



Chester Upland School District

RECEIVER'S MEETING WITH THE PUBLIC

March 15, 2018

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Report from the Superintendent**
4. **Presentations - Approval of all Policies and Procedures – see attached Table of Content.**
5. **Commendations**
6. **Approval of Minutes of previous meeting of February 15, 2017**
7. **Public Comment**
8. **Education Agenda**
 - A-1 Homebound Instruction for Students
 - A-2 Approval to adopt and approve Determinations from Student Hearings
 - A-3 Approval for Nikki Monroe-Hines and Jala Olds Pearson to attend the PA Federal Program Coordinators Conference
 - A-4 Approval of contractual agreement with Allegheny Intermediate Unit for TransPerfect Remote Interpreting services
 - A-5 Approval to enter into an agreement with Grand Hank Productions, Inc
 - A-6 Approval for Jala Olds-Pearson to attend the 2018 PA Dept. of Education's Data Summit
 - A-7 Approval to implement the summer academic enrichment program

A-8 Approval of Settlement Agreement and Release for Student #72925

A-9 Approval of revision of instructional calendar

9. Personnel Agenda

B-1 Approval of appointments, completion of probation, change in position, retirements, resignations, termination, leave of absence, return from leave of absence, reassignments, suspension, Spring Coaching Staff, Grant-funded Program staff, and supplemental salaries

10. Business Agenda

C-1 Reports of the tax collectors: \$235,224.67

C-2 Approval of the Treasurer's Report/Budget Report

C-3 General Fund Budget: \$1,938,682.39. Approval of payrolls

General Fund Budget: \$. Approval of list of payments

C-4 Approval for continuance of contract with Forerunner Technologies

C-5 Preliminary approval to bid for Transportation services for 2018-19 through 2021-22

C-6 Approval of the Second Amendment to Agreement of Sale with Leaseback for Stetser Elementary School

C-7 Approval to award the bid for trash collection to Waste Management

C-8 Approval of Addendum to the Business Office Support Contract with Delaware County Intermediate Unit

11. Other Business

12. Adjournment

Chester Upland School District

RECEIVER’S MEETING WITH THE PUBLIC

March 15, 2018

EDUCATION AGENDA

A-1 Homebound Instruction for Students

| <u>Student #</u> | <u>School</u> | <u>Effective Date</u> |
|-------------------------|----------------------|------------------------------|
| 200486 | CHS | 2/22/18 |
| 78888 | CHS | 3/6/18 |

A-2 Approval to adopt and approve Determinations from Student Hearings

| <u>Student #</u> | <u>Date of Hearing</u> |
|-------------------------|-------------------------------|
| 76230 | 2/9/2018 |
| 91613 | 2/9/2018 |
| 74845 | 2/9/2018 |
| 78607 | 2/9/2018 |
| 80918 | 2/9/2018 |

A-3 Approval for Nikki Monroe-Hines and Jala Olds Pearson to attend the PA Federal Program Coordinators Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Nikki Monroe-Hines, Federal Programs Liaison and Jala Olds Pearson, Assistant Superintendent, to attend the PA Federal Program Coordinators Conference (PAFPC) held in Hershey, PA, April 29 — May 2, 2018.

Payable From: Title 1
Cost: Not to exceed \$2500
Executive Sponsor: Nikki Monroe-Hines

A-4 Approval of contractual agreement with Allegheny Intermediate Unit for TransPerfect Remote Interpreting services

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the contractual agreement between the CUSD and Allegheny Intermediate Unit to receive TransPerfect Remote Interpreting services to provide telephone voice interpretation for non-English speaking parents and families in the CUSD.

Payable From: Title III

Cost: An annual fee of \$120 (\$10/month) paid to the AIU K-12 ESL Department to cover operating costs, contractual minimums, and fees. Payment of actual usage costs at a rate not to exceed:

- \$1.05 per minute for Spanish interpretation
- \$1.25 per minute for all other languages
- Video translation services including ASL are also available to consortium members at a rate of \$3.00 per minute
- Members of the consortium will also have access to written document translation at an additional cost but at a consortium pricing rate

Executive Sponsor: Nikki Monroe-Hines

A-5 Approval to enter into an agreement with Grand Hank Productions, Inc

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the CUSD to enter into an agreement with Grand Hank Productions, Inc. to provide STEM-focused presentations at Chester High School and Toby Farms Middle School. The consultant shall provide science materials and activities that spark interest in STEM disciplines while educating students on the contributions of African Americans and women in STEM fields.

Payable From: Ready to Learn Grant

Cost: Not to exceed \$5000

Executive Sponsor: Nikki Monroe-Hines

A-6 Approval for Jala Olds-Pearson to attend the 2018 PA Dept. of Education's Data Summit

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Dr. Jala Olds-Pearson to attend the 2018 Pennsylvania Department of Education's Data Summit on March 25, 2018-March 28, 2018 in Hershey, PA.

Payable From: General Fund Budget

Cost: Not to exceed \$1000

Executive Sponsor: Jala Olds-Pearson

A-7 Approval to implement the summer academic enrichment program

RESOLVED, that the Receiver, acting as the Board of School Directors approve the implementation of a summer academic enrichment program to provide supplemental Reading, Math, Science and Arts instruction designed to support and complement CUSD's instructional initiatives, increase student academic achievement, decrease regression due to the summer months and increase school performance profiles. Programming will operate from June 25, 2018 – August 3, 2018. The MARS Summer Enrichment Program supports grades Pre-Kindergarten through graduating twelfth grade students.

Programming costs will not exceed \$400,000 and include:

- Teaching staff at \$32/hr.
- Climate Staff at \$25/hr.
- Teaching Assistants at \$12/hr.
- Security Staff at \$18.00/hr.
- Nurses at \$32.00/hr.
- Coordinators at \$40.00/hr.
- Secretaries at \$15.00/hr.
- Transportation
- Following implementation of the Chester Upland School District's procurement process, contracted service providers will facilitate specialized activities to enhance student academic programming in the areas of STEM, College/Career Exploration, and the Arts
- Participation in the experiences at John Heinz Refuge through SeaGrants; as well as other approved field trips
- Materials and supplies

Payable from: Ready to Learn Grant, 21st CCLC, Pre-K Counts

Cost: Not to exceed \$400,000

Executive Sponsor: Jala Olds-Pearson

A-8 Approval to Settlement Agreement and Release for Student #72925

RESOLVED, that the Receiver acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 72925 (WV) for a Compensatory Education Fund in the amount of twenty-two thousand, five hundred dollars (\$22,500.00), to be utilized and disbursed pending the approval of the Director of Special Education, expiring 10/05/2021, and attorney's fees in the amount of five thousand dollars (\$5,000.00).

Payable From: General Fund Budget

Cost: \$27,500.00

Executive Sponsor: Tracy Ocasio

A-9 Approval of revision of instructional calendar

WHEREAS, the Pennsylvania Department of Education mandates 180 instructional days for students, and

WHEREAS, the Chester Upland School District was forced to take a number of snow days in the 2017-2018 instructional year due to inclement weather conditions

THEREFORE BE IT RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the revision of the instructional calendar for students and staff in the following manner:

- June 12, June 13, and June 14 become days of instruction for all students, with June 13 and June 14 as half-day early-dismissals.
- The last day of school for all students will be June 14, 2018.
- The afternoons of June 13 and June 14, and the date of June 18, 2018 are Records Days for teachers.
- On June 15 schools are closed, and instructional staff does not report.
- June 18, 2018 is graduation day for seniors.

Executive Sponsor: Joshua Culbertson

PERSONNEL AGENDA

B-1 Approval of appointments, completion of probation, change in position, retirements, resignations, termination, leave of absence, return from leave of absence, reassignments, suspension, Spring Coaching Staff, Grant-funded Program staff, and supplemental salaries

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Salary</u> | <u>Effective Date</u> | <u>New Position or Replacement</u> |
|---------------------|---|------------------------|------------------------------|---|
| Bailey, Rashon | Custodian CUSA | 11.78/hr. 12 months | 2/27/2018 | Replacement 0551 G.F.B. 2017-2018 |
| Brokenbough, Sharon | Chief Operating Officer Administration | 165,000 12 months | 4/9/2018 | Replacement 0135 G.F.B. 2017-2018 |
| Cannon, Shamira | Teacher Assistant CUSA | 22,356 10 months | 3/19/2018 | Replacement 0292 G.F.B. 2017-2018 |
| Cannon, Shamira | Tennis Coach District Wide | 2,100 Seasonal | 3/19/2018 | Replacement 0367 G.F.B. 2017-2018 |
| Gilliard, Sharif | Per Diem School Safety Off. Toby Farms | 21,277 10 months | 3/5/2018 | Replacement 8529 G.F.B. 2017-2018 |
| Saunders, Darnetta | Per Diem School Safety Off. Toby Farms | 21,277 10 months | 2/21/2018 | Replacement 0430 G.F.B. 2017-2018 |

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Effective Date</u> |
|--------------------|---------------------------------|------------------------------|
| Swiggett, Chrisisy | Per Diem School Safety Officer | 2/27/2018 |

FURTHER RESOLVED, that the following **change in position** be approved on the effective date respectively noted:

| <u>Name</u> | <u>From Position/Location</u> | <u>To Position/Location</u> | <u>Effective Date</u> |
|--------------------|--|--|------------------------------|
| Swiggett, Chrisisy | Per Diem Sch. Safety Off. Chester High 21,277 10 months | School Safety Officer Chester High 21,277 10 months | 03/05/2018 0618 |

FURTHER RESOLVED, that the following **retirement** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Effective Date</u> |
|--------------------|---------------------------------|---------------------------------|
| Johnson, Allan | Custodian Main Street | 4/30/2018 31 yrs. of service |
| Wright, Brian | Custodian CUSA | 2/16/2018 9 yrs. of service |

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Effective Date</u> |
|--------------------|-------------------------------------|------------------------------|
| Collins, Lamont | School Safety Officer Toby Farms | 3/5/2018 |
| Connaire, Robert | Per Diem Music Teacher CUSA | 2/20/2018 |
| Patton, Kelsie | School Social Worker CUSA | 3/12/2018 |
| Rodriguez, Nixa | School Psychologist Toby Farms | 7/8/2018 |
| Wicks, Deborah | Custodian Toby Farms | 2/12/2018 |

FURTHER RESOLVED, that the following **termination** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Effective Date</u> |
|--------------------|-------------------------------------|------------------------------|
| Flemming, Katanya | School Safety Officer Toby Farms | 3/15/2018 |

FURTHER RESOLVED, that the following **leave of absence** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Effective Date</u> |
|--------------------|--|------------------------------|
| Ishmail, Rasheedah | School Safety Officer Chester High School | 2/12/2018-3/5/2018 FMLA |

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

| <u>Name</u> | <u>Position/Location</u> | <u>Effective Date</u> |
|--------------------|--|------------------------------|
| Ishmail, Rasheedah | School Safety Officer Chester High School | 3/6/2018 |

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

| <u>Name</u> | <u>From Position/Location</u> | <u>To Position/Location</u> | <u>Effective Date</u> |
|--------------------|--------------------------------------|------------------------------------|------------------------------|
| Lewis, Sylvester | Custodian Warehouse | Custodian STEM | 2/27/2018 |
| Williams, Doris | Custodian STEM | Custodian Chester High | 3/5/2018 |

FURTHER RESOLVED, that the following **suspension** be approved on the effective date respectively noted (Justification on file in the Office of Human Resources)

| <u>Effective Dates</u> | <u>Name on File in Human Resources</u> | <u>Title</u> | <u>Location</u> | <u>Status</u> |
|-------------------------------|---|---------------------|------------------------|-----------------------|
| 2/27, 28,3/1, 2, 3, 2018 | | Custodian | STEM | Suspended without pay |

FURTHER RESOLVED, that the Receiver grant approval for individuals listed for **Spring Coaching Staff** be appointed and approved as respectively noted:

| <u>Name</u> | <u>Position</u> | <u>Amount</u> |
|--------------------|--|----------------------|
| Allen, Jamal | Head Coach Girls Outdoor Track | 4,000 |
| Wharton, James | Head Coach Boys Outdoor Track | 4,000 |
| Clayton, Juwan | Assistant Coach Girls Outdoor Track | 3,000 |
| Grossman, Barry | Assistant Coach High School Boys Track | 3,000 |
| Mathis, Jeriko | Head Coach Middle School Track and Field | 1,500 |
| Walker, Lawrence | Middle School Baseball Coach 8 th Grade | 1,500 |
| Simpson, Glenn | Middle School Baseball Coach 7 th Grade | 1,500 |

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following additional individuals to participate in **grant-funded Programs** during the 2017-2018 school year as listed below:

Stetser PBIS-February 2018-June 2018

Ready to Learn Grant

| <u>Name</u> | <u>Position</u> | <u>Rate</u> |
|--------------------|------------------------|--------------------|
| Burton, Yuri | Teacher Assistant | 15./hr |

Stetser Elementary –After School Program

Title I

| <u>Name</u> | <u>Position</u> | <u>Rate</u> |
|--------------------|------------------------|--------------------|
| Motley, Alvin | Climate Manager | \$25./hr |

Chester Upland School of the Arts-21st Century

Report Card Conference-School Improvement Grant

| <u>Name</u> | <u>Position</u> | <u>Rate</u> |
|--------------------|------------------------|--------------------|
| Jones, Bruce | School Safety Officer | 18./hr. |
| Jabree, Khalil | School Safety Officer | 18./hr. |
| Watson, Alicia | School Safety Officer | 18./hr. |

STEM Academy

Report Card Conference-School Improvement Grant

| <u>Name</u> | <u>Position</u> | <u>Rate</u> |
|--------------------|------------------------|--------------------|
| Johnson, Gloria | Office Assistant | 15./hr |

Chester High School

GAP Intensive Session-Title IV

| <u>Name</u> | <u>Rate</u> |
|---------------------|--------------------|
| Wright, Delores | 25./hr |
| Norman, Viola | 25./hr |
| Osborn II, Jonathan | 25./hr |
| Lindsey, Lesie | 25./hr |
| Norward, Angela | 25./hr |
| Thomas, Susan | 25./hr |
| Archibald, Jennifer | 25./hr |
| Williams, Valerie | 25./hr |
| Murphy, Shannon | 25./hr |
| Goldstein, Jennifer | 25./hr |
| Bell, Ladontay | 25./hr |
| Buonocore, Thomas | 25./hr |
| Taylor, Keith | 25./hr |

FURTHER RESOLVED, that the Receiver grant approval for additional individual listed below to receive **supplemental salary** for serving as Homebound Instructors during the 2017-2018

| <u>Name</u> | <u>Effective Date</u> |
|--------------------|------------------------------|
| Carroll, Sabrina | 2/13/2018 |

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$235,224.67

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period February 1, 2018 through February 28, 2018 in the amount of \$235,224.67 be received, be noted upon the Minutes and filed.

Executive Sponsor: Robert Schoch

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended February 28, 2018 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Robert Schoch

C-3 General Fund Budget: \$1,938,682.39. Approval of payrolls

RESOLVED, that the payrolls dated in February, 2018 of the various accounts totaling for all accounts and funds the grand sum of \$1,938,682.39, be approved by the Receiver, acting as the Board of School Directors.

Multiple Fund Budget: \$8,072,250.08. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$8,072,250.08, of which General Fund payments total \$7,385,311.25, and Food Services Fund payments total \$173,601.91 and Capital Projects Fund payments total \$513,336.92, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the March 15, 2018 Minutes.

Payable From: General Fund, Food Service and Capital Project Fund Budgets

Executive Sponsor: Robert Schoch

C-4 Approval for continuance of contract with Forerunner Technologies

RESOLVED, that the Receiver, acting as the Board of School Directors, authorize Forerunner Technologies, Inc. to continue its contract for maintenance, parts, and labor for phone hardware to the District until December 31, 2018.

Payable From: General Fund Budget

Cost: \$32,315

Executive Sponsor: Joshua Culbertson

C-5 Preliminary approval to bid for Transportation services for 2018-19 through 2021-22

RESOLVED, that the Receiver, acting as the Board of School Directors, preliminarily approve the bid for Transportation Services for 2018-19 through 2021-22 with the apparent low bidder, Philly Transport. This preliminary approval will allow the administration and solicitor to negotiate the final details of the contract as soon as possible. The final contract will be approved at a special Receiver's meeting in late March or early April.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-6 Approval of the Second Amendment to Agreement of Sale with Leaseback for Stetser Elementary School

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the Second Amendment to Agreement of Sale with Leaseback for Stetser Elementary School with Widener University for five years from July 1, 2018 to June 30, 2023 at an annual base rent of \$50,000.

Payable From: General Fund Budget

Cost: \$250,000 over 5 years

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-7 Approval to award the bid for trash collection to Waste Management

RESOLVED, that the Receiver, acting as the Board of School Directors, award the bid for trash collection to Waste Management based on its low bid of \$48,539.40 for 2018-19, \$49,995.58 for 2019-20, and \$51,495.45 for 2020-21.

Payable From: General Fund Budget

Cost: \$48,539.40 for 2018-19, \$49,995.58 for 2019-20,
and \$51,495.45 for 2020-21.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-8 Approval of Addendum to the Business Office Support Contract with Delaware County Intermediate Unit

Intermediate RESOLVED, that the Receiver, acting as the Board of School Directors, approve an Addendum to the Business Office Support Contract between Chester Upland School District and the Delaware County Unit

Payable From: General Fund Budget

Cost: \$330,000

Executive Sponsor: Robert Schoch, Turnaround Specialist