

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

March 16, 2017

6:05 P.M.

A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Offices, 232 West 9th Street, 1st Floor, Chester, Pennsylvania.

Executive Staff Present: Mr. Peter Barsz, Receiver
 Ms. Karen DeShullo, Chief Business Administrator

School Board: Anthony Johnson, President

Solicitors: George Dawson, Esquire

Absent: Dr. Juan Baughn, Superintendent
 Ms. Andria Saia, Assistant Superintendent
 Dr. Jala Olds-Pearson, Assistant Superintendent

The Receiver's meeting opened with a call to order by Receiver, Mr. Peter Barsz and the Pledge of Allegiance.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

digitalfirst M E D I A

PENNSYLVANIA GROUP

Date of proof: 09/09/16

Ad sample

Account:	881668
Name:	
Company:	CHESTER UPLAND SCHOOL DISTRICT
Address:	1720 MELROSE AVE CHESTER, PA 19013
Telephone:	(610) 447-3600
Fax:	(000) 000-0000
Ad ID:	1066953
Description:	MEETING OF THE PUBLIC DATES FOR 2016
Class:	1201
Orig User:	CRMWISNEWSKI
Words:	85
Lines:	27
Agate Lines:	28
Column width:	1
Depth:	3.097
Blind Box:	
Total:	\$102.80

"MEETING OF THE PUBLIC" DATES FOR 2016-2017

**July 21, 2016
August 18, 2016
September 15, 2016
October 20, 2016
November 17, 2016
December 15, 2016
January 19, 2017
February 16, 2017
March 16, 2017
April 20, 2017
May 18, 2017
June 15, 2017**

All Meetings will be held at the Admin. Offices, 1st Floor, A side, Chester High School, 232 West 9th Street, Chester, PA and will begin at 6:00 P.M.

Chester Upland
School District
CHRISTINA M. COLEMAN
Secretary to Receiver/Board
DCT, July 14, a-1

Run Dates: **07/14/16
07/14/16**

Publication

**Daily Times and Sunday
Times, Daily & Sunday Times
Digital**

*We Appreciate Your Business!
Thank You !*

REPORT FROM THE SUPERINTENDENT

Read by Receiver Barsz in absence of Superintendent Baughn – Superintendent Baughn has some things in the works, one of which is a program for students failing to do some work with colleges to help them finish. He will have a draft of that to share at the next meeting. He is working with Mr. Caulk on the HVAC project for the High School which will begin at the end of the school year and probably proceed a little bit into the next school year. He is also working on student activities, particularly fine arts, band, choir, dance and theater.

STUDENT RECOGNITION – there were none

PRESENTATIONS – Approval of Board Policies #012 – Conflicts of Interest, #253 – Suicide Awareness Prevention and Response, #626 with attachments - Finances & #626.1 – Travel Reimbursement - Federal Programs.

These Policies and Procedures as stated above were approved and adopted by Peter R. Barsz, Receiver.

COMMENDATIONS - there were none

APPROVAL OF MINUTES OF PREVIOUS MEETING OF FEBRUARY 16, 2017 AND FEBRUARY 28, 2017

Receiver Barsz approved.

PUBLIC COMMENTS

Will Richan – Talked about the culinary program being one of the bright spots in Chester Upland CTE programs and said that one of the graduates will receive a scholarship to continue their studies in the culinary arts. He wanted to know that the status of the culinary facility which he thought was closed due to repairs being needed.

Peter Barsz answered that he wasn't sure and would look into this and get back to him.

Anthony Johnson said that he thought it was about the ventilation fan that was put in incorrectly. He didn't know if it had been corrected.

Mr. Barsz said that he would find out.

Dr. Richan said that he wanted to know because there was a fund in his wife's name for the culinary arts program and that they would match any funds up to \$10,000.00 that the district put out to do any repairs and he wanted to know if there was any progress on it.

Mr. Barsz said that this was the first he was hearing about this offer and that he appreciates that offer. He told him that we had a bond issue and that about \$15M was allocated to do various repairs throughout the school and approximately half of that, \$7.5M was going to fix the heating and ventilation systems. He asked Dr. Richan to speak to him after the meeting about the matching funds and see what they could do to put it on the list.

Jean Arnold – In an add-on to Dr. Richan's remarks, Ms. Arnold asked if the problem in the culinary facilities was that the exhaust fan was installed backward and we were to have it installed correctly so the exhaust and heat were going the correct way and we will have to see during the warm months to see if that made a significant correction. She just wanted to put that out there and perhaps Mr. Caulk (Director of Maintenance) can update us on that.

She wanted to thank the district for working with Mr. Voltz about grants we are getting for Youth Court. She said that there is an organization that is funding research about how Youth Court is effective in making a difference in children's lives. It showed up here in some of the essays that the children wrote for the Gates Millennium Scholarship and they talked about how they had changed because of their participation. She wanted to know if there was a way we could have a Youth Court class as the proposal dictates. She says this because too many people want to put their own spin on it and by the time it spins out it is not what was in the proposal and it doesn't work. She wants it to be able to hear certain violations that it is designed to hear maybe during the school day or right after school and have those children involved then be in the student government and report to the Board, so as to grow and engage our children in the civic leadership of our schools and city. There are tools out there that would cost us nothing, it's just doing it.

The other thing she would like to ask with the help of the School Board and community to draft, on paper, an outline of the candidate for our next Superintendent. She wants this person to be committed to some of the things that we want and not come in and make radical changes. She wants in this draft to insist on some instructions that we know work, in the elementary grades, specifically in math and language arts. She believes we need to close the gap and teach our children the basics, such as multiplication and reading by 3rd grade and

cursive writing. She wants to get a committee together to talk about how we can go about getting this in place, so when we interview for superintendent we have our vision in place.

Mr. Barsz told her that he met with the Director of the DCIU regarding the search and that one of his requirements was to have involvement with various interest groups so he will make sure that when that happens she will be made aware of it.

Delores Shelton – She wanted to know how we are doing with the Superintendent search and if we started.

Mr. Barsz told her that the team was meeting this week but it was on the snow day so it got postponed.

Ms. Shelton – she said that following-up on Ms. Arnold's statements about cursive writing, she was so disturbed when a friend gave a former Chester High student something to read and the person told her she couldn't read it because it was in cursive. She was so sad and she agrees 100% with Ms. Arnold that we should be able to teach our children cursive, abc's, times tables and she knows that you have to teach to the test but we need to teach the whole child.

She had a question on tuition reimbursement. She said when she was teaching, she had to pay. She wanted to know if we are now paying towards Ms. Saia's doctorate.

Mr. Barsz told her that yes; Ms. Saia is going for her doctorate.

Ms. Shelton – asked if Mr. Calvecchio is also going for his doctorate.

Mr. Barsz told her yes.

Ms. Shelton - wanted to know what obligation those that received tuition reimbursement have to the district.

Alvina Jenkins (Director of Human Resources) – At this point we do not have an agreement in place that covers this. They can leave whenever. We are putting into place an agreement that says that you cannot file for tuition reimbursement the first year you are here and thereafter you must stay for at least two years after receiving any tuition reimbursement.

Ms. Shelton – said that she knows for a fact that there are people coming in here and getting their education paid for and then leaving right away and that they are just using us.

Ms. Jenkins said that is why we are putting these agreements in place.

EDUCATION AGENDA

A-1 Homebound Instruction for Students

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID #:	School:	Effective Dates:
074049	CHS	3/2/2017
1002040	HS	3/2/2017

A-2 Approval to adopt and approve Student Hearings

RESOLVED, that the Recommendations by the Hearing Officer pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

Student ID #:	Date of Hearing:
210498	2/8/2017
210241	2/8/2017
210725	2/8/2017
200101	2/8/2017
073001	2/22/2017
212120	2/22/2017

A-3 Approval for lodging costs for Dr. Jala Olds-Pearson to attend the PKC Grantee Meeting

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Assistant Superintendent of Curriculum & Instruction in the Chester Upland School District to lodge in the Reynolds Bed and Breakfast and attend the mandatory, PKC Grantee Meeting held at the Penn Stater Conference Center, State College, PA, April 11-April 13, 2017.

Payable From: General Fund Budget
Cost: \$354.04
Executive Sponsor: Jala Olds-Pearson

A-4 Approval for Lakeshore Company to provide Professional Development sessions

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the Lakeshore company to provide six professional development sessions for PreK teachers on: ECERS-3 evaluation tool, using learning tools to support STEM education, and student development of authentic art work.

Payable From: General Fund Budget
Cost: \$9000
Executive Sponsor: Jala Olds-Pearson

***EDUCATION AGENDA ITEMS #A-1 THROUGH #A-4 WERE APPROVED BY PETER R. BARSZ,
RECEIVER***

PERSONNEL AGENDA

B-1 Approval of appointments, withdrawal of appointments, reassignments, resignations, leaves of absence, return from leave of absence, Spring School Coaches, supplemental salaries and Title I After-School Program coordinator

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Brown, Jalae	Teacher Assistant Stetser	22,356 10 months	02/27/2017	Replacement 0291 G.F.B. 2016-2017
Connaire, Robert	Per Diem Music Teacher CUSA	265.94/daily Part-time	03/06/2017	Replacement 0026 G.F.B. 2016-2017
Harris, Megan	Per Diem Custodian District Wide	8.28/hr Part-time	03/20/2017 ✓	New 0643 G.F.B. 2016-2017
Watson, Alicia	Lunch Aide CUSA	11.78/hr 10 months	03/20/2017	Replacement 0209 G.F.B. 2016-2017
Weston, Natalie	English Teacher STEM	55,778 M/1 10 months	03/13/2017 ✓	Replacement 0218 G.F.B. 2016-2017

PPOINTMENTS PORTION OF B-1 HAVE BEEN TABLED

FURTHER RESOLVED, that the following **withdrawal of appointments** be approved on the effective date respectively noted:

Al-Atharee, Abdur-Rahmann	Per Diem Custodian District Wide	8.28/hr. 12 months	02/21/2017	New G.F.B. 2016-2017
Henderson, Clarence	Per Diem Custodian District Wide	8.28/hr. 12 months	02/27/2017	New G.F.B. 2016-2017
Reno, Clifton	Per Diem Custodian District Wide	8.28/hr. 12 months	02/27/2017	New G.F.B. 2016-2017

FURTHER RESOLVED, that the following reassignments be approved on the effective date respectively noted:

<u>Name</u>	<u>From</u> <u>Position Location</u>	<u>To</u> <u>Position Location</u>	<u>Effective</u> <u>Date</u>
Payne, Mika	School Security Officer Toby Farms	School Security Officer STEM	03/06/2017
Saldana, Vincent	Substitute Security Officer STEM	Substitute Security Officer Toby Farms	03/06/2017

FURTHER RESOLVED, that the following resignations be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Mautz, Mallory	Sp. Ed. Teacher CUSA	03/15/2017
Oyola, Tony	Assistant Principal STEM	04/17/2017
Smiley, Derrick	Accountant Business Office	03/16/2017
Wynn, Antwain	Collegial Training Partner District Wide	03/02/2017

FURTHER RESOLVED, that the following leaves of absence be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Baldwin, Janet	Principal Stetser	FMLA 2/19/2017-4/18/2017
Cunningham, Sandra	School Security Officer Stetser	FMLA 2/21/2017-5/12/2017
Jones, Tahira	Math Teacher STEM	FMLA 2/10/2017-3/3/2017
Rothwell, Cleo	Teacher Toby Farms	Intermittent FMLA 2/20/2017-6/30/2017

FURTHER RESOLVED, that the following return from leave of absence be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Jones, Tahira	Math Teacher	3/6/2017

FURTHER RESOLVED, that the following Spring School Coaches be approved on the effective date respectively noted:

<u>Name</u>	<u>Activity</u>	<u>Amount</u>
Allen, Jamal	Head Coach Girls Outdoor Track	4,000
Dowling, Christopher	Assistant Coach High School Baseball	2,625
Springfield, Jimai	Assistant Coach High School Baseball	2,625
Wharton, James	Head Coach Boys Outdoor Track	4,000
Wright, Brian	Head Coach Middle School Track	1,500

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individual listed below to receive supplemental salaries (Title II) for serving in the following capacities during the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Deery, Vincent	Technology Teacher Leader Chester High School	7,500* *prorated to start date 2/22/17

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individual to be added grant-funded Title I After-School Program during the 2016-2017 school year as listed below:

Toby Farms

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Wilkins, Andre	After School Coordinator	\$20./hr

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individual listed below to receive supplemental salaries for serving in the following capacities during the 2015-2016 school year:

<u>Name</u>	<u>Activity</u>	<u>Amount</u>
Messinger, Jason	Choir	1,500
Messinger, Jason	Band	3,500

Executive Sponsor: Alvina Jenkins

B-2 Approval to attend PA Association of School Personnel Administrators (PASPA) Human Resource Assistant Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Lesie Lindsey to attend the Pennsylvania Association of School Personnel Administrators Conference is presenting HR Assistants and Support Staff Workshop in Hershey, PA April 1, 2017. Cost to include conference registration (\$85. for 1 person) and mileage reimbursable at district approval rate. Not to exceed \$500. from the Human Resources budget.

Payable From: General Fund Budget
Cost: Not to Exceed \$500
Executive Sponsor: Alvina Jenkins

B-3 Approval of tuition reimbursement for the 2016-2017 school year

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employees listed below to receive tuition reimbursement for the 2016-2017 school year, in the amount of 7,137.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credit Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Saia, Andria	4.5	4.5	3,568.50	3,568.50
Calvecchio, Thomas	4.5	4.5	3,568.50	3,568.50

Payable From: General Fund Budget
Cost: \$7,137.00
Executive Sponsor: Alvina Jenkins

B-4 Approval of the successor contract to the previous Collective Bargaining Agreement with the Chester Upland Education Association (CUEA)

RESOLVED that the terms of the Collective Bargaining Agreement for the Chester Upland Education Association (CUEA) with the Chester Upland School District from July 1, 2013 through June 30, 2019, as set forth in the July 1, 2013 – June 30, 2019 Collective Bargaining Agreement, are hereby ratified by the Receiver who is authorized to sign the Agreement for the School District.

Executive Sponsor: Alvina Jenkins

B-5 Approval for contract with PeopleAdmin for Human Resources software

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a business relationship with PeopleAdmin to purchase their Recruit and Hire Software package for a computer management solution for the Human Resources recruit and application process. Cost \$6,650 for initial year; \$3,500 per year for 3 year contract; Human Resources Budget.

Payable From: General Fund Budget

Cost: \$6650 for initial year; \$3500 per year for 3 year contract

Executive Sponsor: Alvina Jenkins

PERSONNEL AGENDA ITEMS #B-1, WITH THE EXCEPTION OF "APPOINTMENTS," WHICH HAS BEEN TABLED, THROUGH #B-5 WERE APPROVED, BY PETER R. BARSZ, RECEIVER.

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$236,409.34

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period February 1, 2017 through February 28, 2017 in the amount of \$236,409.34 be received, be noted upon the Minutes and filed.

Executive Sponsor: Karen DeShullo

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal months ended February 28, 2017 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Karen DeShullo

C-3 General Fund Budget: \$1,201,938.04. Approval of payrolls

RESOLVED, that the payrolls dated in February, 2017 of the various accounts totaling for all accounts the grand sum of \$1,201,938.04, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$6,843,497.08. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$6,843,497.08, of which General Fund payments total \$6,497,885.80, and Food Services Fund payments total \$345,611.28 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the March 16, 2017 Minutes.

Payable from: General Fund Budget
Executive Sponsor: Karen DeShullo

C-4 Approval of the 2017-18 Delaware County Intermediate Unit's General Operation Budget

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the 2017-18 Delaware County Intermediate Unit's General Operation Budget as a sponsoring district.

Executive Sponsor: Karen DeShullo

