



Chester Upland School District

RECEIVER'S MEETING WITH THE PUBLIC

February 21, 2019

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Approval of Minutes of previous meeting of January 17, 2019**
- 5. Public Comment**
- 6. Education Agenda**
 - A-1 Homebound Instruction for Students
 - A-2 Approval to adopt and approve Determinations from Student Hearings
 - A-3 Approval of members of the Occupational Advisory Committee for the CTE programs
 - A-4 Approval for Cosmetology program students to attend the International Beauty Show in New York
 - A-5 Approval for Dr. Jala Olds-Pearson and J'Me McLaughlin to attend the PASA Women's Spring Caucus
 - A-6 Approval for team three from Stetser to attend 16th Annual PBIS PAPBS
 - A-7 Approval to contract with DCIU for professional development services
 - A-8 Approval for 5 students and 1 teacher from STEM to attend Close Up AP program
 - A-9 Approval for Professional Services agreement with Prospect Health Access Network

A-10 Approval of Settlement Agreement for Student #78643 (TA)

A-11 Approval of Settlement Agreement for Student #75350 (KCG)

7. Personnel Agenda

B-1 Approval of appointments, reassignment, retirements, resignations, separation agreement, termination, leaves of absence, returns from leaves of absence, and tenure employees

B-2 Approval for Alvina Jenkins to attend the PASPA Conference

B-3 Approval for Alvina Jenkins to attend the 9th District HR Exchange Conference

B-4 Approval of contractual services with Dr. Janice Hoffman-Willis

B-5 Approval of Release and Settlement Agreement with Dr. Tracy Ocasio

8. Business Agenda

C-1 Reports of the tax collectors: \$337,262.38

C-2 Approval of the Treasurer's Report/Budget Report

C-3 General Fund Budget: \$2,190,730.75. Approval of payrolls

General Fund Budget: \$6,972,518.31. Approval of list of payments

C-4 Approval for Premium Fire & Security to replace fire panel at CUSA and Main Street

C-5 Approval of proposal for upgrade work for ESchoolPLUS

C-6 Approval to enter in an agreement with Dude Solutions

C-7 Approval for Clark and Sons Architectural to replace exterior doors at CUSA and Toby Farms

9. Other Business

10. Adjournment

Chester Upland School District

RECEIVER’S MEETING WITH THE PUBLIC

February 21, 2019

EDUCATION AGENDA

A-1 Homebound Instruction for Students

<u>Student #</u>	<u>School</u>	<u>Effective Date</u>
1001192	CHS	1/8/2019
210618	CHS	1/9/2019
211011	CHS	2/6/2019

A-2 Approval to adopt and approve Determinations from Student Hearings

<u>Student #</u>	<u>Date of Hearing</u>
1004119	12/20/2018
1003963	1/11/2019
211050	1/11/2019
80536	1/11/2019
1002553	1/23/2019
80824	1/23/2019
211059	1/23/2019
200860	1/23/2019
78815	1/25/2019
1002540	1/25/2019
80780	1/25/2019
1004660	1/30/2019
80727	1/30/2019
79781	1/30/2019

A-3 Approval of members of the Occupational Advisory Committee for the CTE programs

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to the members of the Occupational Advisory Committee Members for the respective programs of Career and Technical Education as follows for two year terms:

Automotive, Business Office Specialist, Cosmetology, Communications Technologies, Culinary Arts, Engineering, Allied Health and Sports and Entertainment Marketing.

Personal information and business affiliation attached to resolution.

Executive Sponsor: Celeste Lewis

A-4 Approval for Cosmetology program students to attend the International Beauty Show in New York

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to the Cosmetology program students, advisor and chaperones to attend the International Beauty Show in New York, New York, March 12th, 2019. Transportation is by charter bus line: Delaware Express.

Payable From: Perkins CTE Grant

Cost: \$3421

Executive Sponsor: Celeste Lewis

A-5 Approval for Dr. Jala Olds-Pearson and J'Me McLaughlin to attend the PASA Women's Spring Caucus

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Dr. Jala Olds-Pearson and Mrs. J'Me McLaughlin to attend the Pennsylvania Association of School Administrators Women's Caucus Spring Conference held May 13, 2018 to May 15, 2019.

Payable From: Title II

Cost: Not to exceed \$2500

Executive Sponsor: Jala Olds-Pearson

A-6 Approval for team three from Stetser to attend 16th Annual PBIS PAPBS

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for a team three from Stetser Elementary School to attend the 16th Annual PBIS Pennsylvania Positive Behavior Support (PAPBS) in Washington, DC to gain information and resources to assist with the implementation of the schoolwide PBIS initiative.

Payable From: Ready to Learn

Cost: Not to exceed \$3500

Executive Sponsor: Nikki Monroe-Hines

A-7 Approval to contract with DCIU for professional development services

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the school district to contract with Delaware County Intermediate Unit to provide federally mandated Title II professional development services to non-public students and staff in the CUSD locality.

Payable From: Title II
Cost: Not to exceed \$16,563
Executive Sponsor: Nikki Monroe-Hines

A-8 Approval for 5 students and 1 teacher from STEM to attend Close Up AP program

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for 5 students and 1 teacher from STEM Academy to attend and enriching learning experience through the Close Up AP program in Washington, DC May 19 – May 26, 2019.

Payable From: School Improvement Grant
Cost: Not to exceed \$10,000
Executive Sponsor: Nikki Monroe-Hines & Jason Hamer

A-9 Approval for professional services agreement with Prospect Health Access Network

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for a Professional Service Agreement with Prospect Health Access Network, Inc. The contract is for the service of a Medical director.

Payable From: General Fund Budget
Cost: \$30,000/year
Executive Sponsor: Eric Pugh

A-10 Approval of Settlement Agreement for Student #78643 (TA)

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 78643 (TA) for a Compensatory Education Fund in the amount of seven thousand five hundred dollars (\$7,500.00), to be utilized and disbursed through Plan of PA, expiring February 21, 2023 and attorney's fees in the amount of four thousand five hundred dollars (\$4,500.00).

Payable From: General Fund Budget
Cost: \$12,000
Executive Sponsor: Juan Baughn

A-11 Approval of Settlement Agreement for Student #75350 (KCG)

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 73530 (KCG) for a Compensatory Education Fund in the amount of fifty-four thousand dollars (\$54,000.00), to be utilized and disbursed through educational trust administrator, expiring January 27, 2028 and attorney's fees in the amount of twenty thousand dollars (\$20,000.00).

Payable From: General Fund Budget

Cost: \$74,000

Executive Sponsor: Juan Baughn

PERSONNEL AGENDA

B-1 Approval of appointments, reassignment, retirements, resignations, separation agreement, termination, leaves of absence, returns from leaves of absence, and tenure employees

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Morales-Brito, Julissa	Bi-Lingual Truancy Asst. Chester High	34,108.80 10 months	1/28/2019	New 0744 G.F.B. 2018-2019
Morgan, Brandon	Positive Behavior Supp. Toby Farms Spec.	54,000 10 months	1/23/2019	New 0743 G.F.B. 2018-2019
Whitaker, Robert	Chief of School Safety Administration	85,000 12 months	1/29/2019	Replacement 0347 G.F.B. 2018-2019

FURTHER RESOLVED, that the following **reassignment** be approved on the effective date respectively noted:

<u>Name</u>	<u>From Position/Location</u>	<u>To Position/Location</u>	<u>Effective Date</u>
Foster, Wilhelmina	Part-Time Truancy Assistant Chester High-Truancy Dept 19.82	Full-time Truancy Assistant Chester High-Truancy Dept 34,883.20	1/14/2019

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Sudler, Arthur	Custodian Toby Farms	4/30/2019
Weatherly, Maria	Math Teacher Chester High School	1/25/2019
Westbrook, Betsy	Elementary Teacher Main Street	3/16/2019

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Barbosa, Marylissa	Citizenship Teacher Toby Farms	2/13/2019
Smith, Breon	Security Officer Chester High	2/22/2019
White, Thomas	Climate Manager Chester High	1/24/2019

FURTHER RESOLVED, that the following **separation agreement** be approved on the effective date respectively noted:

Ocasio, Tracy	Assistant Superintendent Administration	1/18/2019
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FURTHER RESOLVED, that the following **termination** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Walker, Raason	School Safety Officer Toby Farms	2/21/2019

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Davis, Bonita	Inst. Supp. Teach. Leader Chester High	1/17/2019-12 weeks Intermittent FMLA
Kagen, Tricia	Spec. Educ. Teacher Main Street	1/10/2019-12 weeks Intermittent FMLA
Roulhac, Marcella	Social Worker Chester High	2/21/2019-3/22/2019 Intermittent FMLA
Worsley, Natalie	Accounts Payable Coord. Administration	1/29/2019-12 weeks Intermittent FMLA

FURTHER RESOLVED, that the following **returns from leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Dicus, Marti	Elementary Teacher CUSA	2/6/2019
King, Susan	Spec. Educ. Teacher Main Street	2/4/2019
Johnson, Thomas	Network Spec. Chester High	2/11/2019

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for proof of **Tenure** submitted to Human Resources:

<u>Name</u>	<u>School</u>
Daniels, Sterling	Chester High
Osborne, Jonathan	Toby Farms
McMahon, Mary Beth	Main Street
McShay, Ryan	Toby Farms
Park, Jennifer	Toby Farms

Executive Sponsor: Alvina Jenkins

B-2 Approval for Alvina Jenkins to attend the PASPA Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Alvina Jenkins to attend the Pennsylvania Association of School Personnel Administrators Conference in Hershey, PA, February 27-March 1, 2019. Cost to include hotel (\$114. per night + tax; 1 room) conference registration (\$595 for 1 person) and mileage reimbursable at district approval rate.

Payable From: General Fund Budget

Cost: Not to exceed \$1,200

Executive Sponsor: Alvina Jenkins

B-3 Approval for Alvina Jenkins to attend the 9th District HR Exchange Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Alvina Jenkins to attend the 9th District HR Exchange Conference, April 25-26, 2019. Cost to include full conference package \$450 and mileage reimbursable at district approval rate.

Payable From: General Fund Budget

Cost: Not to exceed \$600

Executive Sponsor: Alvina Jenkins

B-4 Approval of contractual services with Dr. Janice Hoffman-Willis

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of contract with Dr. Janice Hoffman-Willis to assist the Special Education Department as a Consultant for the period of February 4, 2019-June 30, 2019.

Payable From: General Fund Budget

Cost: \$500/day not to exceed \$10,000

Executive Sponsor: Juan Baughn

B-5 Approval of Release and Settlement Agreement with Dr. Tracy Ocasio

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of the Release and Settlement Agreement with Dr. Tracy Ocasio.

Payable From: General Fund Budget

Cost: Confidential

Executive Sponsor: Juan R. Baughn

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$337,262.38

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period January 1, 2019 through January 31, 2019 in the amount of \$337,262.38 be received, be noted upon the Minutes and filed.

Executive Sponsor: Sharon Brokenbough

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended January 31, 2019 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Sharon Brokenbough

C-3 General Fund Budget: \$2,190,730.75. Approval of payrolls

RESOLVED, that the payrolls dated in January, 2019 of the various accounts totaling for all accounts and funds the grand sum of \$, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$6,972,518.31. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$6,972,518.31, of which General Fund payments total \$6,623,384.41, Food Services Fund payments total \$349,133.90 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the February 21, 2019 Minutes.

Payable From: General Fund Budget

Executive Sponsor: Sharon Brokenbough

C-4 Approval for Premium Fire & Security to replace fire panel at CUSA and Main Street

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to Premium Fire & Security, LLC to replace the fire panel at CUSA and Main Street.

Payable From: 2016 Series "B" Bond Fund

Cost: \$13,700

Executive Sponsor: Marvin Newton

C-5 Approval of proposal for upgrade work for ESchoolPLUS

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the submitted proposal for customization and project management work necessary to upgrade eSchoolPLUS, the district's Student Information System, to version 4.2 of the software.

Payable From: General Fund Budget

Cost: \$7440

Executive Sponsor: Joshua Culbertson

C-6 Approval to enter in an agreement with Dude Solutions

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into agreement with Dude Solutions to acquire an electronic work order system.

Payable From: General Fund Budget

Cost: Not to exceed \$4000

Executive Sponsor: Sharon Brokenbough

C-7 Approval for Clark and Sons Architectural to replace exterior doors at CUSA and Toby Farms

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to Clark and Sons Architectural replacing exterior doors for CUSA and Toby Farms

Payable From: 2016 Series "B" Bond Fund

Cost: \$130,980

Executive Sponsor: Marvin Newton