



Chester Upland School District

RECEIVER'S MEETING WITH THE PUBLIC

May 16, 2019

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Approval of Minutes of previous meeting of April 18, 2019**
- 5. Public Comment**
- 6. Education Agenda**
 - A-1 Homebound Instruction for Students
 - A-2 Approval to adopt and approve Determinations from Student Hearings
 - A-3 Approval for Phyllis Robinson to attend Wilson Reading System training
 - A-4 Approval for ISTLs to provide consultation services and professional services for curriculum
 - A-5 Approval of the first reading of the proposed calendar for the 2019-2020 academic year
 - A-6 Approval for up to 6 families and the district's Community Liaison to attend the Statewide Parent Advisory Council Conference
 - A-7 Approval for Lean for Humans, Inc. to consult with the district to help the district develop a long-range strategic plan
 - A-8 Approval for payment for the Extended School Year Program (In-District/Out-of-District) for summer education services and staff

- A-9 Approval of 21st CCLC 2019 summer coordination and 2019-20 school year planning
- A-10 Approval to enter into an agreement with Community Council for May 20, 2019 ending June 3, 2019
- A-11 Approval to enter into an agreement with Community Council for July 1, 2019 ending August 1, 2019

7. Personnel Agenda

- B-1 Approval of appointments, retirements, resignations, terminations, leaves of absence, returns from leaves of absence, Lead School Nurse, grant funded programs, summer school programs, and Boys' Varsity Basketball and Cheerleading Coaches extended season
- B-2 Tuition Reimbursement for the 2018-2019 school year
- B-3 Contract with Penn Behavioral Health for Employee Assistance Program
- B-4 Extend contract Special Education Temp
- B-5 Approval of contract with Carvel Consulting

8. Business Agenda

- C-1 Reports of the tax collectors: \$697,961.26
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$2,189,799.71. Approval of payrolls
General Fund Budget: \$5,135,306.30. Approval of list of payments
- C-4 Approval to adopt the resolution pertaining to the Proposed Final Budget for the 2019-2020 school year

9. Other Business

10. Adjournment

Chester Upland School District

RECEIVER’S MEETING WITH THE PUBLIC

May 16, 2019

EDUCATION AGENDA

A-1 Homebound Instruction for Students

<u>Student #</u>	<u>School</u>	<u>Effective Date</u>
77008	CHS	3/27/19
90798	CHS	4/23/19
1002360	CHS	5/8/19

A-2 Approval to adopt and approve Determinations from Student Hearings

<u>Student #</u>	<u>Date of Hearing</u>
212883	4/12/2019
80785	4/12/2019
1004138	4/12/2019
81824	4/12/2019
200641	5/3/2019
76177	5/3/2019
210715	5/3/2019
77341	5/3/2019
200130	5/3/2019

A-3 Approval for Phyllis Robinson to attend Wilson Reading System training

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Phyllis Robinson to attend Wilson Reading System training in Princeton, New Jersey, June 25, 2019 through June 27, 2019.

Payable From: Title II
Cost: Not to Exceed \$1750
Executive Sponsor: Jala Olds-Pearson

A-4 Approval for ISTLs to provide consultation services and professional services for curriculum

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District's Instructional Support Teacher Leaders to provide consultation services focused on designing curriculum aligned to Pennsylvania Core Standards.

FUTHER RESOLVED that the Chester Upland School District's Instructional Support Teacher Leaders will provide professional services during the months of July and August, valued at their contractual rate if more than 18 days, or at \$25/hour if less than 18 days, not to exceed a total value of \$55,000. Up to 8 Instructional Support Teacher Leaders will support the district's curriculum team, inclusive of the instructional leadership team of the district, in the update and refinement of the Literacy, Mathematics, and Science curricula and professional development scripts aligned to the instructional initiatives of the CUSD.

Payable From: Title II, Ready to Learn Grant

Cost: Not to Exceed \$55,000

Executive Sponsor: Jala Olds-Pearson

A-5 Approval of the proposed calendar for the 2019-2020 academic year

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the proposed calendar for the 2019-2020 academic year, with September 3, 2019 as the first day for all students, June 12, 2020 as the last day for seniors, and June 15, 2020 as the last day for all students in grades PK-11.

See attached calendar for full documentation.

Executive Sponsor: Juan R. Baughn

A-6 Approval for up to 6 families and the district's Community Liaison to attend the Statewide Parent Advisory Council Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for up to 6 families and William Patterson, the district's Community Liaison, to attend the Statewide Parent Advisory Council Conference in Seven Springs in Champion, PA July 8-10, 2019.

Payable From: Title I Function 3300 Community Services

Cost: Not to Exceed \$12,000

Executive Sponsor: Nikki Monroe-Hines

A-7 Approval for Lean for Humans, Inc. to consult with the district to help the district develop a long-range strategic plan

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Lean for Humans, Inc. to consult with district to help the district develop a long-range strategic plan to guide transformational change in the education of our students.

Payable From: General Fund Budget

Cost: Not to Exceed \$9500

Executive Sponsor: Juan R. Baughn

A-8 Approval for payment for the Extended School Year Program (In-District/Out-of-District) for summer education services and staff

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for the Extended School Year Program (In-District/Out of District) for summer educational services and staff for the 2018-2019 school year. The cost of the program shall not exceed \$125,000 for a period beginning on July 1, 2019 - August 16, 2019.

Payable From: General Fund Budget

Cost: Not to exceed \$500,000

Executive Sponsor: Juan R. Baughn

A-9 Approval of 21st CCLC 2019 summer coordination and 2019-20 school year planning

RESOLVED, that the Receiver, acting as the Board of School Directors, approves summer coordination services of the Chester Upland School District's Students Achieve 21st CCLC coordinator, Shakasha Clark, to focus on the coordination, planning, and implementation of the 21st CCLC MARS sites and to plan and coordinate the 2019-20 Students Achieve 21st CCLC program afterschool program as specified in the approved 21st CCLC Cohort 9, Year 2 grant budget.

Payable From: 21st CCLC

Cost: Not to exceed \$7,500

Executive Sponsor: Nikki Monroe-Hines

A-10 Approval to enter into an agreement with Community Council for May 20, 2019 ending June 3, 2019

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into agreement with Community Council to provide counseling services for the Emotionally Disturbed classes at Toby Farms and Chester High School beginning May 20, 2019 and ending June 3, 2019. Contract subject to Solicitor's review.

Payable From: General Fund Budget

Cost: Not to exceed \$7,000

Executive Sponsor: Juan R. Baughn

A-11 Approval to enter into an agreement with Community Council for July 1, 2019 ending August 1, 2019

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into agreement with Community Council to provide Compensatory Counseling services to STEM students beginning July 1, 2019 and ending August 1, 2019. Contract subject to Solicitor's review.

Payable From: General Fund Budget

Cost: Not to exceed \$7,000

Executive Sponsor: Juan R. Baughn

PERSONNEL AGENDA

B-1 Approval of appointments, retirements, resignations, terminations, leaves of absence, returns from leaves of absence, Lead School Nurse, grant funded programs, summer school programs, and Boys’ Varsity Basketball and Cheerleading Coaches extended season

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Chappell, James	School Safety Officer Chester High School	25,277 10 months	4/23/2019	Replacement 0128 G.F.B. 2018-2019
Payne, Aaron	Interim Head Baseball Coach STEM	3,500 Seasonal	3/4/2019	Replacement 0756 G.F.B. 2018-2019

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bieksza, Sandra	ESL Teacher STEM	6/15/2019
Gibbs, Rembert	Teacher Assistant Toby Farms	6/14/2019
Lewis, Deborah	Special Ed. Transition Coord. Chester High	7/31/2019
Roulhac, Marcella	Social Worker Chester High	7/1/2019

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Goldspinner, Brittany	Art Teacher STEM	6/14/2019
Mammi, Melinda	Confidential Secretary Administration Building	5/20/2019

Sabree, Khalil	School Safety Officer CUSA	4/29/2019
Swiggett, Chrisisy	School Safety Officer Chester High	5/17/2019

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Hsu, Chin-Yu	Math Teacher Chester High	4/30/2019
Payne, Aaron	Interim Head Baseball Coach STEM	4/23/2019

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Adams, Roslyn	ISTL District Wide	Intermittent FMLA 4/16/2019 – 5/13/2019
Archibald, Jennifer	English Teacher Chester High	Medical Sabbatical 3/5/2019-7/1/2019
Baptiste, Lorrain	Assistant Principal Toby Farms	FMLA 5/1/2019 - 5/31/2019
Edwards, Larvar	LPN STEM	FMLA 4/14/2019 – 7/22/2019
Laut, Maria	Special Education Teacher Chester High	Extend FMLA-Maternity 6/3/2019-6/14/2019
Metzger, Kaitlyn	Special Education Teacher Toby Farms	FMLA 4/24/2019-5/19/2019
Stewart, Latasha	ISTL District Wide	FMLA 5/16/2019 – 6/27/2019

FURTHER RESOLVED, that the following **return from leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Adams, Rosyln	ISTL District Wide	5/14/2019
Ferguson, Sara	Principal CUSA	5/13/2019
Metzger, Kaitlyn	Special Education Teacher Toby Farms	5/20/2019
Richardson, Josette	School Safety Officer Chester High	4/23/2019

FURTHER RESOLVED, that the receiver, acting as the Board of School Directors, grant approval for the **Lead School Nurse** to receive a stipend in the amount of 1,500 for the 2018-2019 school year.

Name

Deborah Whitsett Marone

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded programs** during the 2018-2019 school year as listed below:

Main Street

Effective: 10/01/2018-5/23/2019

Time: 4:00 p.m. 6:00 p.m.

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Dale, Chania	LPN	28.50/hr

Toby Farms GAP –Title IV

December 2018-June 2019

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Baxter, Sharon	Teacher	25./hr
Campbell, Ikea	Nurse	25./hr
Davis, Julia	Teacher	25./hr
Ebersole, Theresa	Teacher	25./hr

Feinberg, Patricia	Teacher	25./hr
Gibson, Randy	Teacher Assistant	15./hr
Johnson-Brown, Margaret	Teacher	25./hr
Long, Annie	Teacher Assistant	15./hr
McLuckie, Susan	Teacher	25./hr
McShay, Ryan	Teacher	25./hr
Metzger, Kaitlyn	Teacher	25./hr
Moore, Debra	Teacher	25./hr
Mumma, Sharon	Teacher	25./hr
Murphy, Louise	Teacher	25./hr
Nolan, Abriana	Teacher	25./hr
Nugent, Ari	Teacher	25./hr
O'Connell, Elizabeth	Teacher	25./hr
Pope, Tiaira	Teacher Assistant	15./hr
Rowland, Charles	Teacher	25./hr
Saunders, Dakisha	Teacher	25./hr
Savage, Joseph	Teacher	25./hr
Sheets, Ruth	Teacher	25./hr
Smith, Alyssa	Teacher	25./hr
Spangler, Stephen	Teacher	25./hr
Stevens, Lincoln	School Safety Officer	18./hr
Weinmann, Raymond	Teacher	25./hr
Heslop, Hillary	Teacher	25./hr
Seefeldt, Barbara	Teacher	25./hr
Sheehan, Paul	Teacher	25./hr
Gok, Seda	Teacher	25./hr
Stanford, Tanya	Teacher Assistant	15./hr
Young, Carmella	Teacher Assistant	15./hr
Foreman, Brian	Teacher	25./hr
Cogdell, Nicole	Climate Manager	25./hr
Morgan, Brandon	PBSS	25./hr

Stetser Black History Program

Title One

March 7, 2019

Motley, Alvin	Climate Manager	25./hr
Nigel Davis	School Safety Officer	18./hr
Francis, Jennifer	Teacher	25./hr
Hughes, Karla	Teacher Assistant	15./hr
Mahoney, Deborah	Teacher	25./hr
Caulk, Shanta	Teacher Assistant	15./hr
Burton, Dietra	Teacher	25./hr
Robinson, Phyllis	Reading Specialist	25./hr

Participants in the Stetser Elementary Google Professional Development

June 1, 2018 through July 30, 2019

<u>Employee</u>	<u>Rate</u>
Laury, Karyn	15./hr
Morgan, Robin	15./hr

ESL/ELD Professional Development

Title III

June 1, 2018-June 30, 2019

Fachet, Mary Sue	ESL Teacher	25./hr.
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FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following additional individuals to participate in the **Summer School Programs** during the 2018-2019 school year as listed below. The offer of summer employment is contingent upon student enrollment.

ESY		
Position	Location	Salary
Site Coordinators		
Nikkita George	STEM	40./hr
Teacher		
Susan King	STEM	32./hr
Mica Gibbs	STEM	32./hr
Ari Bleicher-Nugent	STEM	32./hr
Lauren Cahill	STEM	32./hr
Sabrina Carroll	STEM	32./hr
Kaitlyn Metzger	STEM	32./hr
Jennifer Nance	STEM	32./hr
Robin Taylor	STEM	32./hr
Stephanie Butz	STEM	32./hr
Heather Jordan	STEM	32./hr
Teacher Assistants		
Janifer Hamm	STEM	15./hr
Carmella Young	STEM	15./hr
Tonisha McDonald	STEM	15./hr
Deidre Miller	STEM	15./hr
Djuana Flagg-Davis	STEM	15./hr
Gloria Covington	STEM	15./hr
Robin Toogood	STEM	15./hr
Robin Morgan	STEM	15./hr
Tanya Stanford	STEM	15./hr

Social Worker		
Tammy Cox-Cottman	STEM	32./hr
MARS		
Position	Location	
Site Coordinators		
Tammy Strand-Yarbray	STEM	40./hr
Julissa Morales-Brito	STEM (Asst. Site Coord)	40./hr
Donna Hunt- Gibbs	CUSA	40./hr
Teachers		
Dietra Burton	CUSA	32./hr
Brittany Vinson	CUSA	32./hr
Carol Smith	CUSA	32./hr
Dwayne Snipes	CUSA	32./hr
Collen Wellstein	CUSA	32./hr
Maureen Goodwin	CUSA	32./hr
Robin Moore	CUSA	32./hr
Brenda Anderson	CUSA	32./hr
Durell Moore	CUSA	32./hr
Omenihu Amachi	CUSA	32./hr
Ryan McShay	STEM	32./hr
Camille Claiborne	STEM	32./hr
Jeremy Hay	STEM	32./hr
Teacher Assistants		
Denise Mosley	STEM	15./hr
Lariah Warner	CUSA	15./hr
Rebekah Tiffany	CUSA	15./hr
Terry Whitehead	CUSA	15./hr
Marvin Dukes Jr	CUSA	15./hr
Archanica Boyd	CUSA	15./hr
Karla Hughes	CUSA	15./hr
Terry Ward	CUSA	15./hr
Yolanda Jackson	CUSA	15./hr
Secretaries		
Yvette Cowan	STEM - ESY	15./hr
Tyrell Whitehead	CUSA - MARS	15./hr
Shannon Matthews	STEM – MARS	15./hr
Credit Recovery		
Site Coordinator		
Carolyn Jones	CHS	40./hr
Assistant Site Coordinator		
	CHS	40./hr

Teachers		
Jamal Bogle	CHS	32./hr
Jason Kidd	CHS	32./hr
Rueben Arana	CHS	32./hr
Thomas Buonocore	CHS	32./hr
Shannon Murphy	CHS	32./hr
Lynette McNeil	CHS	32./hr
Sabrina Penn Synder	CHS	32./hr
Andrea Adore-Ross	CHS	32./hr
LaDontay Bell	CHS	32./hr
Margaret Johnson	CHS	32./hr
Elizabeth Johnson	CHS	32./hr
Teacher Assistants		
Randy Gibson	CHS	15./hr
Shareeta Joe	CHS	15./hr
La'Tisha Miller	CHS	15./hr
	Building Assignments	
Nurses		
Ikeya Campbell	STEM	25./hr
Chania Dale	CUSA	25./hr
Counselors		
Tracey Felder	CHS Gr. 10-12	32./hr
Chanel Turner-Wright	CHS Gr. 7-9	32./hr
School Safety Officers		
Marcia Bright	CHS	18./hr
Josette Richardson	CHS	18./hr
Nadine Sparks	STEM	18./hr
Zernest Williams	STEM	18./hr
Candice Young	STEM	18./hr
Alicia Watson	CUSA	18./hr
Bruce Jones	CUSA	18./hr
Climate Managers		
Andre Moore	STEM	25./hr
Andre Wilkins	CUSA	25./hr
Nicole Cogdell	STEM	25./hr
Keith Taylor	CHS	25./hr

FURTHER RESOLVED, that the following **Boys' Varsity Basketball and Cheerleading Coaches extended season** correction be approved on the effective date respectively noted:

<u>Name</u>	<u>Activity</u>	<u>Amount</u>
Tate, Kenneth	Assistant Coach, Boys Basketball	2,187.50

Executive Sponsor: Alvina Jenkins

B-2 Tuition Reimbursement for the 2018-2019 school year

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2018-2019 school year.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Dennis, Angela	3	3	3,012	3,012
McLaughlin, J'me	3	3	1,650	1,650

Payable From: General Fund Budget

Cost: \$4,662

Executive Sponsor: Alvina Jenkins

B-3 Contract with Penn Behavioral Health for Employee Assistance Program

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to continue contract with Penn Behavioral Health to provide services as the Employee Assistance Program for the next two school years. Total cost will be \$400 yearly.

Payable From: General Fund Budget

Cost: Not to exceed \$800

Executive Sponsor: Alvina Jenkins

B-4 Extend contract Special Education Temp

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to extend the contract with temp, Shalona Jones, to assist the Special Education Department from March 23, 2019 until the end of June 2019. Payment will not exceed \$4,600.

Payable From: General Fund Budget

Cost: Not to exceed \$4,600

Executive Sponsor: Alvina Jenkins

B-5 Approval of contract with Carvel Consulting

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of a contract with Carvel Consulting (Dr. Janice Hoffman-Willis) to assist with the Special Education Department as a consultant for the period of February 4, 2019 to June 19, 2019. This is amending the previous resolution of a company name change. Cost not to exceed \$25,000.

Payable From: General Fund Budget

Cost: Not to exceed \$25,000

Executive Sponsor: Alvina Jenkins

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$697,961.26

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period April 1, 2019 through April 30, 2019 in the amount of \$30,476.43 be received, be noted upon the Minutes and filed.

Executive Sponsor: Sharon Brokenbough

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended April 30, 2019 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Sharon Brokenbough

C-3 General Fund Budget: \$2,189,799.71. Approval of payrolls

RESOLVED, that the payrolls dated in April, 2019 of the various accounts totaling for all accounts and funds the grand sum of \$2,189,799.71, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$5,135,306.30. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$5,135,306.30, of which General Fund payments total \$5,135,306.30, Food Services Fund payments total \$0 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the May 16, 2019 Minutes.

Payable From: General Fund Budget

Executive Sponsor: Sharon Brokenbough

C-4 Approval to adopt the resolution pertaining to the Proposed Final Budget for the 2019-2020 school year

RESOLVED, that the Receiver adopts the following resolutions that pertain to the approval of the 2019-20 Proposed Final Budget submitted by the District's administration:

RESOLVED, a Proposed Final Budget for the 2019-20 school year has been prepared by the District's administration and submitted to the Receiver for the Chester Upland School District for his consideration; and

WHEREAS, the Receiver has reviewed and fully considered said Proposed Final Budget; and

WHEREAS, although the Public School Code requires that the Receiver approve a Proposed Final Budget before he can adopt a Final Budget, such approval does not limit the consideration of further changes prior to adoption of the Final Budget.

NOW, THEREFORE, pursuant to Section 687 of the Public School Code, the Receiver for the Chester Upland School District, Chester, Delaware County, Pennsylvania, hereby approves and adopts the Proposed Final Budget as follows:

1. The Proposed Final Budget for the 2019-20 school year is in the amount of \$136,094,972 in revenues and \$139,012,283 for appropriation of a tentative basis, and includes an up to 3.7 percent increase in local real estate millage rates (up to the Act 1 index).
2. The Proposed Final Budget will be made available for public inspection to all persons who may have an interest therein, at least twenty (20) days prior to final adoption of the said budget by the Receiver.
3. The Final Budget for the 2019-20 school year will be acted upon by June 20, 2019.
4. Public notice of said Final Budget will be given at least ten (10) days before its final adoption.

Executive Sponsor: Sharon Brokenbough