



Chester Upland School District

RECEIVER'S MEETING WITH THE PUBLIC

February 16, 2017

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Report from the Superintendent**
4. **Student Recognition**
5. **Presentations** – Second Readings of the Policy and Procedure for:
#012 – Conflicts of Interest (updated), #253 – Suicide Awareness Prevention and Response, #626 with attachments - Finances & #626.1 – Travel Reimbursement - Federal Programs

Mila Hayes, PSBA, Member Services
6. **Commendations** - for Mentors at Stetser Elementary School by Janet Baldwin, Principal
7. **Approval of Minutes of previous meeting of January 9, 2017 and January 19, 2017**
8. **Public Comment**
9. **Education Agenda**
 - A-1 Homebound Instruction for Students
 - A-2 Approval to adopt and approve Determinations from Student Hearings
 - A-3 Approval for Criterion Education, LLC to provide professional development services

10. Personnel Agenda

- B-1 Approval of appointments, reassignment, suspensions, resignations, leaves of absence, and return from leave of absence
- B-2 Approval for Alvina Jenkins to attend PASPA Conference

11. Business Agenda

- C-1 Reports of the tax collectors: \$408,807.62
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$1,161,348.16. Approval of payrolls
General Fund Budget: \$7,389,562.12. Approval of list of payments
- C-4 Approval of Contact with Eric Flock and E-Rate Central to provide e-Rate Consulting Services

12. Other Business – Approval of \$7.5 Million Qualified Zone Academy Bond – Handouts to be provided by PNC Bank

13. Adjournment

Chester Upland School District

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EDUCATION AGENDA

A-1 Homebound Instruction for Students

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID #:	School:	Effective Dates:
076070	CHS	02/06/17
1000287	CHS	02/13/17
091409	STEM	02/13/17

A-2 Approval to adopt and approve Determinations from Student Hearings

RESOLVED, that the Recommendations by the Hearing Officer pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

Student ID #:	Date of Hearing:
83405	02/01/2017
90284	02/01/2017
210725	02/08/2017
210498	02/08/2017
200101	02/08/2017
210241	02/08/2017

A-3 Approval for Criterion Education, LLC to provide professional development services

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Criterion Education, LLC to provide professional development services to support mathematics instruction through training and coaching with faculty and teachers from Toby Farms Intermediate, Chester High, and STEM Academy.

Payable From: School Intervention Grant
Cost: \$21,000
Executive Sponsor: Dr. Juan Baughn

PERSONNEL AGENDA**B-1 Approval of appointments, reassignment, suspensions, resignations, leaves of absence, and return from leave of absence**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Al-Atharee, Abdur-Rahmann	Per Diem Custodian District Wide	8.28/hr. 12 months	02/21/2017	New G.F.B. 2016-2017
Brittingham, William	Sub. School Safety Officer Toby Farms	17,277 10 months	02/21/2017	Replacement 0617 G.F.B. 2016-2017
Chandler, James	Per Diem Custodian District Wide	8.28/hr. 12 months	02/27/2017	New G.F.B. 2016-2017
Edmunds-Gunter, Natalie	Educational Coordinator Administration	57,876 12 months	02/21/2017	New G.F.B. 2016-2017
Harper, Henry Dr.	Per Diem Math Teacher Toby Farms	353.98/Daily Part-Time	02/06/2017	Replacement 0517 G.F.B. 2016-2017
Henderson, Clarence	Per Diem Custodian District Wide	8.28/hr. 12 months	02/27/2017	New G.F.B. 2016-2017
Hurst, Lauren	Spec. Educ. Teacher Stetser	59,973 M/3 10 months	02/21/2017	Replacement 0534 G.F.B. 2016-2017
Kuhn, Andrew	Mathematics Teacher Toby	57,876 M/2 10 months	02/27/2017	Replacement 0262 G.F.B. 2016-2017
Reno, Clifton	Per Diem Custodian District Wide	8.28/hr. 12 months	02/27/2017	New G.F.B. 2016-2017
Waite, Alexandra	Art Teacher Main Street	43,704 B/12 10 months	02/13/2017	Replacement 0173 G.F.B. 2017-2016

FURTHER RESOLVED, that the following **transfers** be approved on the effective date respectively noted:

<u>Name</u>	<u>From Position/Location</u>	<u>To Position/Location</u>	<u>Effective Date</u>
Davis, Nigel	Substitute Security CUSA 17,277 per diem 10 months	School Security Officer CUSA 17,277 10 months	02/16/2017
Jimerson, Michele	Confidential Secretary Business Office 55,096 12 months	Confidential Secretary Human Resources 55,096 12 months	01/31/2017 0285
Mammi, Melinda	Confidential Secretary Human Resources 45,000 12 months	Confidential Secretary Curriculum & Instruction 45,000 12 months	01/31/2017 0641
Smith, Breon	Substitute Security CUSA 17,277 per diem 10 months	School Security Officer CUSA 17,277 10 months	02/16/2017

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Barnes, Ciara	Lunch Aide CUSA	01/26/2017
Hicks, Catherine	Elementary Teacher CUSA	03/8/2017
Montes, Carmen	School Secretary STEM	02/06/2017

FURTHER RESOLVED, that the following **suspensions** be approved on the effective date respectively noted:

<u>Effective Dates</u>	<u>Name</u>	<u>Title</u>	<u>Status</u>
1/23,24,25/2017	On file in HR	Secretary/Admin.	Suspended without pay

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Davis, Bonita	Inst. Teacher Leader CUSA	02/01/2017-04/26/2017 FMLA
Graves, Carla	Secretary Chester High School	02/03/2017-02/28/2017 Extended Medical Leave
Metzger, Kaitlyn	Spec. Educ. Teacher Toby Farms	01/03/2017-03/27/2017 FMLA
Washington, Tahira	Math Teacher STEM	02/12/2017-3/02/2017 FMLA
Willis, Ryan	Biology Teacher Chester High School	02/01/2017-06/30/2017 Medical Leave

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Frederick, Rachael	Spec. Educ. Teacher Toby Farms	03/06/2017

Executive Sponsor: Alvina Jenkins

B-2 Approval for Alvina Jenkins to attend PASPA Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Alvina Jenkins to attend the Pennsylvania Association of School Personnel Administrators Conference in Hershey, PA March 1,2,3, 2017. Cost to include hotel (\$89.per night-+ tax; 1 room) conference registration (\$545. for 1 person) and mileage reimbursable at district approval rate.

Payable From: General Fund Budget

Cost: Not to Exceed \$2500

Executive Sponsor: Alvina Jenkins

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$408,807.62

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period January 1, 2017 through January 31, 2017 in the amount of \$408,807.62 be received, be noted upon the Minutes and filed.

Executive Sponsor: Karen DeShullo

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal months ended January 31, 2017 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Karen DeShullo

C-3 General Fund Budget: \$1,161,348.16. Approval of payrolls

RESOLVED, that the payrolls dated in January, 2017 of the various accounts totaling for all accounts the grand sum of \$1,161,348.16, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$7,389,562.12. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$7,389,562.12, of which General Fund payments total \$7,389,562.12, and Food Services Fund payments total \$0 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the February 16, 2017 Minutes.

Payable from: General Fund Budget

Executive Sponsor: Karen DeShullo

C-4 Approval of Contact with Eric Flock and E-Rate Central to provide e-Rate Consulting Services

RESOLVED, that the Receiver, acting as the Board of School Directors, hereby approves the contract with Eric Flock and e-Rate Central to provide e-Rate consulting services at a cost of \$15,000 for 18-months of coverage in conjunction with e-Rate applications pertaining to the 2017-2018 reimbursement year.

Payable From: General Fund Budget

Cost: \$15,000 for 18 mo. Service

Executive Sponsor: Joshua Culbertson