

**CHESTER UPLAND SCHOOL DISTRICT  
MINUTES OF THE RECEIVER'S  
MEETING OF THE PUBLIC**

**December 15, 2016**

**6:13 P.M.**

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A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Offices, 232 West 9<sup>th</sup> Street, 1<sup>st</sup> Floor, Chester, Pennsylvania.

Executive Staff Present:

Mr. Peter Barsz, Receiver  
Dr. Christopher McGinley, CRO  
Mr. Gregory Shannon, Superintendent  
Ms. Karen DeShullo, Chief Business Administrator  
Ms. Andria Saia, Assistant Superintendent

School Board:

Anthony Johnson, President

Solicitors:

George Dawson, Esquire

The Receiver's meeting opened with a call to order by Receiver, Mr. Peter Barsz and the Pledge of Allegiance.

**NOTICE OF ADVERTISED MEETING**

(COPY OF ADVERTISED NOTICE ATTACHED)

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PENNSYLVANIA GROUP

Date of proof: 09/09/16

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Address:	1720 MELROSE AVE CHESTER, PA 19013
Telephone:	(610) 447-3600
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Ad ID:	1066953
Description:	MEETING OF THE PUBLIC DATES FOR 2016
Class:	1201
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## "MEETING OF THE PUBLIC" DATES FOR 2016-2017

July 21, 2016  
August 18, 2016  
September 15, 2016  
October 20, 2016  
November 17, 2016  
December 15, 2016  
January 19, 2017  
February 16, 2017  
March 16, 2017  
April 20, 2017  
May 18, 2017  
June 15, 2017

All Meetings will be held at the Admin. Offices, 1st Floor, A side, Chester High School, 232 West 9th Street, Chester, PA and will begin at 6:00 P.M.

Chester Upland  
School District  
CHRISTINA M. COLEMAN  
Secretary to Receiver/Board  
DCT, July 14, a-1

We Appreciate Your Business!  
Thank You !

*Mr. Barsz said that he had an announcement to make before the start of the agenda items. He announced that the Chester Upland Educational Support Personnel Association (CUESPA) which represents the Chester Upland District Aides and other support personnel approved a new contract agreement for the period of 2013 to 2019.*

### **REPORT FROM THE SUPERINTENDENT**

**Gregory Shannon** – Excited as we move towards the close of the first semester. There are a lot of exciting activities in and around the Chester Upland School District. We will hear from our STEM Principal and students that participated in a college tour. Second round of benchmarks occurred this week. We had successful report card conferences since the last Receiver's meeting. Congratulations to our CUSA family on the new dance floor donation which was installed last week.

### **STUDENT RECOGNITION**

### **PRESENTATIONS**

Jonas Crenshaw, Principal of STEM, and participating students gave a presentation on the college tour. Mr. Crenshaw gave an overview of the itinerary. Some of the students spoke about the experience and answered some questions. Two of the students presented Mr. Crenshaw with a plaque to thank him for his dedication.

### **COMMENDATIONS**

### **APPROVAL OF MINUTES OF PREVIOUS MEETING OF NOVEMBER 17, 2016**

Receiver Barsz approved.

### **PUBLIC COMMENTS**

**Jean Arnold** – Thanked the Administration for taking care of some items quickly, like the potholes at STEM being filled in and the electronic sign at Chester High is up and running again. She saw that we are losing a psychologist and an art teacher and wanted to tell Ms. Jenkins, HR Director, to please fill these positions quickly as she believes that they, especially the psychologist, is needed greatly here. She brought up Mass Insight and that there was supposed to be a report from them and asked that it be shared with the public. She was excited about the findings on what our strengths are and the things that are needed and wants to know where we are on them. She then asked about safety in our schools and said that there are places in the schools where the intercom doesn't work and teachers' telephones that don't work. She brought it up to Chief Patterson because it is a major safety issue since we would not be able to let the entire building know if there were an emergency in that building and what they needed to do, so she is asking that we make sure that the intercom systems are working in all areas of the school and all teachers have a working phone. Also, the exhaust system for the laser at STEM has not been working properly because it is backing up into the school and can be smelled all the way to the office. She asked that that be looked into.

**Darren Laws** – Came in last Receiver's meeting with a presentation on the CHAMPS program and he is embarrassed and sorry to say that they have not done anything with it to-date. He had asked the principal at Chester High about it and she said that there were a lot of fights and thing going on but they were going to get it together, but they haven't and he want to go to plan B. They are partnering with Chester Made to get kids involved in different projects going on in the city and he feels that he is getting more cooperation from them than from his school district. He was told by some of the kids that signed on for CHAMPS that they didn't think they would go through with what they said and he feels that the District is making that true, but he doesn't want to give up on them. We need to get together and come up with something to get this back on track. He met with the Superintendent about these students doing some things such as community service but hasn't heard anything in weeks. By this time last year they had done 6 or 7 projects. He keeps getting told we don't have the budget. He asked for anything free like volunteering for the Christmas program and was told we don't have anything. He is concerned and he wants to know what is going on.

**Gregory Shannon** – Said that what Mr. Laws said is true, we haven't done anything with the CHAMPS program to date, but he will circle back with the class sponsor and get back to him.

**Delores Shelton** – Commended Principal Crenshaw on broadening their horizons and showing them what is possible.

**Karen Miah – Cheerleading Coach** – For the past two years she has submitted a budget and requested equipment and hasn't received it. The cheerleaders' uniforms are in need of replacement and she spoke with MVP where we usually get our athletic supplies but they want the money up-front because of our history. She wants to know if she continues to submit a budget, when can she expect equipment and can she expect it before basketball season is over.

**Peter Barsz** – He asked if the budget was going to the Athletic Director.

**Ms. Miah** – answered yes.

**Mr. Barsz** – said that we will have to speak with Mr. Moore, Athletic Director, to see how we can accommodate her needs.

**Ms. Miah** – said that last week's basketball game was a zoo. There was no order. The doors just stayed open and people were walking on the court while the game was going on. There were scouts and the place was jammed packed. She was embarrassed. She didn't know who was supposed to be in charge, but there was no one that looked to be in charge. Also, it was a Fred Pickett classic and the student athlete's had to pay to attend if they weren't participating in that game and the JV cheerleaders and JV basketball players had to pay. She felt that was unacceptable. It was the first time we partnered with Play By Play and she didn't know if it was just that there were too many of our people there but they were walking in the middle of the floor and there were fights in the hallway and this is the perception of what people think of Chester. She is hoping that the game this Saturday is nice and organized and orderly.

**(Unintelligible) Green (student of Chester High)** – wanted to thank the administration for their cooperation in getting the marching band back and to let us know that they now have 38 members. There are other music programs that are sending musical instruments and equipment and some people in the area that want to volunteer to help out with teaching divisions like the drum line, etc. They just need more cooperation with getting practice time, etc.

**EDUCATION AGENDA**

**A-1 Homebound Instruction for Students**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID #:</b>	<b>School:</b>	<b>Effective Dates:</b>
073554	CHS	11/15/2016

**A-2 Approval to adopt and approve Student Hearings**

RESOLVED, that the Recommendations by the Hearing Officer pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

<b>Student ID #:</b>	<b>Date of Hearing:</b>
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NONE FOR THIS MONTH

**A-3 Approval to change academic calendar for 2016-17 to reflect December 26, 2016 as the federal holiday**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve a change to the academic calendar for the 2016-2017 academic year, reflecting that Monday, December 26, 2016 is a federal holiday, and that administrative offices are closed.

**Executive Sponsor:** Joshua Culbertson

***EDUCATION AGENDA ITEMS #A-1 THROUGH #A-3 WERE APPROVED BY PETER R. BARSZ, RECEIVER***

**PERSONNEL AGENDA**

**B-1 Approval of appointments, completion of probation, retirement, resignations, rescind of resignation, terminations, leaves of absence, return from leave of absence, Winter High School/Middle School coaching staff and Grant-funded Title I After-School Program**  
**Instructors**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Bolton, Timothy	Per Diem Custodian Stetser	8.28/hr 12 months	12/19/2016	New G.F.B. 2016-2017
Butcher, Calvin	Climate Manager Toby Farms	41,923 10 months	12/19/2016	Replacement 0556 G.F.B. 2016-2017
Graves, Pamela	L.P.N./Nurse CUSA	32,000 10 months	12/19/2016	Replacement 0114 G.F.B. 2016-2017
Saldana, Vincente	Per Diem School Safety Chester High Officer	17,277 10 months	12/19/2016	Replacement 0391 G.F.B. 2016-2017

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Burgos-Rivera, Sonia	Teacher Assistant	12/15/2016
Diehl, Christine	Teacher Assistant	12/15/2016
Gibbs, Kameron	Teacher Assistant	12/15/2016
Hines, Darius	Teacher Assistant	12/15/2016
Vasquez-Sanchez, Alexis	Teacher Assistant	12/15/2016
Ward, Terry	Teacher Assistant	12/15/2016

FURTHER RESOLVED, that the following retirement be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Fitzmier, Janet	Art Teacher Main Street	2/3/2017 0173

FURTHER RESOLVED, that the following resignations be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Clausell, Madeline	Teacher Assistant Main Street	11/30/2016 0100
Dickstein, Kaila	Psychologist Chester High School	1/19/2017
Felix, Sheila	Teacher Assistant ESOL Toby Farms	11/23/2016 0636
Khan, Anissa	Special Ed. Teacher Chester High School	12/02/2016 0534 Date Change
Laws, Herschell	Custodian Stetser	12/8/2016 0265
Wood, James	Physical Education Teacher Stetser	10/14/2016 0560

FURTHER RESOLVED, that the following rescind of resignation be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Rodriguez, Nixa	School Psychologist	12/06/2016 0387

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Dukes, Marvin	Cyber Monitor Chester High School	12/15/2016 0315
Plummer, Namar	Per Diem School Safety Officer Chester High School	11/03/2016 0430

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Graves, Carla	Secretary Chester High School	11/7/2016-12/22/2016 Extended Medical Leave
Lucas-Odom, Judith	Science Teacher Toby Farms	11/22/2016-06/30/2016 Intermittant FMLA (12 Weeks)
Pope, Myra	Sp. Ed. Teacher Chester High School	10/12/2016-11/30/2016 Medical Sabbatical
Willis, Ryan	Biology Teacher Chester High School	11/29/2016-1/1/2017 Medical Leave

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Burdett, Hester	Special Ed Teacher Toby Farms	11/09/2016

FURTHER RESOLVED, that the following **Winter High/Middle School Coaches** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Amount</u></b>
Davis, Ashley	Assistant Coach Cheerleading-Middle School	1,500*
Davis, Djuana	Head Coach Cheerleading –Middle School	1,500*
Spence, Derick	Assistant Coach Boys Basketball	3,750*
Springfield, Jimai	Assistant Coach Boys Basketball	3,750

*\*Correction to the November Receiver's Agenda*



FURTHER RESOLVED, that the following employees work be approved as  
Grant-funded Title I After-School Program Instructors for the 2016-2017 school years  
 respectively noted:

**Main Street**

Effective: November 1, 2016-May 25, 2017  
 3:45pm – 5:15pm

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Allen, Paulette	Teacher	25./hr
Anderson, Brenda	Teacher	25./hr
Bell, Shawn	Teacher	25./hr
Billops, Catherine	Teacher	25./hr
Boyd, Archanica	Teacher Assistant	12./hr
Butler, Tiara	Teacher Assistant	12./hr
Cox-Cottman, Tammy	Teacher	25./hr
Davie, Candi	Teacher	25./hr
DiFuiro, Margaret	Teacher	25./hr
Dukes, Jr. Marvin	Teacher Assistant	25./hr
Hudnell, Sheena	Teacher	25./hr
Jackson, Yolanda	Coordinator	12./hr
Lawson, Danielle	Teacher	25./hr
Peticca, Julia	Teacher	25./hr
Sierra, Mary	Teacher	25./hr
Tiffany, Rebekah	Teacher Assistant	12./hr
Williams, Denise	Teacher	25./hr

**STEM Academy**

Effective: December 12, 2016-June 9, 2017  
 3:45pm – 5:15pm

Paquette, Richard	Coordinator Extended Day	25./hr
Neal, Tyrone	College Access Center Coordinator	25./hr
Johnson, Gloria	Office Assistant	12./hr
Jones, Marlon	Math PSSA/Keystone Interv. (M)	25./hr
Kerwood, Jamie	Math PSSA/Keystone Interv. (T, Th)	25./hr
Wagner, Julie	ELA/PSSA Keystone Interv.	25./hr
Adore-Ross, Andrea	Science PSSA/Keystone Interv.	25./hr
Bullard, Benjamin	Technology Teacher	25./hr

FURTHER RESOLVED THAT THE Receiver, acting as the Board of School Directors approve the Salaries/Position of Employees for the 2016-2017 school year.

JOB TITLE	POSITION NUMBER	LAST NAME	FIRST NAME	SALARY
MAINTENANCE	0136	DIAZ ROSARIO	MIGUEL	\$16.66/hr. *
MAINTENANCE	0103	COLLIER	HORACE	\$16.60/hr.*
SCHOOL SAFETY OFF.-TRUANCY*	0623	ISHMAIL	RASHEEDA	\$18,615

**TABLED – RASHEEDA ISHMAIL FOR FURTHER REVIEW**

**Executive Sponsor: Alvina Jenkins**

**B-2 Tuition Reimbursement for 2016-17 school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the tuition reimbursement for the 2016-2017 school year as listed below:

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credits Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Anderson, Michelle	9	9	4,575.00	4,575.00
Fears, Dionne	6	6	2,970.00	2,970.00
Kalichak, Kimberly	12	12	8,112.80	5,862.80

**Executive Sponsor: Alvina Jenkins**

**B-3 Educational Salary Advancement**

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employee listed below to receive salary advancement for the 2016-2017 school year.

<u>Employee</u>	<u>From</u>	<u>To</u>
Kalichak, Kimberly	45,802 B/3	59,973 M/3

**Executive Sponsor: Alvina Jenkins**

**B-4 Approval to pay Settlement Agreement for previous employee**

RESOLVED, that the Receiver, acting as the Board of School Directors, hereby approves the confidential settlement agreement, executed on 11/18/16, at a total cost of \$50,000.00.

**Payable From:** General Fund Budget  
**Cost:** \$50,000 Total - \$33,333 to previous employee, \$16,667 to attorney  
**Executive Sponsor:** Gregory Shannon

**SUPPLEMENTAL PERSONNEL AGENDA**

**B-1 Approval of appointments, completion of probation, retirement, resignations, rescind of resignation, terminations, leaves of absence, return from leave of absence, Winter High School/Middle School coaching staff and Grant-funded Title I After-School Program Instructors**

FURTHER RESOLVED, that the following terminations be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Forney, Davinia	Sp. Education Teacher Chester High School	12/15/2016 0178

**Executive Sponsor:** Alvina Jenkins

**B-5 Approval to enter into a contract with Dr. Jala Olds-Pearson**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into a contract with Dr. Jala Olds-Pearson as stated in the Employment Agreement with Chester Upland School District contingent upon approval of said contract by Chester Upland School District Solicitor.

**Payable From:** General Fund Budget  
**Cost:** \$133,000/year, for Jan. 2017 through June, 2017  
**Executive Sponsor:** Alvina Jenkins

***PERSONNEL AGENDA ITEMS #B-1, WITH THE EXCEPTION OF SCHOOL SAFETY OFF.-TRUANCY, RASHEEDA ISHMAIL, WHICH WAS TABLED, THROUGH #B-4 AND SUPPLEMENTAL PERSONNEL AGENDA ITEMS #B-1 AND #B-5 WERE APPROVED, BY PETER R. BARSZ, RECEIVER.***

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$2,348,558.61 (October and November, 2016)**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period October 1, 2016 through November 30, 2016 in the amount of \$2,348,558.61 be received, be noted upon the Minutes and filed.

**Executive Sponsor: Karen DeShullo**

**C-2 Approval of the Treasurer's Report/Budget Report**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended November 30, 2016 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor: Karen DeShullo**

**C-3 General Fund Budget: \$1,787,914.40. Approval of payrolls**

RESOLVED, that the payrolls dated in November, 2016 of the various accounts totaling for all accounts the grand sum of \$1,787,914.40, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$11,903,133.57. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$11,903,133.57, of which General Fund payments total \$11,743,673.04, and Food Services Fund payments total \$159,460.53 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the December 15, 2016 Minutes.

**Payable from: General Fund Budget**  
**Executive Sponsor: Karen DeShullo**

**C-4 Approval for Delaware County Community College to finance a construction project for its facilities**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Delaware County Community College to finance the construction and equipping of renovations to facilities on the Marple and Downingtown Campuses of its College as one of its supporting/sponsoring Districts.

**Executive Sponsor: Karen DeShullo**

**C-5 Approval for certain payments that must be made on a regular basis to be paid in advance of the Receiver's meeting each month**

RESOLVED that the Receiver, acting as the Board of School Directors, recognizes that there are certain payments that must be made on a regular basis and in advance of regularly scheduled Receiver's meetings to ensure orderly operation of the district; and,

FURTHER RESOLVED that the Receiver, acting as the Board of School Directors, hereby authorizes that the Receiver may, on an ongoing basis, review and approve the payment of individual invoices when the Receiver determines that failure to pay an invoice in advance of the date of the next Receiver's meeting is reasonably likely to negatively impact students or employees of the district, disrupt the operations of the district, or delay compliance with statutory requirements, which may include but not be limited to payments for employee benefits, utilities, and charter school payments for resident students; and

FURTHER RESOLVED that the Receiver, acting as the Board of School Directors, shall ratify all payments made under the authority of this resolution at the next regularly-scheduled Receiver's meeting.

**Executive Sponsor: Karen DeShullo**

**C-6 Approval to renew the contract with OneCallNow**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew the contract with OneCallNow for service as an autodial system for the District for the period from January 2017 through January 2018.

**Payable From: General Fund Budget**

**Cost: \$5250**

**Executive Sponsor: Joshua Culbertson**

**C-7 Approval to award PECO Energy the Private Outdoor Lighting Agreement**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for PECO Energy to be awarded the Agreement, in response to solicitation of bids for Private Outdoor Lighting, for the 2016-2017 school year.

**Payable From: General Fund Budget**

**Cost: \$2,264.76**

**Executive Sponsor: Kenneth Caulk**

**C-8 Approval to accept proposal of Sungard K-12 Education to modify standards & competencies report card**

RESOLVED, that the Receiver, acting as the Board of School Directors, accept the proposal of Sungard K-12 Education to modify the standards-and-competencies-based report card within the new student information system (eSchoolPlus) for the elementary grades of the Chester Upland School District to include additional features.

**Payable From:** General Fund Budget  
**Cost:** Project based, not to exceed \$1875  
**Executive Sponsor:** Joshua Culbertson

**C-9 Approval to enter in business relationship with Netop Tech**

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a business relationship with Netop Tech, Inc. to purchase their VIS Pro Software package for a computer management solution for computer labs and classrooms across the district.

**Payable From:** General Fund Budget  
**Cost:** \$9800 for 1 year  
**Executive Sponsor:** Joshua Culbertson

**SUPPLEMENTAL BUSINESS AGENDA**

**C-10 Approval to authorize NEC Corporation of America to conduct additional work for 911 emergency system for district phones**

RESOLVED, that the Receiver, acting as the Board of School Directors, authorize NEC Corporation of America to conduct additional work to allow enhanced and redundant systems protection for the purposes of 911 emergency calls on all district phones. This work is at a billable rate of \$136/hour, and not to exceed 48 hours for the entire project.

**Payable From:** General Fund Budget  
**Cost:** \$136/hr., not to exceed 48 hours or \$7968  
**Executive Sponsor:** Joshua Culbertson

**C-11 Approval of Corrective Action Plan**

RESOLVED, that the Receiver, acting as the Board of School Directors, hereby approved the Corrective Action Plan pertaining to the performance audit conducted by the Auditor General's Office for the years ended June, 2010, 2009, 2008 and 2007, contingent upon review and approval of final Plan as submitted to Receiver.

**Executive Sponsor:** Karen DeShullo

**C-12 Approval of the successor contract to the previous Collective Bargaining Agreement with the CUE Support Personnel Assoc**

RESOLVED that the terms of the Collective Bargaining Agreement for the support staff with the Chester Upland School District from July 1, 2013 through June 30, 2019, as set forth in the July 1, 2013 – June 30, 2019 Collective Bargaining Agreement, are hereby ratified by the Receiver who is authorized to sign the Agreement for the School District.

**Executive Sponsor:** Christopher McGinley

***BUSINESS AGENDA ITEMS #C-1 THROUGH #C-9 AND SUPPLEMENTAL BUSINESS AGENDA ITEMS #C-10 THROUGH #C-12 WERE APPROVED BY PETER R. BARSZ, RECEIVER.***

There being no further business *Receiver, Peter R. Barsz* adjourned the meeting at 8:05pm.

**CHESTER UPLAND SCHOOL DISTRICT  
FINANCIAL RECOVERY RECEIVER**

 _____ <b>Peter R. Barsz</b> Receiver	<b>2/16/17</b> <b>Date</b>
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