



## **Chester Upland School District**

### **RECEIVER'S MEETING WITH THE PUBLIC**

**December 15, 2016**

---

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Student Recognition**
- 5. Presentations**
- 6. Commendations**
- 7. Approval of Minutes of previous meeting of November 17, 2016**
- 8. Public Comment**
- 9. Education Agenda**
  - A-1 Homebound Instruction for Students
  - A-2 Approval to adopt and approve Student Hearings
  - A-3 Approval to change academic calendar for 2016-17 to reflect December 26, 2016 as the federal holiday
- 10. Personnel Agenda**
  - B-1 Approval of appointments, completion of probation, retirement, resignations, rescind of resignation, terminations, leaves of absence, return from leave of absence, Winter High School/Middle School coaching staff and Grant-funded Title I After-School Program Instructors
  - B-2 Tuition Reimbursement for 2016-17 school year
  - B-3 Educational Salary Advancement

B-4 Approval to pay Settlement Agreement for previous employee

**11. Business Agenda**

C-1 Reports of the tax collectors: \$2,348,558.61 (October & November, 2016)

C-2 Approval of the Treasurer's Report/Budget Report

C-3 General Fund Budget: \$1,787,914.40. Approval of payrolls

General Fund Budget: \$11,903,133.57. Approval of list of payments

C-4 Approval for Delaware County Community College to finance a construction project for its facilities

C-5 Approval for certain payments that must be made on a regular basis to be paid in advance of the Receiver's meeting each month

C-6 Approval to renew the contract with OneCallNow

C-7 Approval to award PECO Energy the Private Outdoor Lighting Agreement

C-8 Approval to accept proposal of Sungard K-12 Education to modify standards & competencies report card

C-9 Approval to enter in business relationship with Netop Tech

C-10 Approval for Act 1 "Not to Exceed" Resolution

**12. Adjournment**

**Chester Upland School District**

**RECEIVER'S MEETING WITH THE PUBLIC**

**December 15, 2016**

---

**EDUCATION AGENDA**

**A-1 Homebound Instruction for Students**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID #:</b>	<b>School:</b>	<b>Effective Dates:</b>
073554	CHS	11/15/2016

**A-2 Approval to adopt and approve Student Hearings**

RESOLVED, that the Recommendations by the Hearing Officer pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

<b>Student ID #:</b>	<b>Date of Hearing:</b>
NONE FOR THIS MONTH	

**A-3 Approval to change academic calendar for 2016-17 to reflect December 26, 2016 as the federal holiday**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve a change to the academic calendar for the 2016-2017 academic year, reflecting that Monday, December 26, 2016 is a federal holiday, and that administrative offices are closed.

**Executive Sponsor:** Joshua Culbertson

**PERSONNEL AGENDA**

**B-1 Approval of appointments, completion of probation, retirement, resignations, rescind of resignation, terminations, leaves of absence, return from leave of absence, Winter High School/Middle School coaching staff and Grant-funded Title I After-School Program Instructors**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Bolton, Timothy	Per Diem Custodian Stetser	8.28/hr 12 months	12/19/2016	New G.F.B. 2016-2017
Butcher, Calvin	Climate Manager Toby Farms	41,923 10 months	12/19/2016	Replacement 0556 G.F.B. 2016-2017
Graves, Pamela	L.P.N./Nurse CUSA	32,000 10 months	12/19/2016	Replacement 0114 G.F.B. 2016-2017
Saldana, Vincente	Per Diem School Safety Chester High Officer	17,277 10 months	12/19/2016	Replacement 0391 G.F.B. 2016-2017

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Burgos-Rivera, Sonia	Teacher Assistant	12/15/2016
Diehl, Christine	Teacher Assistant	12/15/2016
Gibbs, Kameron	Teacher Assistant	12/15/2016
Hines, Darius	Teacher Assistant	12/15/2016
Vasquez-Sanchez, Alexis	Teacher Assistant	12/15/2016
Ward, Terry	Teacher Assistant	12/15/2016

FURTHER RESOLVED, that the following **retirement** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Fitzmier, Janet	Art Teacher Main Street	2/3/2017 0173

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Clausell, Madeline	Teacher Assistant Main Street	11/30/2016 0100
Dickstein, Kaila	Psychologist Chester High School	1/19/2017
Felix, Sheila	Teacher Assistant ESOL Toby Farms	11/23/2016 0636
Khan, Anissa	Special Ed. Teacher Chester High School	12/02/2016 0534 Date Change
Laws, Herschell	Custodian Stetser	12/8/2016 0265
Wood, James	Physical Education Teacher Stetser	10/14/2016 0560

FURTHER RESOLVED, that the following **rescind of resignation** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Rodriguez, Nixa	School Psychologist	12/06/2016 0387

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Dukes, Marvin	Cyber Monitor Chester High School	12/15/2016 0315
Plummer, Namar	Per Diem School Safety Officer Chester High School	11/03/2016 0430

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Graves, Carla	Secretary Chester High School	11/7/2016-12/22/2016 Extended Medical Leave
Lucas-Odom, Judith	Science Teacher Toby Farms	11/22/2016-06/30/2016 Intermittant FMLA (12 Weeks)
Pope, Myra	Sp. Ed. Teacher Chester High School	10/12/2016-11/30/2016 Medical Sabbatical
Willis, Ryan	Biology Teacher Chester High School	11/29/2016-1/1/2017 Medical Leave

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Burdett, Hester	Special Ed Teacher Toby Farms	11/09/2016

FURTHER RESOLVED, that the following **Winter High/Middle School Coaches** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Amount</u></b>
Davis, Ashley	Assistant Coach Cheerleading-Middle School	1,500*
Davis, Djuana	Head Coach Cheerleading –Middle School	1,500*
Spence, Derick	Assistant Coach Boys Basketball	3,750*
Springfield, Jimai	Assistant Coach Boys Basketball	3,750

*\*Correction to the November Receiver's Agenda*

FURTHER RESOLVED, that the following employees work be approved as **Grant-funded Title I After-School Program Instructors** for the 2016-2017 school years respectively noted:

**Main Street**

Effective: November 1, 2016-May 25, 2017

3:45pm – 5:15pm

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>
Allen, Paulette	Teacher	25./hr
Anderson, Brenda	Teacher	25./hr
Bell, Shawn	Teacher	25./hr
Billops, Catherine	Teacher	25./hr
Boyd, Archanica	Teacher Assistant	12./hr
Butler, Tiara	Teacher Assistant	12./hr
Cox-Cottman, Tammy	Teacher	25./hr
Davie, Candi	Teacher	25./hr
DiFuiro, Margaret	Teacher	25./hr
Dukes, Jr. Marvin	Teacher Assistant	25./hr
Hudnell, Sheena	Teacher	25./hr
Jackson, Yolanda	Coordinator	12./hr
Lawson, Danielle	Teacher	25./hr
Peticca, Julia	Teacher	25./hr
Sierra, Mary	Teacher	25./hr
Tiffany, Rebekah	Teacher Assistant	12./hr
Williams, Denise	Teacher	25./hr

**STEM Academy**

Effective: December 12, 2016-June 9, 2017

3:45pm – 5:15pm

Paquette, Richard	Coordinator Extended Day	25./hr
Neal, Tyrone	College Access Center Coordinator	25./hr
Johnson, Gloria	Office Assistant	12./hr
Jones, Marlon	Math PSSA/Keystone Interv. (M)	25./hr
Kerwood, Jamie	Math PSSA/Keystone Interv. (T, Th)	25./hr
Wagner, Julie	ELA/PSSA Keystone Interv.	25./hr
Adore-Ross, Andrea	Science PSSA/Keystone Interv.	25./hr
Bullard, Benjamin	Technology Teacher	25./hr

FURTHER RESOLVED THAT THE Receiver, acting as the Board of School Directors **approve the Salaries/Position of Employees for the 2016-2017** school year.

JOB TITLE	POSITION NUMBER	LAST NAME	FIRST NAME	SALARY
MAINTENANCE	0136	DIAZ ROSARIO	MIGUEL	\$16.66/hr. *
MAINTENANCE	0103	COLLIER	HORACE	\$16.60/hr.*
SCHOOL SAFETY OFF.-TRUANCY*	0623	ISHMAIL	RASHEEDA	\$18,615

**Executive Sponsor:** Alvina Jenkins

**B-2 Tuition Reimbursement for 2016-17 school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the tuition reimbursement for the 2016-2017 school year as listed below:

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Anderson, Michelle	9	9	4,575.00	4,575.00
Fears, Dionne	6	6	2,970.00	2,970.00
Kalichak, Kimberly	12	12	8,112.80	5,862.80

**Executive Sponsor:** Alvina Jenkins

**B-3 Educational Salary Advancement**

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employee listed below to receive salary advancement for the 2016-2017 school year.

<u>Employee</u>	<u>From</u>	<u>To</u>
Kalichak, Kimberly	45,802 B/3	59,973 M/3

**Executive Sponsor:** Alvina Jenkins



**B-4 Approval to pay Settlement Agreement for previous employee**

RESOLVED, that the Receiver, acting as the Board of School Directors, hereby approves the confidential settlement agreement, executed on 11/18/16, at a total cost of \$50,000.00.

**Payable From:** General Fund Budget

**Cost:** \$50,000 Total - \$33,333 to previous employee, \$16,667 to attorney

**Executive Sponsor:** Gregory Shannon

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$2,348,558.61 (October and November, 2016)**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period October 1, 2016 through November 30, 2016 in the amount of \$2,348,558.61 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Karen DeShullo

**C-2 Approval of the Treasurer's Report/Budget Report**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended November 30, 2016 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Karen DeShullo

**C-3 General Fund Budget: \$1,787,914.40. Approval of payrolls**

RESOLVED, that the payrolls dated in November, 2016 of the various accounts totaling for all accounts the grand sum of \$1,787,914.40, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$11,903,133.57. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$11,903,133.57, of which General Fund payments total \$11,743,673.04, and Food Services Fund payments total \$159,460.53 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the December 15, 2016 Minutes.

**Payable from:** General Fund Budget

**Executive Sponsor:** Karen DeShullo

**C-4 Approval for Delaware County Community College to finance a construction project for its facilities**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Delaware County Community College to finance the construction and equipping of renovations to facilities on the Marple and Downtown Campuses of its College as one of its supporting/sponsoring Districts.

**Executive Sponsor:** Karen DeShullo

**C-5 Approval for certain payments that must be made on a regular basis to be paid in advance of the Receiver's meeting each month**

RESOLVED that the Receiver, acting as the Board of School Directors, recognizes that there are certain payments that must be made on a regular basis and in advance of regularly scheduled Receiver's meetings to ensure orderly operation of the district; and,

FURTHER RESOLVED that the Receiver, acting as the Board of School Directors, hereby authorizes that the Receiver may, on an ongoing basis, review and approve the payment of individual invoices when the Receiver determines that failure to pay an invoice in advance of the date of the next Receiver's meeting is reasonably likely to negatively impact students or employees of the district, disrupt the operations of the district, or delay compliance with statutory requirements, which may include but not be limited to payments for employee benefits, utilities, and charter school payments for resident students; and

FURTHER RESOLVED that the Receiver, acting as the Board of School Directors, shall ratify all payments made under the authority of this resolution at the next regularly-scheduled Receiver's meeting.

**Executive Sponsor:** Karen DeShullo

**C-6 Approval to renew the contract with OneCallNow**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew the contract with OneCallNow for service as an autodial system for the District for the period from January 2017 through January 2018.

**Payable From:** General Fund Budget

**Cost:** \$5250

**Executive Sponsor:** Joshua Culbertson

**C-7 Approval to award PECO Energy the Private Outdoor Lighting Agreement**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for PECO Energy to be awarded the Agreement, in response to solicitation of bids for Private Outdoor Lighting, for the 2016-2017 school year.

**Payable From:** General Fund Budget

**Cost:** \$2,264.76

**Executive Sponsor:** Kenneth Caulk

**C-8 Approval to accept proposal of Sungard K-12 Education to modify standards & competencies report card**

RESOLVED, that the Receiver, acting as the Board of School Directors, accept the proposal of Sungard K-12 Education to modify the standards-and-competencies-based report card within the new student information system (eSchoolPlus) for the elementary grades of the Chester Upland School District to include additional features.

**Payable From:** General Fund Budget

**Cost:** Project based, not to exceed \$1875

**Executive Sponsor:** Joshua Culbertson

**C-9 Approval to enter in business relationship with Netop Tech**

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a business relationship with Netop Tech, Inc. to purchase their VIS Pro Software package for a computer management solution for computer labs and classrooms across the district.

**Payable From:** General Fund Budget

**Cost:** \$9800 for 1 year

**Executive Sponsor:** Joshua Culbertson