

## ATTENTION

The global outbreak of the Coronavirus has impacted all of our daily lives. At e-Collect the health and safety of our employees, their families, and the taxpayers is a top priority. In accordance with the CDC guidelines we are making every effort to minimize exposure to our staff and taxpayers. Please understand for your safety and that of our staff, we have closed our offices to the public. Due to limited staffing and potentially higher than usual call volume, for your convenience we encourage taxpayers to use the website [ecollectplus.com](http://ecollectplus.com) (see instructions below) to check your balances and make payments. If you need assistance with payment plans or assistance making payments via the website, you may contact our office at 866-225-0033.

# Payment Options Chester Upland SD

**1. Mail-in Payments (Please include Pin # on check):**

PERSONAL CHECK, MONEY ORDER or CERTIFIED CHECK

e-Collect  
PO Box 620  
Conshohocken, PA 19428-0620

**Overnight Payments (Fed-Ex or UPS):**

PERSONAL CHECK, MONEY ORDER or CERTIFIED CHECK

e-Collect  
804 Fayette Street  
Conshohocken, PA 19428

**MAKE CHECKS PAYABLE TO: e-Collect**

\*FOR RETURN RECEIPT, INCLUDE SELF-ADDRESSED STAMPED ENVELOPE

**2. Online Payments: *Convenience fee will apply\****

CREDIT/DEBIT CARD (FEE APPLIES)

[www.eCollectplus.com](http://www.eCollectplus.com)

CLICK: "Property Search / Make a Payment"

CLICK: "Chester Upland SD Delinquent Real Estate Tax"

ENTER: PARCEL/FOLIO/PIN/MAP number **OR** Last Name (**ONLY**)

ENTER: Dollar amount in "Amount to Pay"

CLICK: "Click Here To Pay Online"

CLICK: "Continue With Payment"

ENTER: Credit/Debit information & Personal Information

**3. Phone Payments: *Convenience fee will apply\****

CREDIT/DEBIT CARD (FEE APPLIES)

PHONE: (866) 225-0033

## FEE SCHEDULE

Open File and Issue Legal Demand Letter	\$150.00
File Lien and Send Second Demand Letter	165.00
Prepare and File Writ of Scire Facias	165.00
Obtain Re-Issued Writ	30.00
Prepare and Mail Correspondence per Pa.R.C.P. §237.1	30.00
Prepare Motion for Alternate Service	165.00
Prepare and File Default Judgment	165.00
Prepare and File Writ of Execution	700.00
Attendance at Sale; Review Schedule of Distribution; Resolve Distribution Issues	400.00
Petition to Assess Damages	45.00
Petition for Free and Clear Sale	400.00
Continue Sheriff Sale	20.00
Bankruptcy Proof of Claim	100.00
Extended Payment Plan	45.00
Handling Fee for Returned Check	25.00
Handling Fee to Issue Refund Check	25.00
Services Not Covered Above	At an hourly rate between \$60 - \$200 per hour

There shall be added to the above amounts reasonable out-of-pocket charges, costs, expenses and fees such as, but not limited to, postage, title searches, prothonotary fees and sheriff fees.

The collection fees and the attorney fees listed above will be assessed only if the corresponding action is performed.

e-Collect  
Agent for the Chester Upland School District