



Chester Upland School District

RECEIVER'S MEETING WITH THE PUBLIC

April 19, 2018

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Presentations – Discussion of Internet Safety Policies – Josh Culbertson**
- 5. Commendations**
- 6. Approval of Minutes of previous meeting of March 15, 2017**
- 7. Public Comment**
- 8. Education Agenda**
 - A-1 Homebound Instruction for Students
 - A-2 Approval to adopt and approve Determinations from Student Hearings
 - A-3 Approval to implement the Extended School Year summer special education programming
 - A-4 Approval of Settlement Agreement and Release for Student #76070
 - A-5 Approval of Settlement Agreement and Release for Student #079378
 - A-6 Approval of Special Education section of the Comprehensive Plan
 - A-7 Approval for Nikki-Monroe Hines and Shakasha Clark to attend the Preventing Summer Slide Professional Development session
 - A-8 Approval for 6 staff members from Stetser to attend the 2018 PAPBS Network Implementers' forum

- A-9 Approval for summer consultation services for CUSD Students Achieve 21st CCLC coordinator
- A-10 Approval for Principal Carlena Parker and Dr. Jala Olds-Pearson to attend the PASA Women's Caucus Conference
- A-11 Approval for ISTLs to provide consultation services
- A-12 Approval for DCCC to provide dual enrollment courses
- A-13 Approval for Dr. Jala Olds-Pearson to attend the ASCD Conference
- A-14 Approval for the public review of the School Improvement Plan draft
- A-15 Approval of the Calendar revision for 2017-2018

9. Personnel Agenda

- B-1 Approval of appointment, resignations, terminations, correction of resignation to retirement, leaves of absence, reassignment, suspension, grant-funded programs, additional coaching staff, and extended year coaches and athletic director
- B-2 Tuition Reimbursement
- B-3 Approval for Harold Scott Brady to provide services as Special Assistant to the Superintendent

10. Business Agenda

- C-1 Reports of the tax collectors: \$788.75
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$2,020,765.29. Approval of payrolls
General Fund Budget: \$8,379,436.41. Approval of list of payments

- C-4 Approval to conduct a first reading for a policy on the disposal of surplus property
- C-5 Approval to bid out numerous services through RFPs
- C-6 Approval of the sale of ten surplus vehicles and six buses
- C-7 Approval of addendum to the Business Office Support Contract
- C-8 Approval of contract with Tyler Technologies for transportation
- C-9 Approval of the DCTS budget for the 2018-19 FY
- C-10 Approval of the Special Education Intergovernmental Funding and Services Agreement with the DCIU
- C-11 Approval of the Delaware County Intermediate Unit Budget
- C-12 Approval of the Board Members for the Delaware County Intermediate Unit #25 for the July 1, 2018 to June 30, 2021 term
- C-13 Approval of the drawdown of funds from the QZAB Bond Fund

11. Other Business

12. Adjournment

Chester Upland School District

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April 19, 2018

EDUCATION AGENDA

A-1 Homebound Instruction for Students

<u>Student #</u>	<u>School</u>	<u>Effective Date</u>
1001555	CHS	3/23/18
1002982	CHS	3/23/18
210727	CHS	4/4/18
210417	CHS	4/24/18

A-2 Approval to adopt and approve Determinations from Student Hearings

<u>Student #</u>	<u>Date of Hearing</u>
1001170	4/3/2018
1002610	4/3/2018
76054	4/3/2018

A-3 Approval to implement the Extended School Year summer special education programming

RESOLVED, that the Receiver, acting as the Board of School Directors approve the implementation of the summer special education programming known as Extended School Year designed to support special education students, who meet the state criteria for extended school year programming. Programming will operate from July 9, 2018 – August 3, 2018. The Extended School Year Programs support students identified for special education services meeting the state criteria currently enrolled in grades Kindergarten through graduating and extended twelfth grade students.

Programming costs will not exceed \$400,000 and include:

- Teaching staff at \$32/hr.
- Climate Staff at \$25/hr.
- Teaching Assistants at \$12/hr.
- Security Staff at \$18.00/hr.
- Nurses at \$32.00/hr.
- Coordinators at \$40.00/hr.
- Student Support Assistants at the contracted rate
- Secretaries at \$15.00/hr.

- Transportation
- Following implementation of the Chester Upland School District's procurement process, contracted service providers will facilitate specialized activities to enhance the extended school year academic programming in the areas of STEM, College/Career Exploration, and the Arts
- Participation in approved field trips
- Materials and supplies

Payable from: General Fund Budget

Cost: Not to exceed \$400,000

Executive Sponsor: Tracy Ocasio

A-4 Approval of Settlement Agreement and Release for Student #76070

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number #076070 (NB) for a Compensatory Education Fund in the amount of thirty thousand dollars (\$30,000), to be utilized and disbursed pending the approval of the Director of Special Education, expiring 12/7/21, and attorney's fees in the amount of eleven thousand dollars (\$11,000).

Payable From: General Fund Budget

Cost: Comp Ed Fund: \$30,000; Attorney's Fees: \$11,000

Executive Sponsor: Tracy Ocasio

A-5 Approval of Settlement Agreement and Release for Student #079378

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number #079378 (DA) for a Compensatory Education Fund in the amount of thirty-seven thousand five hundred dollars (\$37,500), to be utilized and disbursed pending the approval of the Director of Special Education, expiring 6/5/25, and attorney's fees in the amount of three thousand five hundred dollars (\$3,500).

Payable From: General Fund Budget

Cost: Comp Ed Fund: \$37,500; Attorney's Fees: \$3,500

Executive Sponsor: Tracy Ocasio

A-6 Approval of Special Education section of the Comprehensive Plan

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Special Education section of the Comprehensive Plan and supports its final submission to the Pennsylvania Department of Special Education.

Executive Sponsor: Tracy Ocasio

A-7 Approval for Nikki-Monroe Hines and Shakasha Clark to attend the Preventing Summer Slide Professional Development session

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Nikki Monroe-Hines, Federal Programs Liaison and Shakasha Clark, 21st CCLC Students Achieve Coordinator to attend the Preventing Summer Slide Professional Development Session offered through the US Department of Education through the White House Initiative on Educational Excellence.

Payable From: 21st CCLC

Cost: Not to exceed \$600 (includes lodging, travel and per diem at district rates)

Executive Sponsor: Nikki Monroe-Hines

A-8 Approval for 6 staff members from Stetser to attend the 2018 PAPBS Network Implementers' forum

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for a team of six staff from Stetser Elementary School to attend the 2018 Pennsylvania Positive Behavior Support (PAPBS) Network Implementers' Forum to gain information and resources to assist with the implementation of the schoolwide PBIS initiative.

Payable From: Ready to Learn

Cost: Not to exceed \$2,500 (includes lodging, travel and per diem at district rates)

Executive Sponsor: Nikki Monroe-Hines

A-9 Approval for summer consultation services for CUSD Students Achieve 21st CCLC coordinator

RESOLVED, that the Receiver, acting as the Board of School Directors, approves summer consultation services of the Chester Upland School District's Students Achieve 21st CCLC coordinator focused on the planning, coordination and implementation of the Chester Upland School District's Students Achieve 21st CCLC summer program and the planning of the 2018-19 Students Achieve 21st CCLC program.

Payable From: 21st CCLC

Cost: Not to exceed \$7,500

Executive Sponsor: Nikki Monroe-Hines

A-10 Approval for Principal Carlena Parker and Dr. Jala Olds-Pearson to attend the PASA Women's Caucus Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Principal Carlena Parker and Dr. Jala Olds-Pearson to attend the Pennsylvania Association of School Administrators Women's Caucus Spring Conference held Sunday, May 6, 2018 to Tuesday, May 8, 2018.

Payable From: Title II
Cost: Not to exceed \$5,000
Executive Sponsor: Jala Olds-Pearson

A-11 Approval for ISTLs to provide consultation services

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District's Instructional Support Teacher Leaders to provide consultation services focused on designing curriculum aligned to Pennsylvania Core Standards.

FUTHER RESOLVED that the Chester Upland School District's Instructional Support Teacher Leaders will provide professional services during the months of July and August, valued at their contractual rate if more than 18 days, or at \$25/hour if less than 18 days, not to exceed a total value of \$55,000. Up to 8 Instructional Support Teacher Leaders will support the district's curriculum team, inclusive of the instructional leadership team of the district, in the update and refinement of the Literacy, Mathematics, and Science curricula and professional development scripts aligned to the instructional initiatives of the CUSD.

Payable From: Title II & Ready to Learn
Cost: Not to exceed \$55,000
Executive Sponsor: Jala Olds-Pearson & Nikki Monroe-Hines

A-12 Approval for DCCC to provide dual enrollment courses

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Delaware Community College to provide dual enrollment courses for eligible eleventh and twelfth grade students attending Chester Upland School District.

Payable From: Ready to Learn
Cost: Not to exceed \$30,000
Executive Sponsor: Jala Olds-Pearson

A-13 Approval for Dr. Jala Olds-Pearson to attend the ASCD Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Dr. Jala Olds-Pearson to attend the ASCD conference on Teaching Excellence, June 28th – July 2, 2018 in Dallas, Texas.

Payable From: General Fund Budget

Cost: Not to exceed \$4,000

Executive Sponsor: Jala Olds-Pearson

A-14 Approval for the public review of the School Improvement Plan draft

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the public review of the School Improvement Plan draft for Toby Farms, Main Street, Chester Upland School of the Arts, Chester High, and STEM.

Executive Sponsor: Jala Olds-Pearson

A-15 Approval of the Calendar revision for 2017-2018

WHEREAS, the Pennsylvania Department of Education mandates 990 instructional hours for secondary school students, and

WHEREAS, Chester High School had four days of Emergency Closure in the 2017-2018 instructional year,

THEREFORE BE IT RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the revision of the instructional calendar for Chester High in the following manner:

- June 8 and June 11, previously scheduled as half-day early-dismissals for students, now become full instructional days for students in Chester High
- June 12 remains a records day for teachers at Chester High
- June 13 becomes a second records day for teachers at Chester High

Executive Sponsor: Joshua Culbertson

PERSONNEL AGENDA

B-1 Approval of appointment, resignations, terminations, correction of resignation to retirement, leaves of absence, reassignment, suspension, grant-funded programs, additional coaching staff, and extended year coaches and athletic director

RESOLVED, that the following **appointment** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Frisby, Jenna	Middle School Girls Softball Coach	1,500 Seasonal	03/19/2018	Replacement 5718 G.F.B. 2017-2018

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Wesley, Lucille	Teacher Assistant Chester High	3/3/2018
Wilson, George	Custodian Toby Farms	4/9/2018

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Colon, Liz	Teacher Assistant Main Street	4/19/2018
Gilliard, Sharif	Per Diem School Safety Toby Farms	4/19/2018
Harris, Megan	Custodian Toby Farms	4/19/2018

FURTHER RESOLVED, that the following correction from **resignation** to **retirement** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Rodriguez, Nixa	School Psychologist Toby Farms	7/8/2018

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Carroll, Sabrina	Teacher Chester High	3/22/2018-6/18/2018 FMLA
George, Najah	Teacher Assistant Toby Farms	4/23/2018-6/30/2018 FMLA
Hawrylak, Joanna	Spec. Educa. Teacher Toby Farms	4/9/2018-6/30/2018 FMLA
Jones, Robert	Custodian CUSA	3/1/2018-5/25/2018 FMLA

FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<u>Name</u>	<u>From Position Location</u>	<u>To Position Location</u>	<u>Effective Date</u>
Richardson, Darelle	Custodian Toby Farms	Custodian Main Street	3/10/2018

FURTHER RESOLVED, that the following **suspension** be approved on the effective date respectively noted (Justification file in the Office of Human Resources)

<u>Effective Dates</u>	<u>Name on File in Human Resources</u>	<u>Title</u>	<u>Location</u>	<u>Status</u>
4/5, 6, 9, 10, 11/2018		Teacher	Chester High	Suspended without pay

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following additional individuals to participate in the **grant-funded Programs** during the 2017-2018 school year as listed below:

Chester Upland School of the Arts-After School Program

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Graves-Settles, Pamela	Sub-Nurse	28.50/hr
Hoffman, Kurt	Music Teacher	32./hr

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for individuals listed below for **Additional Coaching Staff** be appointed and approved as respectively noted:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Simpson, Glenn	Middle School Baseball Coach 7 th Grade	1,500.
Campbell, Eugene	Head Coach High School Baseball (two weeks)	583.33
Springfield, Jimai	Head Coach High School Baseball	2,916.67
Waters, Daniel	Assistant Coach High School Baseball	2,600.

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, approve Extended Year for the 2017-2018 school year for Boys Varsity Basketball and Cheerleading Coaches. The following coaches and athletic director season was extended for 6 weeks Feb. 9 to March 23 for District One Playoffs and State Playoffs.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Moore, Andre	Athletic Director	1,350.
Taylor, Keith	Head Coach, Boys Basketball	2,500.
Dennis, James	Assistant Coach Boys Basketball	1,875.
Spence, Derick	Assistant Coach Boys Basketball	1,875.
Moore, Durell	Assistant Coach Boys Basketball	1,875.
Tate, Kenneth	Assistant Coach Boys Basketball	1,875.
Miah, Karen	Head Coach Cheerleading	800.
Freeman, Valerie	Assistant Coach Cheerleading	600.

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, approve Extended Year for the 2017-2018 school year for Boys and Girls Track Coaches. The following coaches and athletic director season was extended for 4 weeks January 29 to February 27 for District One Playoffs and State Playoffs.

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Moore, Andre	Athletic Director	900.
Wharton, James	Boys Track Coach	1,333.32
Allen, Jamal	Girls Track Coach	1,333.32

Executive Sponsor: Alvina Jenkins

B-2 Tuition Reimbursement for the 2017-2018 school year.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2017-2018 school year.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Parker, Carlana	6	6	4,450.	4,450.
Foreman, Marchelle	9	9	7,137.	7,137.

Payable From: General Fund Budget

Cost: \$11,587

Executive Sponsor: Alvina Jenkins

B-3 Approval for Harold Scott Brady to provide services as Special Assistant to the Superintendent

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Harold Scott Brady to provide services as Special Assistant to the Superintendent at a per diem rate of \$450/daily; April 16, 2018-June 30, 2018.

Payable From: General Fund Budget

Cost: Not to exceed \$25,000

Executive Sponsor: Juan Baughn

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$788.75

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period March 1, 2018 through March 31, 2018 in the amount of \$be received, be noted upon the Minutes and filed.

Executive Sponsor: Robert Schoch

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended March 31, 2018 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Robert Schoch

C-3 General Fund Budget: \$2,020,765.29. Approval of payrolls

RESOLVED, that the payrolls dated in March, 2018 of the various accounts totaling for all accounts and funds the grand sum of \$2,020,765.29, be approved by the Receiver, acting as the Board of School Directors.

Multiple Fund Budget: \$8,379,436.41. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$8,379,436.41, of which General Fund payments total \$8,194,269.32, and Food Services Fund payments total \$141,215.84 and Capital Projects Fund payments total \$43,951.25, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the April 19, 2018 Minutes.

Payable From: General Fund, Food Service and Capital Project Fund Budgets

Executive Sponsor: Robert Schoch

C-4 Approval to conduct a first reading for a policy on the disposal of surplus property

RESOLVED, that the Receiver, acting as the Board of School Directors, conduct a first reading of a policy on disposal of surplus property as recommended by the Pennsylvania School Board Association. The proposed policy is attached.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-5 Approval to bid out numerous services through RFPs

RESOLVED, that the Receiver, acting as the Board of School Directors, approve bidding for numerous services through a Request for Proposals process.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-6 Approval of the sale of ten surplus vehicles and six surplus buses

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the sale of ten surplus vehicles (trucks and cars) and six surplus buses. The vehicles will be sold through a competitive bidding process to scrap dealers. The sale will be performed in accordance with the provisions of the policy outlines in C-4 above.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-7 Approval of addendum to the Business Office Support Contract

RESOLVED, that the Receiver, acting as the Board of School Directors, approve an Addendum to the Business Office Support Contract between Chester Upland School District and the Delaware County Intermediate Unit.

Payable From: General Fund Budget

Cost: \$170,000

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-8 Approval of contract with Tyler Technologies for transportation

RESOLVED, that the Receiver, acting as the Board of School Directors, approve a contract with Tyler Technologies, the company providing the VersaTrans transportation management software, to upgrade the computer map and provide access for multiple users. In addition, two days of on-site consulting are required to determine the extent of effort required to implement the software more fully.

Payable From: General Fund Budget

Cost: \$23,459

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-9 Approval of the DCTS budget for the 2018-19 FY

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the budget of the Delaware County Technical Schools for the school year 2018-19 in the form and amounts presented as \$13,664,047 be and is hereby adopted.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-10 Approval of the Special Education Intergovernmental Funding and Services Agreement with the DCIU

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the Special Education Intergovernmental Funding and Service Agreement with the Delaware County Intermediate Unit #25 to extend its program of special education services to the District students identified as being in need of the IU's special education services during the 2018-19 school year.

Payable from: General Fund Budget

Cost: \$1,350,784

Executive Sponsor: Tracy Ocasio

C-11 Approval of the Delaware County Intermediate Unit Budget

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the budget for the Delaware County Intermediate Unit #25 for the FY 2018-19.

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-12 Approval of the Board Members for the Delaware County Intermediate Unit #25 for the July 1, 2018 to June 30, 2021 term

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the Board Members for the DCIU #25 as follows for the July 1, 2018 to June 30, 2021 term:

Chichester	Edward Cardow
Penn-Delco	M. Colleen Powell
Rose Tree Media	Jacyln Clancy
Upper Darby	Monica Taylor
Wallingford-Swarthmore	Kelly Wachtman

Executive Sponsor: Robert Schoch, Turnaround Specialist

C-13 Approval of the drawdown of funds from the QZAB Bond Fund

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of the #2 for \$1,329,146.00 from the QZAB Bond Fund to reimburse the General Fund.

Executive Sponsor: Robert Schoch, Turnaround Specialist