



## **Chester Upland School District**

### **RECEIVER'S MEETING WITH THE PUBLIC**

**August 30, 2018**

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- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Approval of Minutes of previous meeting of July 19, 2018**
- 5. Public Comment**
- 6. Education Agenda**
  - A-1 Homebound Instruction for Students
  - A-2 Approval to adopt and approve Determinations from Student Hearings
  - A-3 Approval of English Language Development Itinerant Mileage Reimbursement
  - A-4 Approval of federally-funded professional development
  - A-5 Approval of supplemental after school activities
  - A-6 Approval of ESL/ELD Data Analysis and Support Academy
  - A-7 Approval of Imagine Learning Academic Interventions
  - A-8 Approval for Dr. Jala Olds-Pearson to attend the Imagine Learning Partnership Forum
  - A-9 Approval of the purchase and implementation of Imagine Learning reading and math computer-based interventions in grades 7<sup>th</sup>-12<sup>th</sup>

- A-10 Approval for Barbara Moore Williams & Associates/ Dr. Barbara Moore Williams to provide professional services to the Chester Upland School District

**7. Personnel Agenda**

- B-1 Approval of appointment, resignations, retirement to resignation, terminations, returns from leaves of absence, reassignment, suspensions, stipend, CTE summer institute training, occupational advisory committee, summer school programs, extended year coaching staff, extra and co-curricular activities advisors, and mentor teachers
- B-2 Approval of Tuition Reimbursement for the 2017-2018 school year

**8. Business Agenda**

- C-1 Reports of the tax collectors: \$279,999.09
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$647,857.43. Approval of payrolls  
General Fund Budget: \$8,014,360.15. Approval of list of payments
- C-4 Approval to enter into a contractual agreement with Alexander Tumolo to provide Accounting and Clerical services
- C-5 Approval of the Loan Agreement Third Amendment and Allonge To Note with the Commonwealth of Pennsylvania
- C-6 Approval to enter into a contractual agreement with Maillie, LLP to provide Financial Audit services for the year ended June 30, 2018
- C-7 Approval to extend the existing agreement with CyberLearning for the QZAB STEM Academy into the 2018-2019 school year

- C-8 Approval to renew the existing contract with the Center for Digital Learning Research, Design and Resources to continue providing consulting services to the school district
- C-9 Approval of the district's partnership with Philadundance
- C-10 Approval of the service contract with Next Step Associates
- C-11 Approval of payment for Joshua Culbertson and Jacqueline Browne to attend the A/CAPA Fall Child Accounting Conference (PIMS, data collection processes, and legal updates) at the Hotel Hershey in Hershey, PA on October 29-31, 2018.
- C-12 Approval of the resolution appointing E-Collect PA, LLC as collector, approving penalty, interest and fee schedule for collection of delinquent real estate taxes and municipal claims

**11. Other Business**

**12. Adjournment**

**Chester Upland School District**

**RECEIVER'S MEETING WITH THE PUBLIC**

**July 19, 2018**

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**EDUCATION AGENDA**

**A-1 Homebound Instruction for Students**

<u>Student #</u>	<u>School</u>	<u>Effective Date</u>
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NONE

**A-2 Approval to adopt and approve Determinations from Student Hearings**

<u>Student #</u>	<u>Date of Hearing</u>
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NONE

**A-3 Approval of English Language Development Itinerant Mileage Reimbursement**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves mileage reimbursement for the CUSD English Language Development Itinerant Teacher during the 2018-19 School Year.

**Payable from:** Title III

**Cost:** Not to Exceed \$400

**Executive Sponsor:** Nikki Monroe-Hines

**A-4 Approval of federally-funded professional development**

RESOLVED, that the Receiver, acting as the Board of School Directors approves hourly-rate pay for staff members that participate in federally-funded professional development activities beyond the regular school day during the 2018-19 academic year. Activities include:

- Professional Development
- School and Districtwide Planning Sessions
- School and Districtwide Family Engagement Activities

**Payable from:** RTLG, Title II, Title III, Title IV, School Intervention Grant, School Improvement Grant

**Cost:** Not to exceed \$25,000  
Professional Staff - \$25  
Assistant Teachers and Non-Professional - \$15  
Climate Staff - \$25

**Executive Sponsor:** Nikki Monroe-Hines

**A-5 Approval of supplemental after school activities**

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval of supplemental after school activities designed to support and compliment school-day instruction, provide students with a variety of experiences, and to increase student achievement. Principals and staff will design programs to meet school specific and student needs. Program design will be approved prior to implementation.

- Site Coordinators at \$40/hour
- Teachers/Guidance Counselors at \$32/hour
- Program Assistants at \$15/hour
- Security Staff at \$18.0
- Nursing Staff at \$28.50 (LPN) or \$32.00 (RN)
- Climate Staff at \$25.00
- Contracted Service Providers
- Materials and Supplies
- Extended Learning Activities
- Transportation

**Payable from:** Title I, Title IV, School Improvement Grant, Ready to Learn, 21<sup>st</sup> CCLC

**Cost:** Not to exceed \$460,000

**Executive Sponsor:** Nikki Monroe-Hines

**A-6 Approval of ESL/ELD Data Analysis and Support Academy**

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval for a CUSD team to participate in a year-long program that PDE is offering to build greater school accountability by enhancing educators' understanding of how to use data when making instructional decisions for English Learners (ELs), a population for whom efforts need to be aligned throughout our district.

**Payable from:** Title III

**Cost:** Not to exceed \$5,000

**Executive Sponsor:** Nikki Monroe-Hines

**A-7 Approval of Imagine Learning Academic Interventions**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the purchase and implementation of Imagine Learning reading and math computer-based interventions in grades K-6th.

**Payable from:** Ready to Learn

**Cost:** Not to exceed \$140,200

**Executive Sponsor:** Dr. Jala Olds-Pearson

**A-8 Approval for Dr. Jala Olds-Pearson to attend the Imagine Learning Partnership Forum**

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval for Dr. Jala Olds-Pearson to attend the Imagine Learning Partnership Forum held in Provo, Utah, September 26, 2018 to September 28, 2018.

**Cost:** \$0

**Executive Sponsor:** Dr. Jala Olds-Pearson

**A-9 Approval of the purchase and implementation of IXL reading and math computer-based interventions in grades 7th-12th**

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval of the purchase and implementation of IXL reading and math computer-based interventions in grades 7th-12th.

**Payable from:** Ready to Learn

**Cost:** Not to exceed \$19, 279.00

**Executive Sponsor:** Dr. Jala Olds-Pearson

**A-10 Approval for Barbara Moore Williams & Associates/ Dr. Barbara Moore Williams to provide professional services to the Chester Upland School District**

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval approval for Barbara Moore Williams & Associates/ Dr. Barbara Moore Williams to provide professional services to the Chester Upland School District. The professional services will focus on Teacher Induction sessions.

FUTHER RESOLVED that BMW & Associates/Dr. Barbara Moore Williams will:

- Design and facilitate the 2018-2019 Induction program as required by the Pennsylvania Department of Education. The program will consist of six sessions (repeated to accommodate other commitments staff may have on the chosen date) totaling 30 hours of induction training for new teachers.

**Payable from:** Curriculum & Instruction

**Cost:** \$800.00 per session, Total \$9,600.00

**Executive Sponsor:** Dr. Jala Olds-Pearson

**B-1 Approval of appointments, retirement, resignations, furlough, terminations, leaves of absence, return from leaves of absence, reassignments, transfers, afterschool program, supplemental salaries, and additional Fall and Winter High/Middle School Coaches.**

RESOLVED, that the following appointments be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Bell, Brendan	Assistant Principal STEM Academy	80,000 12 months	8/24/2018	Replacement 0065 G.F.B. 2018-2019
Diaz, Hector	Groundsman District Wide	14./hr 12 months	8/13/2018	Replacement G.F.B. 2018-2019
Diaz, Santos	Groundsman District Wide	14./hr 12 months	8/13/2018	Replacement G.F.B. 2018-2019
Hamer, Jason	Principal STEM Academy	120,000 12 months	8/24/2018	Replacement 0203 G.F.B. 2018-2019
Maldonado, Irvin	Carpenter/Locksmith District Wide	20.22/hr 12 months	8/13/2018	Replacement G.F.B. 2018-2019
Perry, Vivian	Purchasing Coordinator Administration	45,000 12 months	8/7/2018	New 0682 G.F.B. 2018-2019
Ramos, Joshua	Custodian Toby Farms	11.78/hr 12 months	8/6/2018	Replacement 0480 G.F.B. 2018-2019
Smith, Clifton	Accountant Administration	75,900 12 months	8/27/2018	New 0459 G.F.B. 2018-2019
Weathers, Tavon	Custodian Toby Farms	11.78/hr 12 months	8/7/2018	Replacement 0555 G.F.B. 2018-2019

FURTHER RESOLVED, that the following retirement be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Cunningham, Karrin	Teacher Assistant Main Street	8/17/2018

FURTHER RESOLVED, that the following resignations be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
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Broussard, Tonya	Assistant Principal STEM Academy	8/17/2018
Brown, Yvonne	Spec. Ed. Teacher Toby Farms	8/3/2018
Kelly, Sarah	Spec. Ed. Teacher Chester High School	8/27/2018
Long-Elliott, Tia	Assistant Principal CUSA	8/10/2018
Mathis, Jeriko	Microsoft Office/Robotics STEM Academy	7/25/2018
Neal, Tyrone	Guidance Counselor STEM Academy	8/18/2018
Plank, Jessica	Spec. Educ. Teacher Toby Farms	8/14/2018
Roy, Danielle	Spec. Educ. Teacher Main Street	8/17/2018
Sanchez, Xiobeica	ELL Teacher Assistant Toby Farms	8/24/2018
Summers-Zegers, Julianne	Art Teacher Chester High	7/25/2018
Waite, Alexandra	Art Teacher Main Street	8/8/2018
Weatherly, Aliesa	Math Teacher Chester High	8/6/2018

FURTHER RESOLVED, that the following **furlough** is hereby approved:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Edmunds, Natalie	Education Coordinator Administration	7/27/2018

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
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Burton, Yuri	Teacher Assistant Stetser	7/30/2018
Robinson, Maurice	Custodian Toby Farms	7/26/2018

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Browne, Jacqueline	Child Accounting Secretary Administration	7/3/2018-9/3/2018 FMLA
Coleman, Christina	Confidential Secretary Receiver's Office	7/5/2018-8/24/2018 FMLA
Weatherly, Maria	Math Teacher Chester High	8/27/2018-8/27/2019 Sabbatical

FURTHER RESOLVED, that the following **return from leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Hawrylak, Joanne	Spec. Educ. Teacher Toby Farms	8/28/2018
Browne, Jacqueline	Child Accounting Secretary Administration	9/4/2018
Coleman, Christina	Confidential Secretary Receiver's Office	8/27/2018

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position/Location</u></b>	<b><u>To Position/Location</u></b>	<b><u>Effective Date</u></b>
Cameron, Pearl	Assistant Principal Chester High	Interim Principal Chester High	8/20/2018
Cobb, Yasmine	Teacher Assistant	School Secretary	8/6/2018

	CUSA 22,356	Toby Farms 31,000	
Johnson, Harold	Custodian STEM 17.80/hr	Head Custodian Main Street 18.89/hr.	7/30/2018

FURTHER RESOLVED, that the following **transfers** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Location</u></b>	<b><u>To Location</u></b>	<b><u>Effective Date</u></b>
Abdullah, Ala	Custodian CUSA	Custodian Chester High	8/1/2018
Blonarowycz, Joanne	Spec. Educ. Teacher STEM	Spec. Educ. Teacher Chester High	8/27/2018
Cahill, Lauren	Spec. Educ. Teacher Stetser	Spec. Educ. Teacher CUSA	8/1/2018
Collier, Horace	Custodian Toby Farms	Custodian Main Street	8//2018
Douglas, Stephanie	Custodian Chester High	Custodian Main Street	8/1/2018
Garner, Rene	Principal Toby Farms	Assistant Principal CUSA	8/20/2018
Johnson, Elizabeth	Spec. Educ. Teacher Toby Farms	Spec. Educ. Teacher Chester High	8/28/2018
Jordan, Heather	Spec. Educ. Teacher Chester High	Spec. Educ. Teacher CUSA	8/28/2018
Osborn, Jonathan	Spec. Educ. Teacher Chester High	Spec. Educ. Teacher Toby Farms	8/27/2018
Popley, Lamonte	Principal Chester High	Principal Toby Farms	8/20/2018
Watts, Mack	Custodian CUSA	Custodian Chester High	8/1/2018
Williams, Doris	Custodian Chester High	Head Custodian CUSA	8/1/2018

FURTHER RESOLVED, that the Receiver, grant approval for the following individual to participate in an extended **afterschool program** due to advanced placement for the Stetser Elementary Robotics team in the Robotics competition.

<b><u>Name</u></b>	<b><u>Rate</u></b>
Zamonski, Georgine	32./hr

FURTHER RESOLVED, that the Receiver grant approval for individuals listed below to receive **supplemental salaries** (Title II) for serving in the following capacities during the 2018-2019 school year.

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Buonocore, Thomas	Technology Teacher Leader Chester High School	\$7,500
Donofry, Stephanie	Technology Teacher Leader STEM	\$7,500
Kirkwood, Jason	Technology Teacher Leader CUSA	\$7,500
Mumma, Sharon	Technology Teacher Leader Toby Farms	\$7,500
Shuster, David	Technology Teacher Leader Main Street	\$7,500
Zamonski, Georgine	Technology Teacher Leader Stetser	\$7,500

FURTHER RESOLVED, that the Receiver grant approval for individual listed below to receive a **supplemental salary** for serving in the capacity of Lead Digital Academy Teacher during the 2018-2019 school year. According to CUEA Contract, employee will receive 10% of salary for additional 18 days.

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>
Jones, Carolyn	Lead Digital Learning Teacher	\$7,121.50	8/27/2018

FURTHER RESOLVED, that the following **additional Fall and Winter High/Middle School Coaches** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Amount</u></b>
Allen, Jamal	Head Coach Cross Country Girls	4,000
Bell, LaDontay	Head Football Coach	7,000
Freeman, Valerie	Assistant Coach Cheerleading	2,400
Howard, James	Assistant Football Coach	5,250
Miah, Karen	Head Coach Cheerleading	3,200
McCarthy, Jason	Assistant Football Coach	5,250
Moore, Andre	Athletic Director	9,000
Moore, Durell	Assistant Athletic Director	4,500
Ruley, Enjoli	Head Coach Volleyball	2,500
Shaw, Dennis	Assistant Football Coach (Middle School)	5,250
Shaw, Lamar	Assistant Football Coach	5,250
Terry, LaFennis	Assistant Football Coach	5,250
Wharton, James	Head Coach Cross Country Boys	4,000

**B-2 Tuition Reimbursement for the 2017-2018 school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2017-2018 school year.

<b><u>Name</u></b>	<b><u>Number of Credits Requested</u></b>	<b><u>Number of Credits Approved</u></b>	<b><u>Approved Amount</u></b>
Clark, Shakasha D.	9	9	4,194.
Lewis, Celeste	6	6	7,800.
McDougal, LaKeidra	6	6	2,350.

**Executive Sponsor:** Alvina Jenkins

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$811.71**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period June 1, 2018 through June 30, 2018 in the amount of \$811.71 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Sharon Brokenbough

**C-2 Approval of the Treasurer's Report/Budget Report**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended July 31, 2018 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Sharon Brokenbough

**C-3 General Fund Budget: \$4,610,710.95. Approval of payrolls**

RESOLVED, that the payrolls dated in July, 2018 of the various accounts totaling for all accounts and funds the grand sum of \$647,857.43, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$8,014,360.15. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$8,014,360.15, of which General Fund payments total \$7,933,588.29, and Food Services Fund payments total \$80,771.86 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the August 30, 2018 Minutes.

**Payable From:** General Fund Budget

**Executive Sponsor:** Sharon Brokenbough

**C-4 Approval to enter into a contractual agreement with Alexander Tumolo to provide Accounting and Clerical services**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into a contractual agreement with Alexander Tumolo to provide Accounting and Clerical services from August 28, 2018 through December 31, 2018 at the rate of \$13.00 per hour for up to 110 hours, totaling up to \$1,430.00.

**Payable From:** Business Office

**Cost:** estimated at \$1,430.00

**Executive Sponsor:** Sharon Brokenbough, COO

**C-5 Approval of the Loan Agreement Third Amendment and Allonge To Note with the Commonwealth of Pennsylvania**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of the Loan Agreement Third Amendment and Allonge To Note with the Commonwealth of Pennsylvania.

**Payable From:** General Fund Budget

**Cost:** Total payment due in 2017-18 is \$1,000,000; payable in two equal installments of \$500,000 by September 30, 2018 and June 30, 2019

**Executive Sponsor:** Sharon Brokenbough

**C-6 Approval to enter into a contractual agreement with Maillie, LLP to provide Financial Audit services for the year ended June 30, 2018**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into a contractual agreement with Maillie, LLP to provide Financial Audit services for the year ended June 30, 2018 in the amount of forty-five thousand dollars (\$45,000.00).

**Payable From:** Business Office

**Cost:** estimated at \$45,000

**Executive Sponsor:** Sharon Brokenbough, COO

**C-7 Approval to extend the existing agreement with CyberLearning for the QZAB STEM Academy into the 2018-2019 school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to extend the existing agreement with CyberLearning for the QZAB STEM Academy into the 2018-2019 school year with the support of the Total Solutions Site Academy Implementation in order to ensure compliance with the QZAB law.

**Payable From:** QZAB Funds

**Cost:** \$378,746.00

**Executive Sponsor:** Dr. Juan Baughn

**C-8 Approval to renew the existing contract with the Center for Digital Learning Research, Design and Resources to continue providing consulting services to the school district**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to renew the existing contract with the Center for Digital Learning Research, Design and Resources to continue providing consulting services to the school district.

**Payable From:** QZAB Funds

**Cost:** \$96,000

**Executive Sponsor:** Dr. Juan R. Baughn

**C-9 Approval of the district's partnership with Philadbundance**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the district's partnership with Philadbundance to deliver food and food resources through the Neighborhood Distribution Program at Chester High and the KidsBites Backpack Program at CUSA as outlined in the Memorandum of Understanding.

**Cost:** \$0

**Executive Sponsor:** Nikki Monroe-Hines

**C-10 Approval of the service contract with Next Step Associates**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of the service contract with Next Step Associates

**Payable From:** General Fund

**Cost:** \$4,400 per month; Not to exceed \$52,800

**Executive Sponsor:** Dr. Juan R. Baughn

**C-11 Approval of payment for Joshua Culbertson and Jacqueline Browne to attend the A/CAPA Fall Child Accounting Conference (PIMS, data collection processes, and legal updates) at the Hotel Hershey in Hershey, PA on October 29-31, 2018.**

RESOLVED, that the Receiver, acting as the Board of School Directors, , approves payment for Joshua Culbertson and Jacqueline Browne to attend the A/CAPA Fall Child Accounting Conference (PIMS, data collection processes, and legal updates) at the Hotel Hershey in Hershey, PA on October 29-31, 2018. This is without loss of pay and expenses including registration, travel, meals and transportation not to exceed \$2,000.00.

**Payable From:** Title I

**Cost:** Not to exceed \$2,000.00 for registration, stay, and travel.

**Executive Sponsor:** Joshua Culbertson

**C-12 Approval of the resolution appointing E-Collect PA, LLC as collector, approving penalty, interest and fee schedule for collection of delinquent real estate taxes and municipal claims.**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the resolution appointing E-Collect PA, LLC as collector, approving penalty, interest and fee schedule for collection of delinquent real estate taxes and municipal claims.

**Payable From:** n/a

**Cost:** Property Owners will be responsible for paying the penalties, interest and fees pursuant to the Municipal Claims and Tax Liens Act.

**Executive Sponsor:** Sharon Brokenbough, COO