’s administrators and teachers throughout the 2019-20 school year. Teachers will be afforded the opportunity and guidance to successfully engage students in innovative teaching practices such as flexible grouping, individualized instruction, and effective use of technology in the classroom. TLS’s prescribed methodology will help provide teachers with recommendations to effectively meet the needs of all learners in the class through flexible grouping and differentiated instruction as applicable to maximize their potential and demonstrate growth in academic areas.

Primary goals include: enhancing teachers’ ability to integrate effective formative assessment and data analysis to drive instruction; increasing instructional acuity—knowing when and how to differentiate; developing a well-stocked strategy toolbox to draw from when “some students get it and some do not”; managing a variety of instructional settings. In addition, TLS will provide professional learning for the Administrative Team on supervising for Differentiated Instruction with use of technology.

**Payable From:** Comprehensive School Improvement Grant

**Cost:** Not to Exceed \$38,700

**Executive Sponsor:** Nikki Monroe-Hines

**A-15 Approval for Board Members to attend training by DCIU**

Approval for the Board of School Directors to attend training, Board of School Directors Roles and Responsibilities, given by the Delaware County Intermediate Unit on September 16, 2019 at Chester Upland School District Offices.

**Payable From:** General Fund Budget

**Cost:** \$640

**Executive Sponsor:** Juan Baughn

**A-16 Approval for payment to Special Education Staff in preparation of Record Review**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant payment approval in preparation for the November Department of Education's record review for Special Education Staff (Teachers/Teacher Assistants) after school hours from September 3, 2019 - November 1, 2019.

**Payable From:** General Fund Budget

**Cost:** Not to Exceed \$10,000 (Paid from ACCESS Funds)

**Executive Sponsor:** Juan Baughn

***EDUCATION AGENDA ITEMS #A-1 THROUGH #A-16 WERE APPROVED BY PETER R. BARSZ, RECEIVER***

**PERSONNEL AGENDA**

**B-1 Approval of appointments, rescinded termination, reassignments, transfers, resignations, retirements, furloughs, leaves of absence, return from leave of absence, extra and co-curricular advisors, special education summer staff, grant funded programs, and additional fall high/middle and winter school coaches**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Connolly, Cynthia	English Teacher Chester High	58,348 M/1 10 months	8/27/2019	Replacement 0758 G.F.B. 2019-2020
Dipietro-Watson, Rita	Special Education Teacher Chester High	47,691 + 200 B24/1 10 months	8/27/2019	Replacement 0098 G.F.B. 2019-2020
Granger, Natrisha	Science Teacher Toby Farms	44,176 B/1 10 months	8/28/2019	Replacement 0262 G.F.B. 2019-2020
Harris, Tarik	Social Studies Toby Farms	58,348 M/1 10 months	8/27/2019	Replacement 0409 G.F.B. 2019-2020
Hefton, Daniel	Interim Head Baseball Coach-CHS	1,750 Seasonal	4/24/2019	Replacement 0756 G.F.B. 2019-2020
Howe, Andrew	English Teacher Toby Farms	44,176 B/1 10 months	8/27/2019	Replacement 0388 G.F.B. 2019-2020
Johnson, Brandon	School Psychologist Administration	64,300+10% 10 months-18 days	8/27/2019 M45/3	New Position 0762 G.F.B. 2019-2020
Konopka, Elizabeth	Math Teacher Chester High	58,348 M/1 10 months	8/27/2019	Replacement 0098 G.F.B. 2019-2020
Lavelle, Patrick	Special Education Teacher Chester High	58,348 +200 M/1 10 months	8/27/2019	Replacement 0178 G.F.B. 2019-2020
Laws, Darren	Citizenship Teacher Toby Farms	50,468 B1/4 10 months	8/27/2019	Replacement 0017 G.F.B. 2019-2020
Randolph, Shakuwra	Math Intervention Teacher Chester High	58,348 M/1 10 months	8/27/2019	Replacement 0760 G.F.B. 2019-2020
Richardson, David	Football Coach Chester High	5,250. Seasonal	8/2/2019	Replacement 0688 G.F.B. 2019-2020

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Smith, Kelly	Speech Teacher Toby Farms	58,348 M/1 10 months	8/27/2019	New Position 0759 G.F.B. 2019-2020
Stanford, Derek	Information Technology Applied Technology Teacher	44,176 B/1 10 months	8/27/2019	Replacement 0761 G.F.B. 2019-2020
Wright, Shantese	Spec. Educa. Teacher Toby Farms	58,348 + 200 10 months M/1	8/27/2019	Replacement 0121 G.F.B. 2019-2020

FURTHER RESOLVED, that the following **rescinded termination** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Date</u></b>	<b><u>Replacement</u></b>
Brigg, David	Social Studies Chester High	46,274 B/2 10 months	6/25/2019	Replacement 0293

*\*Employee had a Social Studies certification*

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position/Location</u></b>	<b><u>To Position/Location</u></b>	<b><u>Effective Date</u></b>
Cameron, Pearl	Interim Principal Chester High	Principal Chester High	8/27/2019
Clark, Shakasha	21 <sup>st</sup> Century Coordinator Administration 33,475	Computer Teacher Toby Farms 47,691 B24/1	8/27/2019
Garner, Rene'	Interim Principal CUSA	Principal CUSA	8/27/2019
George, Nikitta	Spec. Education Teacher Chester High 10 months	Out of District Coord. District Wide 10 months+18days	8/27/2019
Lewis, Kandice	Student/Parent Sup Liaison STEM	Social Worker CUSA	8/27/2019
Matthews, Shannon	Teacher Assistant Chester High 10 months 35,622.88	Transition Coordinator Chester High 10 months+18days 44,176 B/1	8/27/2019

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Johnson, Darren	Climate Manager STEM 40,000	Math Teacher STEM 59,481 M30/1	8/27/2019
Snipes, Dwayne	Elementary Teacher CUSA 62,542 M/3	Special Educ. Teacher CUSA 62,542 + 200 M/3	8/27/2019
Stebner, Teresa	Spec. Educ. Coordinator District Wide 12 months 70,000	Spec. Educ. Coordinator District Wide 10 months-18 days 64,300 +10% for 18 days M45/3	8/9/2019
Weathers, Ebonee	Teacher Assistant CUSA 22,356	English Teacher Chester High School 44,176 B/1	8/27/2019
Wright, Bryant	Climate Manager Chester High 40,000	Business Teacher STEM 58,348 M/1	8/27/2019

FURTHER RESOLVED, that the following **transfers** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position/Location</u></b>	<b><u>To Position/Location</u></b>	<b><u>Effective Date</u></b>
Archibald, Jennifer	English Teacher Chester High	English Teacher Toby Farms	8/27/2019
Bailey, Rashon	Custodian STEM	Custodian Toby Farms	8/27/2019
Boyd, Archinica	Teacher Assistant CUSA	Teacher Assistant Toby Farms	8/27/2019
Butler, Tiara	Teacher Assistant Main Street	Teacher Assistant Toby Farms	8/27/2019
Cobb, Yasmine	School Secretary Toby Farms	School Secretary CUSA	8/12/2019
Hines, Darius	Teacher Assistant Toby Farms	Teacher Assistant CUSA	8/27/2019

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Hunt-Gibbs, Donna	Special Educ. Teacher CUSA	Special Educ. Teacher Main Street	8/27/2019
Johnson, Elizabeth	Special Educ. Teacher Chester High	Special Educ. Teacher Main Street	8/27/2019
Kagen, Tricia	Special Educ. Teacher Main Street	Special Educ. Teacher CUSA	8/27/2019
King, Susan	Special Educ. Teacher Toby Farms	Special Educ. Teacher CUSA	8/27/2019
Laury, Karen	Teacher Assistant Stetser	Teacher Assistant Chester High	8/27/2019
Marsero, Dawn	Special Educ. Teacher Main Street	Special Educ. Teacher CUSA	8/27/2019
Motley, Alvin	Climate Manager Stetser	Climate Manager CUSA	8/27/2019
Osborne, Jonathan	SSTL/Special Education Toby Farms	Special Educ. Teacher STEM	8/27/2019
Pratt, Dinah	Elementary Teacher Main Street	Elementary Teacher CUSA	8/27/2019
Rowland, Charles	Special Educ. Teacher Toby Farms	Special Educ. Teacher Chester High	8/27/2019
Rudolph, Amber	Teacher Assistant Stetser	Teacher Assistant Chester High School	8/27/2019
Elliott, Sharrone	Teacher Assistant Stetser	Teacher Assistant Toby Farms	8/27/2019
Ward, Terry	Teacher Assistant Toby Farms	Teacher Assistant Main Street	8/27/2019
Weathers, Tavon	Custodian CUSA	Custodian Toby Farms	8/27/2019
West-Islam, Donna	School Secretary CUSA	School Secretary Toby Farms	8/12/2019
Wilkins, Andre	Climate Manager CUSA	Climate Manager Stetser	8/27/2019



Williams, Latrice	Teacher Assistant Toby Farms	Teacher Assistant Chester High	8/27/2019
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FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Dennis, Angela	Spec. Educ. Supervisor Administration	8/15/2019
DiFonzo, Zachary	Technology Coordinator District Wide	8/16/2019
Kidd, Jason	Math Teacher STEM	8/27/2019
Lawson, Danielle	Elementary Teacher Main Street	8/9/2019
Marucci, Marianne	Elementary Teacher CUSA	8/14/2019
Radcliff, Michelle	Social Worker CUSA	8/26/2019
Rosario, David	Climate Manager Chester High	8/23/2019
Shore, Sallyann	Physical Education Teacher Chester High	8/16/2019
Williams, Valarie	Spec. Educa. Teacher Chester High	8/15/2019

FURTHER RESOLVED, that the following **retirement** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Jenkins, Alvina	Director of Human Resources Administration	10/4/2019
Pope, Myra	Spec. Educa. Teacher Chester High	12/31/2019

FURTHER RESOLVED, that the following **furloughs** be approved for 2019-2020.

NON-PROFESSIONAL

**Name**

**Teacher Assistants**

Taylor, Lateefah  
 Brown, Shanice  
 Simmons, Sharice  
 Massa, Dayanara

**Positive Behavior Support Specialist**

Morgan, Brandon

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Mahoney, Deborah	Teacher Stetser	8/28/2019-11/15/2019 FMLA-Medical
Mahoney, Deborah	Teacher Stetser	11/16/2019-12/31/2019 Medical Leave

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
McDougal, Lakeidra	Supervisor of Special Education District Wide	8/5/2019

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the **Extra and Co-curricular Advisor** to receive a stipend in the amount of \$750.00 for the 2018-2019 school year.

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>School</u></b>
Viola Norman	Yearbook Advisor	Chester High
Margaret Johnson	Honor Society	Chester High

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **Special Education Summer Staff** as approved on the July 18, 2019 receiver's agenda A-8.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Dariah Jackson	Teacher	25./hr
Julia Davis	Teacher	25./hr
Jonathan Osborn	Teacher	25./hr
Nikkita George	Teacher	25./hr
Markeisha Bell	Teacher	25./hr
Sabrina Carroll	Teacher	25./hr
Gloria Covington	Teacher Assistant	15./hr
Robin Toogood	Teacher Assistant	15./hr
Carmella Young	Teacher Assistant	15./hr
Tonisha McDonald	Teacher Assistant	15./hr

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded Programs** during the 2018-2019 and 2019-2020 school year as listed below:

**Extend Mars Program**

August 5, 2019-August 9, 2019

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Donna Hunt-Gibbs	Coordinator	45./hr
Robin Moore	Coordinator	45./hr
Tammy Strand-Yarbray	Coordinator	45./hr

**HNH Literature Professional Development-Chester High**

August 20, 2019 - August 21, 2019

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Shannon Murphy	Teacher	25./hr
Camille Claiborne	Teacher	25./hr
Viola Norman	Teacher	25./hr
Michael Hrisiko	Teacher	25./hr
James Foster	Teacher	25./hr
Rebecca Clark	Teacher	25./hr
Mica Gibbs	Teacher	25./hr
Stephanie Butz	Teacher	25./hr
Lynette McNeil	Teacher	25./hr

**Math 180 and Read 180 Professional Development**

August 21, 2019 – August 22, 2019

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Shannon Murphy	Teacher	25./hr
Camille Claiborne	Teacher	25./hr
Viola Norman	Teacher	25./hr
Michael Hrisko	Teacher	25./hr
Robin Taylor	Teacher	25./hr
Rebecca Clark	Teacher	25./hr
Mica Gibbs	Teacher	25./hr
Thomas Buonocore	Teacher	25./hr
Julia Wagner	Teacher	25./hr
Stephanie Butz	Teacher	25./hr
Lynette McNeil	Teacher	25./hr
Jennifer Park	Teacher	25./hr
Shakura Randolph	Teacher	25./hr
Davina Forney	Teacher	25./hr

**ELD Professional Development**

June 6, 2019

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Sandra Bieksza	Teacher	25./hr
MarySue Facht	Teacher	25./hr
Josephine Kowalek	Teacher	25./hr
Rebecca Rutledge	Teacher	25./hr
Sterling Daniels	Teacher	25./hr
Zenaida Velez-Morales	Teacher Assistant	15./hr
Nora Burgos	Teacher Assistant	15./hr
Nilsa Rios	Teacher Assistant	15./hr

**enVision Math Training**

July 17, 2019

9:00am – 4:00pm

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Shannon Lewis	Teacher	25./hr
Stephen Spangler	Teacher	25./hr
June Sargent	Teacher	25./hr
Maureen Goodwin	Teacher	25./hr

**Avid Professional Development**

July 15-17, 2019

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Viola Norman	Teacher	25./hr
Angela Norward	Guidance Counselor	25./hr
Jennifer Park	Teacher	25./hr
Rebecca Clark	Teacher	25./hr

**Grant Funded Approvals A-5 June Agenda**

**Toby Farms Schoolwide Planning**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Nicole Cogdell	Climate Manager	25./hr

**Title I/Parent Engagement**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Gloria Covington	Teacher Assistant	15./hr

**ELD/ESL Support**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
MarySue Fachet	Teacher	25./hr
Rebecca Rutledge	Teacher	25./hr

FURTHER RESOLVED, that the following **additional Fall High/Middle and Winter School Coaches** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Amount</u></b>
Andre Moore	Athletic Director	\$9,000
Durell Moore	Athletic Director (Middle School)	\$4,500
LaDontay Bell	Head Football Coach	\$7,000
LaFennis Terry	Assistant Football Coach	\$5,250
Laquan Robinson	Assistant Football Coach	\$5,250
Lamar Shaw	Assistant Football Coach	\$5,250
Dennis Shaw	Assistant Football Coach (Middle School)	\$5,250
Enjoli Ruley	Head Coach Volleyball	\$5,250
James Wharton	Head Coach Cross Country Boys	\$4,000
Jamal Allen	Head Coach Cross Country Girls	\$4,000

Karen Miah	Head Coach Cheerleading	\$3,200
Valerie Freeman	Assistant Coach Cheerleading	\$2,400

**B-2 General Fund Budget: Tuition Reimbursement for the 2019-2020 school year.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2019-2020 school year.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
McLaughlin, J'Me	3	3	1,650	1,650
McDougal, LaKeidra	3	3	1,125	1,125

**B-3 Contract with Frontline Education**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the contract with Frontline Education to provide services with the Absence & Substitute Management. Payment is not to exceed \$14,000 (to be reimbursed by Insight Substitute Services).

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$14,000 (to be reimbursed)  
**Executive Sponsor:** Alvina Jenkins

**B-4 Extend contract with Special Education Temp**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to extend the contract with temp, Shalona Jones, to assist the Special Education Department from June 2019 until the end of September 2019. Payment will not exceed \$2,500.

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$2,500  
**Executive Sponsor:** Alvina Jenkins

**B-5 Approval of contract with Carvel Consulting**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of a contract with Carvel Consulting (Dr. Janice Hoffman-Willis) to assist with the Special Education Department as a consultant be extended from June 19, 2019 to end of September 2019. This is amending the previous resolution of a company name change. Cost not to exceed \$4,500.

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$4,500  
**Executive Sponsor:** Alvina Jenkins

**SUPPLEMENTAL PERSONNEL AGENDA** – (Additions to B-1)

**B-1 Approval of appointments, rescinded termination, reassignments, transfers, resignations, retirements, furloughs, leaves of absence, return from leave of absence, extra and co-curricular advisors, special education summer staff, grant funded programs, and additional fall high/middle and winter school co**

RESOLVED, that the following **appointments** be approved on the effective date respectively

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Harris, Nicole	Assistant Principal Toby Farms	90,000 12 months	10/30/2019	Replacement 0019 G.F.B. 2019-2020
Medley, Darnell	Assistant Principal CUSA	92,500 12 months	9/30/2019	Replacement 0624 G.F.B. 2019-2020
Moore, James	Biology Teacher Chester High-Digital Lab	60,105 M45/1 10 month	8/27/2019	Replacement 0554 G.F.B. 2019-2020

RESOLVED, that the following **resignation** be approved on the effective date respectively no

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Dukes, Jr. Marvin	Teacher Assistant	8/27/2019

**Executive Sponsor:** Alvina Jenkins

***PERSONNEL AGENDA ITEMS #B-1 THROUGH #B-5, INCLUDING SUPPLEMENTAL AGENDA ADDITIONS TO #B-1, WERE APPROVED BY PETER R. BARSZ, RECEIVER.***

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$309,661.35**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period July 1, 2019 through July 31, 2019 in the amount of \$309,661.35 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Sharon Brokenbough

**C-2 Approval of the Treasurer's Report/Budget Report**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended July 31, 2019 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Sharon Brokenbough

**C-3 General Fund Budget: \$670,104.05. Approval of payrolls**

RESOLVED, that the payrolls dated in July, 2019 of the various accounts totaling for all accounts and funds the grand sum of \$670,104.05, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$8,008,687.12. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$8,008,687.12, of which General Fund payments total \$7,913,656.79, Food Services Fund payments total \$6,216.45 and Capital Projects Fund payments total \$88,813.88, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the August 29, 2019 Minutes.

**Payable From:** General Fund Budget

**Executive Sponsor:** Sharon Brokenbough

**C-4 Approval to renew existing business arrangement with eSchoolPLUS**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew its existing business arrangement for maintenance and support of eSchoolPLUS, the district's Student Information System, with PowerSchool Group LLC.

**Payable From:** General Fund Budget

**Cost:** \$30,832.49

**Executive Sponsor:** Joshua Culbertson



**C-5 Approval to review current agreement with Zoho Corporation**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew its current agreement with Zoho Corporation for the purposes of providing Active Directory Management software and support to the Chester Upland School District, for the period from August 2019 and ending on August 2020.

**Payable From:** General Fund Budget  
**Cost:** \$1795  
**Executive Sponsor:** Joshua Culbertson

**C-6 Approval to enter into MOUs with Chester City PD, Chester Twp. PD and Upland Borough PD**

RESOLVED, that the Receiver, acting as the Board of School Directors enter into Memorandums of Understanding (MOU) with the following law enforcement agencies:

- Chester City PD
- Chester Township PD
- Upland Borough PD

**Executive Sponsor:** Sharon Brokenbough

**C-7 Approval to purchase gear from IntegraOne**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve a purchase of gear from IntegraOne to provide transceivers necessary for redundant fiber connections between all buildings, ensuring compliance with networking standards for the eRate network upgrade via CrownCastle.

**Payable From:** General Fund Budget  
**Cost:** \$9220  
**Executive Sponsor:** Joshua Culbertson

**C-8 Approval to continue business relationship with Backupify, Inc.**

RESOLVED, that the Receiver, acting as the Board of School Directors, continue its business relationship with Backupify, Inc. and their parent organization Datto, for the purposes of third party automated backup storage of all Google data used by the district, including Gmail, Google Drive, and Google Apps for Education (aka GSuite) for a 12-month span concluding in August 2020.

**Payable From:** General Fund Budget  
**Cost:** \$4989.60  
**Executive Sponsor:** Joshua Culbertson

**C-9 Approval to purchase additional RAM**

RESOLVED, that the Receiver, acting as the Board of School Directors, purchase additional RAM (Random-Access Memory) to upgrade desktops for the 2019-2020 year from CDW-G. All prices are per PEPPM.

**Payable From:** General Fund Budget  
**Cost:** \$9284  
**Executive Sponsor:** Joshua Culbertson

**C-10 Approval to establish a business relationship with JAMF Software, LLC**

RESOLVED, that the Receiver, acting as the Board of School Directors, establish a business relationship with JAMF Software, LLC for the purposes of service and support for Apple management software for the period of August 2019 through September 2020.

**Payable From:** General Fund Budget  
**Cost:** \$5744  
**Executive Sponsor:** Joshua Culbertson

**C-11 Approval for the renewal of the Chester Charter Scholars Academy Charter School's charter**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval Chester Charter Scholars Academy Charter School to renew its Charter until November 30, 2025.

**Executive Sponsor:** Juan Baughn

**C-12 Approval to enter into an agreement with DCIU for PD for Stetser**

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into an agreement with Delaware County Intermediate Unit to provide professional development for Stetser Elementary teachers related to Google Classroom Suite throughout the 2019-2020 academic year.

**Payable From:** General Fund Budget  
**Cost:** \$3300  
**Executive Sponsor:** Janet Baldwin

**C-13 Approval to enter into a contractual agreement with Maillie, LLC**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into a contractual agreement with Maillie LLC to provide Financial Audit services for the year ended June 30, 2019 in the amount of forty-eight thousand dollars (\$48,000.00).

**Payable From:** General Fund Budget  
**Cost:** \$48,000  
**Executive Sponsor:** Sharon Brokenbough

**C-14 Approval for the Amendment for Tristate TIF (Sun Studios)**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Amendment for Tristate TIF District Project Plan and Agreement (Sun Studios). The approval by the Receiver is contingent on the approval and execution by all other signatories.

**Executive Sponsor:** Sharon Brokenbough

***BUSINESS AGENDA ITEMS #C-1 THROUGH #C-14, WITH C-11 AMENDED TO REFLECT A FIVE YEAR RENEWAL PERIOD, 2019-2024, WERE APPROVED BY PETER R. BARSZ, RECEIVER***

There being no further business *Receiver, Peter R. Barsz adjourned* the meeting at 7:10pm.

**CHESTER UPLAND SCHOOL DISTRICT  
FINANCIAL RECOVERY RECEIVER**

\_\_\_\_\_  
**Peter R. Barsz**  
**Receiver**

\_\_\_\_\_  
**Date**