

## **Chester Upland School District**

### **RECEIVER'S MEETING WITH THE PUBLIC AGENDA**

**April 18, 2013**

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**1. Call to Order**

**2. Pledge of Allegiance to the Flag**

**3. Student Recognition**

CHS

Bryanna Belvin, Grade 12

Clayonia Shareece Cogmon, Grade 12

Clayana Gibson, Grade 12

Jordan McClairen, Grade 12

**4. Student Representatives to the Receiver**

CHS

Kelly Davis, Grade 12, Class President

MeShauni Chandler, Grade 11

STEM

Kamri Staples, Grade 11

Ta'Quan Taylor, Grade 12

**5. Report from the Superintendent**

**6. Presentations**

a. Building Consolidation Plan – Bonnett Associates Incorporated

**7. Approval of Minutes of previous meetings of March 27, 2013 and April 10, 2013.**

**8. Public Comment on Agenda Items**

**9. Education Agenda**

A-1 Approval to adopt and approve Student Hearings.

A-2 Homebound Instruction for student(s).

A-3 Approval of addition of courses for the 2013/2014 school year.

A-4 Approval of minimum GPA Requirement effective for the 2017 school year.

**10. Personnel Agenda**

- B-1 General/Categorical Funds. Approval of appointments, return from leave of absence, extension of leave of absence, retirement, transfer, terminations, completion of probation, extension of probation and spring (middle school) coaching appointments.
- B-2 21<sup>ST</sup> Century Community Learning Centers Grant – Cohort 6 – 2012/2013 After-School Program.
- B-3 Approval of extended pay for PIAA Playoffs.

**11. Business Agenda**

- C-1 Reports of the tax collectors.
- C-2 Approval of the Treasurer’s Report/Budget Report.
- C-3 General Fund: \$4,144,843.78. Approval of list of payments and Approval of payrolls.
- C-4 Bond Issuance for Construction Projects
- C-5 Engagement of Bond Counsel
- C-6 Resolution to reimburse district for capital expenditure and costs.
- TABLED**C-7 Approval of Contract – For All Kids, LLC
- C-8 Approval of PlanCon Applications, Part K.

**12. Adjournment**

**Chester Upland School District**

**RECEIVER’S MEETING WITH THE PUBLIC  
AGENDA**

**April 18, 2013**

**EDUCATION AGENDA**

**A-1 Approval to adopt and approve Student Hearings.**

RESOLVED, that the Resolutions pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

<b>STUDENT I.D. #:</b>	<b>DATE OF HEARING:</b>
#078726	02/28/13
#073918	02/28/13
#077631	02/28/13
#070494	02/28/13
#073885	02/28/13
#080730	02/28/13

**Executive Sponsor:** Dr. Tony L. Watson

**A-2 Homebound Instruction for student(s).**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID #:</b>	<b>School:</b>	<b>Effective Dates:</b>
070907	CHS	04/05/13-06/10/13

**Payable from:** 2012-2013 General Fund Budget

**Executive Sponsor:** Dr. Tony L. Watson

**A-3 Approval of addition of courses for the 2013/2014 school year.**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the addition of the following courses for the 2013/2014 school year.

2013/2014 School Year  
Proposed Courses & Electives to be added:

- Study Island

**Executive Sponsor:** Dr. Tony L. Watson

**A-4 Approval of minimum GPA Requirement effective for the 2017 school year.**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the minimum GPA requirement of 1.8 effective with the class of 2017.

Minimum GPA Graduation Requirement/Class of 2017

- 1.8 Overall

**Executive Sponsor:** Dr. Tony L. Watson

**PERSONNEL AGENDA**

**B-1 General/Categorical Funds. Approval of appointments, return from leave of absence, extension of leave of absence, retirement, transfer, terminations, completion of probation, extension of probation and spring (middle school) coaching appointment.**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Sparks, Nadine	Substitute School Safety Officer School Safety Department	\$11.27/hour	04/08/13	New Position 2012-2013 G.F.B.
Trusty, Zakey	Personal Care Aide Stetser Elementary School	\$65/day 10 months	04/15/13	Replacement 2012-2013 G.F.B.

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Montes, Carmen	Executive Assistant Administration Building	04/10/13

FURTHER RESOLVED, that the following **extension of leave of absence** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Bonner, Donna	Secretary Chester High School (Alternative Education Program)	04/09/13 – 05/28/13

FURTHER RESOLVED, that the following **retirement** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Dougherty, Janet	Teacher Aide Stetser Elementary School	05/31/13

FURTHER RESOLVED, that the following **transfer** be approved on the effective date respectively noted:

(a) Professional

<b><u>Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
Bey, Marie	Director of Cyber Academy Program Administration Building	Director of Cyber Academy Program STEM Academy	03/16/12

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Payne, Darrell	Personal Care Aide Chester Upland School of the Arts	04/08/13
Tiller, Robert	Assistant Baseball Coach Chester High School	04/08/13

FURTHER RESOLVED, that the following **completion of probation** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Billops, Catherine	Health Room Assistant (LPN) Showalter Intermediate School	04/16/13

Collins, Roxanne	Receptionist Administration Building	04/11/13
Konneh, Mulubah	Bus Driver Transportation Department	04/12/13

FURTHER RESOLVED, that the following **extension of probation** be approved on the effective date respectively noted:

(a) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Jackson, Patrice	Special Education Assistant Administration Building	05/10/13

FURTHER RESOLVED, that the following **spring (middle school) coaching appointment** be approved as respectively noted:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
Williams, Zernest	Assistant Coach, Softball	\$1,125.00

**Executive Sponsor:** Michelle R. Chapman

**B-2 21<sup>ST</sup> Century Community Learning Centers – Cohort 6 – 2012/2013 After-School Program.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following employee to participate in the 21<sup>st</sup> Century After-School Program as indicated below for the grant-funded 21<sup>st</sup> Century Community Learning Centers After-School Program – Cohort 6 during the 2012-2013 school year, effective April 12, 2013 to May 31, 2013 at the rate of \$25 per hour:

<b>Name:</b>	<b>Position:</b>
Dakisha Saunders	Teacher

**Payable from:** 21<sup>st</sup> Century Community Learning Centers Grant-Cohort 6

**Executive Sponsor:** Michelle R. Chapman

**B-3 Approval of extended pay for PIAA Playoffs.**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following employees to receive extended pay for participation in the PIAA District I Playoffs effective February 11-16, 2013, February 18-23, 2013, February 25 - March 2, 2013, March 4-9, 2013, March 11-16, 2013, and March 18-23, 2013:

<b>Name:</b>	<b>Position:</b>
Dennis, James	Assistant Coach, boys' Basketball
Hamm, Janifer	Assistant Coach, Cheerleading
Legette, Jeffery	Athletic Director
Miah, Karen	Head Coach, Cheerleading
Spence, Derick	Assistant Coach, Boys' Basketball
Springfield, Jimai	Assistant Coach, Boy's Basketball
Yarbray, Larry	Head Coach, Boys' Basketball

**Executive Sponsor:** Michelle R. Chapman



**BUSINESS AGENDA**

**C-1 Reports of the tax collectors.**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period March 1, 2013 through March 31, 2013 in the amount of -0- be received, be noted upon the Minutes and filed.

(NONE FOR THIS MONTH)

**Executive Sponsor:** Brian D. Feick

**C-2 Approval of the Treasurer's Report/Budget Report.**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended March 31, 2013 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Brian D. Feick

**C-3 General Fund Budget: \$4,144,843.78. Approval of list of payments.**

RESOLVED, that the attached list of payments dated March 28, 2013, through April 18, 2013 checks numbering 00032294 through 00032415 of the various accounts totaling for all accounts the grand sum of \$4,144,843.78, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the April 18, 2013 Minutes.

(LIST OF PAYMENTS ATTACHED)

**General Fund Budget: \$1,981,149.39. Approval of payrolls.**

RESOLVED, that the payrolls dated March 13, 2013 and March 22, 2013 of the various accounts totaling for all accounts the grand sum of \$1,981,149.39 be approved by the Receiver, acting as the Board of School Directors.

**Payable from:** General Fund Budget

**Executive Sponsor:** Brian D. Feick

**C-4 Bond Issuance for Construction Projects**

**RESOLUTION  
CHESTER UPLAND SCHOOL DISTRICT,  
DELAWARE COUNTY, PENNSYLVANIA**

**WHEREAS**, the Chester Upland School District, Delaware County, Pennsylvania (“School District”) has determined to undertake the financing of a project consisting of the refunding of certain of its outstanding indebtedness and the undertaking of the construction of certain renovations to certain of its properties, including the Chester High School (collectively, the “Project”).

**NOW THEREFORE, BE IT RESOLVED**, as follows:

1. The School District hereby requests that the State Public School Building Authority (the “Authority”) issue one or more series of its bonds (the “Bonds”) to finance the Project.
2. The School District hereby requests the Authority to proceed with all necessary actions to undertake the issuance of the Bonds, including, but not limited to, authorizing the preparation of a Preliminary Official Statement, and submission of the project to the Authority Board for approval.
3. All resolutions or parts of resolutions inconsistent herewith be and the same hereby are rescinded, canceled and annulled.

**DULY ADOPTED**, by Chester Upland School District, Delaware County, Pennsylvania, this \_\_\_\_ day of April, 2013.

**Executive Sponsor:** George R. Crawford

**C-5 Engagement of Bond Counsel**

**RESOLUTION  
CHESTER UPLAND SCHOOL DISTRICT,  
DELAWARE COUNTY, PENNSYLVANIA**

**WHEREAS**, the Chester Upland School District, Delaware County, Pennsylvania (“School District”) has previously appointed, pursuant to a Resolution of the School District, RBC Capital Markets, LLC to serve as underwriter to the School District (“Underwriter”) in connection with the issuance of one or more series of its general obligation bonds or notes (hereinafter referred to as the “Bonds”); and

**WHEREAS**, the Underwriter desires to retain counsel to represent it in connection with the issuance of the Bonds.

**NOW THEREFORE, BE IT RESOLVED**, as follows:

1. The School District hereby authorizes the Underwriter to engage the counsel of its choosing in connection with the issuance of the Bonds. The fees and expenses of such counsel shall be paid from proceeds of the Bonds.
2. In the event that any one or more of the provisions contained in this resolution shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this resolution, and this resolution shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein or therein.
3. All resolutions or parts thereof inconsistent herewith are hereby repealed, rescinded, canceled and annulled.

**DULY ADOPTED**, by Chester Upland School District, Delaware County, Pennsylvania, this \_\_\_\_ day of April, 2013.

**Executive Sponsor:** George R. Crawford

**C-6 Resolution to reimburse district for capital expenditure and costs.**

**RESOLUTION OF  
CHESTER UPLAND SCHOOL DISTRICT,  
DELAWARE COUNTY, PENNSYLVANIA  
A RESOLUTION DECLARING THE OFFICIAL INTENT OF THE  
CHESTER UPLAND SCHOOL DISTRICT, DELAWARE COUNTY,  
PENNSYLVANIA, TO REIMBURSE ITSELF FROM THE  
PROCEEDS OF DEBT FOR CAPITAL EXPENDITURES AND  
COSTS OF ISSUANCE TEMPORARILY FUNDED FROM  
REVENUES OR OTHER SOURCES.**

**WHEREAS**, the Chester Upland School District, Delaware County, Pennsylvania (“School District”), a school district and a local government unit of the Commonwealth of Pennsylvania, desires to finance with the proceeds of debt a capital project including, but not limited to, the planning, designing, constructing, furnishing, installing and equipping of certain renovations to various School District facilities, which shall be used for proper purposes of the School District (“Project”);

**WHEREAS**, the School District intends to be reimbursed: (i) for expenditures for the Project made not more than 60 days prior to the date of this Resolution; (ii) for expenditures pertaining to costs of issuance; (iii) for expenditures that do not exceed the lesser of \$100,000 or 5% of the portion of the proceeds of the issue used to finance the Project; or (iv) for expenditures that do not exceed 20% of the portion of the aggregate issue price of the bonds used to finance the Project which constitute preliminary expenditures within the meaning of Treas. Reg. § 1.150-2(f)(2); and

**WHEREAS**, the School District intends that this Resolution be determined to be a declaration of official intent under Treas. Reg. § 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended (“Code”);

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

**Section 1. Declaration of Official Intent.** The School District hereby declares its intent:

- (a) that the issuance of debt by the School District be in an amount reasonably expected not to exceed \$15,000,000 in principal amount for the Project;
- (b) that the School District be reimbursed from the proceeds of debt: (i) for expenditures paid for the Project not more than 60 days prior to the date of this Resolution; (ii) for expenditures pertaining to costs of issuance; (iii) for expenditures that do not exceed the lesser of \$100,000 or 5% of the proceeds of the issue used to finance the Project; or (iv) for expenditures that do not exceed 20% of the aggregate issue price of the bonds used to finance the Project which constitute preliminary expenditures within the meaning of Treas. Reg. § 1.150-2(f)(2);
- (c) that this Resolution be determined to be a declaration of official intent under Treas. Reg. § 1.150-2 promulgated under the Code; and
- (d) that the issuance of debt occur not later than 18 months after the latest of: (i) the date on which the earliest expenditure subject to Treas. Reg. § 1.150-2 is paid; (ii) the date on which the property is placed in service or abandoned, but in no event more than three years after the earliest expenditure is paid; or (iii) the date otherwise permitted by the Code or Treasury Regulations promulgated thereunder.

**Section 2. Effective Date.** This Resolution shall take effect immediately upon adoption, this \_\_\_\_ day of April, 2013.

**Executive Sponsor:** George R. Crawford

**C-7 Approval of Contract – For All Kids, LLC**

**TABLED** RESOLVED, that the contract For All Kids, LLC to provide before and after school programs beginning January 1, 2013 to December 31, 2013, subject to renewal by the parties, with no cost to the School District except to make available school facilities and minor designated services to be provided by current staff is hereby approved.

**Executive Sponsor:** Brian D. Feick

**C-8 Approval of PlanCon Applications, Part K.**

RESOLVED, that approval is granted for PlanCon Applications, Part K: Project Refinancing for Series A 2011, \$33,550,000.00; Series B 2011, \$3,690,000.00; and Series D 2011, \$8,490,000.00 School Revenue Bonds.

**Executive Sponsor:** George R. Crawford