

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

**April 16, 2015
6:18P.M.**

A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Building of the Chester Upland School District located at 1720 Melrose Avenue, Chester, Pennsylvania.

Executive Staff Present: Mr. Joseph Watkins, Receiver
 Dr. Francis Barnes, Chief Recovery Officer
 Mr. Gregory Shannon, Superintendent
 Ms. Karen DeShullo, Chief Business Administrator
 Ms. Claudia Averette, Chief of Staff
 Ms. Andria Saia

Solicitor: Leo A. Hackett, Esquire

The Receiver's meeting opened with a call to order by Receiver, Joseph Watkins and the Pledge of Allegiance led by Karen DeShullo, Chief Business Administrator.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

REPORT FROM THE SUPERINTENDENT

Gregory Shannon gave a report on the status of the schools. PSSA ongoing grades 3 through 8. HVAC project underway and going well. IT has set up new computer labs in Chester High and STEM with new computers. Also updating our platforms. Our children from Chester High participated in a medical program at Lankenau Hospital and picked up top honors. Fox News was out at Toby Farms school to film a service project that our students participated in. We have a finalist in the Gates Millennium Scholarship contest and wish her well. Also, Deandre Deal, one of our football players has made a verbal commitment to Temple University and also got scholarship offers from University of Mississippi and Mississippi State for their football programs. Have a first reading of our policies which have been updated.

STUDENT RECOGNITION

None

PRESENTATIONS

None

COMMENDATIONS

None

APPROVAL OF MINUTES OF PREVIOUS MEETING OF MARCH 19, 2014

Receiver Watkins approved.

PUBLIC COMMENTS

A. Jean Arnold – Thanked Mr. Shannon for saying that the new policies for the district are on display. Had a question on A-2, the approval of the Reappointment of Board of Trustees of Delaware County Community College, and asked about our relationship with them and if someone could explain it and on A-3, the approval of the DCCC Budget and why we have a part in that.

C-12, property in Upland Borough, why is it on our agenda?

Leo Hackett – Taxes on the gaming tables of the casino are dedicated to the city of Chester so our school district can buy into being a member of the College and as such we have to vote on their Board members and on the budget. Mr. William Riley is our liaison to the College. With reference to C-12, the Borough bought a parcel of land adjacent to Borough owned land and that was up for sale because of non payment of taxes and are going to use it for public purpose so it would become tax exempt. The County (Delaware) agreed to have the Borough pay one-half of the owed taxes and they asked if the School District would do the same and we agreed and any liens or owed taxes after that would be stricken.

Delores Shelton – Supplemental Agenda – George Crawford is resigning but is being kept on as a consultant.

Joseph Watkins – Mr. Crawford is retiring and will work part-time as a consultant to the district.

Ms. Shelton asked about Karen DeShullo and what she would then be doing.

Mr. Watkins introduced her and told everyone that she is the Chief Business Administrator and has been here and will now be taking over the duties usually performed by Mr. Crawford.

Ms. Shelton said she was talking with Nicole Cogsdell and Nicole showed her some pictures on social media of our children in unflattering positions and with guns and such and Ms. Shelton asked if there is anything we could do about this.

Mr. Watkins explained that since we have freedom of speech and we have no recourse, but that we are working with and talking with our children about what is being put out on social media and what is appropriate and what is not.

Gregory Shannon also said that we need to also speak with the parents about monitoring what their children are doing on the internet and on social media. We need to explain that what is put out there now is forever.

Claudia Averette said that we have classes in social media for the parents at the Parent University and that Ms. Cogsdell is one of the teachers explaining use of such and the pitfalls.

Ms. Shelton gave accolades to our students at the NAACP dinner on their presentation. They were articulate and presented themselves well. She thanked the Superintendent for coming and speaking and representing our district. She also spoke about the 333 birthday celebration of Chester and the showcase of the Chester Upland students there.

John Shelton – Asked the superintendent to comment on our continued growth of students in the district.

Mr. Shannon – 3382

Mr. Shelton said that we are already bursting at the seams and do not have enough room for the students we have now and we are still receiving students into the district. He says that they deserve to have the education that all other students in other schools are receiving but because of the overcrowding, it is too hard to educate them when they are uncomfortable. We need space for them to spread out and be comfortable.

Mr. Watkins said that we are working on it. We are looking into a bond to get some work done at the High School and other schools and reconfiguring the space especially at the High School.

EDUCATION AGENDA

A-1 Approval to adopt and approve Student Hearings

RESOLVED, that the Resolutions pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

Student ID #:	Date of Hearing:
200124	4/9/2015
079602	4/9/2015
200350	4/9/2015

A-2 Reappointment of Board of Trustees of Delaware County Community College

WHEREAS, the Chester Upland School District is one of the members of the Local sponsor of the Delaware County Community College; and,

WHEREAS, pursuant to Section 5b of the Community College Act of 1963, reappointments to the Board of Trustees of the Community College shall be approved by the Directors of the School Boards composing the Local Sponsor; and,

WHEREAS, pursuant to the procedures adopted by Directors of School Boards composing the Local Sponsor, the Liaison Committee, acting as the appointing committee, has met to consider recommending individuals reappointment to the Board of Trustees; and,

NOW THEREFORE, pursuant to the recommendations of the appointment committee of the Directors of the Local Sponsor of the Community College,

BE IT RESOLVED, that the following person(s) be reappointed to the Board of Trustees of Delaware County Community College for a six-year term ending June 30, 2021:

James Gaffney
Michael Ranck
Raymond Toto

Executive Sponsor: Joseph Watkins

A-3 Approval of the Delaware County Community College Budget for FY 2015-2016

RESOLVED, that the budget of the Delaware County Community College for the Fiscal Year July 1, 2015 – June 30, 2016, in the form and amounts presented at this meeting totaling \$87,614,791 be hereby approved and adopted by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Joseph Watkins

A-4 Approval or Dr. Malika Savoy-Brooks or her designee to attend the Mandatory Spring 2015 Grantee Meeting for PA Pre-K Counts

RESOLVED, that the Receiver, acting as the Board of School Directors, grant permission for Dr. Malika Savoy-Brooks, or her designee, to attend the Mandatory Spring 2015 Grantee Meeting for PA Pre-K Counts and Head Start State Supplemental Assistance Program to be held at the Penn Stater Conference Center in State College, PA on May 18, & May 19, 2015. This is without loss of pay and expenses including travel, meals and hotel accommodations not to exceed \$1,500.00.

Payable From: General Fund Budget
Cost: Not to Exceed \$1,500
Executive Sponsor: Malika Savoy-Brooks

A-5 Approval to enter into a contractual agreement with Dr. Joseph Fiore

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a contractual agreement with Dr. Joseph Fiore for the purpose of providing psycho-educational evaluations consistent with the requirements set forth in Individuals with Disabilities Education Act (IDEA) and Chapter 14 of the Pa Code, 22 PA Code 14.100 et seq. at a rate of \$600.00 per evaluation for the period ending June 30, 2015. The cost for psycho-educational services shall not exceed \$20,000.00.

Payable From: General Fund Budget
Cost: Not to Exceed \$20,000
Executive Sponsor: Andria Saia

Education Agenda (Supplemental)

A-6 Approval for Nikki Monroe-Hines to attend the PA Federal Program Coordinators Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for Nikki Monroe-Hines to attend the PA Federal Program Coordinators Conference (PAFPC) held in Seven Springs, PA on May 3-6, 2015.

Payable From: Title I
Cost: \$1060 plus travel and meals
Executive Sponsor: Tamara Thomas Smith

A-7 Approval to enter into a contract with Joseph Butts

RESOLVED, that the Receiver, acting as the Board of School Directors, approves a contract between Chester Upland School of the Arts (CUSA) and Joseph Butts to provide extended learning opportunities to students.

Payable From: Title I
Cost: \$1,120
Executive Sponsor: Tamara Thomas Smith

A-8 Approval for 5 Teachers and 1 Administrator from CUSA to attend the ASCD Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, approves payment for 5 teachers and one administrator from Toby Farms to attend the ASCD Conference held in Nashville, Tennessee June 25-28, 2015.

Payable From: Race to the Top Grant
Cost: Not to exceed \$10,000
Executive Sponsor: Tamara Thomas Smith

A-9 Approval for 5 Board members to attend the PSBA Advocacy Conference

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for five (5) of the Board of School Directors to attend the PSBA Advocacy Conference in Mechanicsburg and Harrisburg, PA on April 19 and 20, 2015. Expenses (mileage, tolls and gas) for travel for one (1) driver and room accommodations for each.

Payable From: General Budget
Cost: Not to exceed \$1000
Executive Sponsor: Joseph Watkins

EDUCATION AGENDA AND SUPPLEMENTAL EDUCATION AGENDA ITEMS #A-1 THROUGH A-9 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

PERSONNEL AGENDA

B-1 Approval of appointments, leaves of absence, returns from leaves of absence, resignations, and terminations

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Doward, Shawnae	PCA Stetser	\$65./Daily 10 months	3/18/2015	Replacement 2014-2015 G.F.B.
Foster, Eugene III	Art Teacher Toby Farms	\$41,607 10 months	4/7/2015	Replacement 2014-2015 G.F.B.
McDonald, Tonisha	Bus Aide Elwyn (Out of District)	\$10.99/hr 10 months	4/9/2015	Replacement 2014-2015 G.F.B.
Wilson, Kristopher	PCA Toby Farms	\$65./Daily 10 months	4 /7/2015	Replacement 2014-2015 G.F.B.

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Baptiste, Lorrain	Social Study Teacher Chester High	4/8/2015-5/14/2015 FMLA
Fryer, Thomasina	Health/PE Teacher Chester High School	3/4/2015-5/1/2015 FMLA
Katz, Jennie	Psychologist CUSA	5/8/2015-9/30/2015 FMLA
Katz, Jennie	Psychologist CUSA	10/1/2015-1/12/2016 Sick Leave (Maternity)
Legette, Jeffery	Health/PE Teacher Chester High School	4/9/2015-4/20/2015 FMLA
Taylor, Robin	History/English Teacher Chester High School	2/24/2015-4/1/2015 FMLA

FURTHER RESOLVED, that the following return from leave of absence be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Taylor, Robin	Social Study Teacher Chester High School	4/2/2015

FURTHER RESOLVED, that the following resignations be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Dixon, Tarika	Bus Driver Transportation	2/9/2015
Doorkram, Nicholas	Bus Driver Transportation	2/9/2015
McLaurin, William	PCA STEM	4/6/2015

FURTHER RESOLVED, that the following terminations be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Womack, Bryonna	PCA Stetser	2/19/2015

Executive Sponsor: Alvina Jenkins

B-2 Approval of Tuition Reimbursement

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for employees listed below to receive tuition reimbursement for the 2014-2015 school year, in the amount of \$4,614.00.

<u>Name</u>	<u>Number of Credits Submitted</u>	<u>Number of Credit Approved</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
Calvecchio, Thomas	4	4	\$3,460.50	\$3,460.50

Payable from: 2014-2015 General Fund Budget
Executive Sponsor: Alvina Jenkins

SUPPLEMENTAL PERSONNEL AGENDA

B-1 Approval of appointments, leaves of absence, returns from leaves of absence, resignations, and terminations (addition)

FURTHER RESOLVED, that the following **resignation** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Robbins, Kevin	School Security Officer Chester High School	4/14/2015

Executive Sponsor: Alvina Jenkins

B-3 Approval of acceptance of the retirement of George Crawford, CFO and approval of the contractual agreement with George Crawford to provide financial consulting services

RESOLVED, that the Receiver, acting as the Board of School Directors, accept the retirement of George Crawford, Chief Financial Officer, effective June 1, 2015.

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, approve the independent consulting contract with George Crawford to provide financial consulting services to the School District for the period beginning June 2, 2015 to June 30, 2016, in accordance with the terms therein.

Executive Sponsor: Joseph Watkins

PERSONNEL AGENDA AND SUPPLEMENTAL PERSONNEL AGENDA ITEMS #B-1 THROUGH B-3 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

BUSINESS AGENDA

C-1 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended March 31, 2015 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: George R. Crawford

C-2 General Fund Budget: \$1,262,975.39. Approval of payrolls.

RESOLVED, that the payrolls dated in March, 2015 of the various accounts totaling for all accounts the grand sum of \$1,262,975.39, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$3,895,832.70. Approval of list of payments.

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$3,895,832.70, of which General Fund payments total \$3,753,530.31, and Food Services Fund payments total \$142,302.39, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the April 16, 2015 Minutes.

Payable from: General Fund Budget
Executive Sponsor: George R. Crawford

C-3 Approval of the Revised Policy Manual for the district

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the Chester Upland School District's revised Policy Manual.

Executive Sponsor: Gregory Shannon

C-4 Approval to extend existing business relationship with Sungard Availability Services

RESOLVED, that the Receiver, acting as the Board of School Directors, extends the existing business relationship between Sungard Availability Services and the Chester Upland School District to ensure backup services and disaster recovery protection for the existing AS400 student information system until the retirement of the AS400 system in December 2015, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget
Cost: \$9,918/6 mo.
Executive Sponsor: Joshua Culbertson

C-5 Approval to enter into a contract with IntegraOne

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a contract with IntegraOne to repair and replace the existing internet infrastructure of the district in the 2015-2016 academic year. This contract is contingent upon the approval of eRate federal funding.

Payable from: General Fund Budget
Cost: \$575,027, with discounts to the district contingent upon eRate funding
Executive Sponsor: Joshua Culbertson

C-6 Approval to enter into a contract with Delaware County Intermediate Unit for a Network Administrator

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a contract with the Delaware County Intermediate Unit (DCIU) for a Network Administrator for 15-hours per week for the period from 2015-2016 through 2017-2018, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget

Cost: \$63,924 for 2015-2016

\$65,841,310 for 2016-2017

\$67,816 for 2017-2018.

Overtime within the period of 8:00 am and 4:00 pm is billable at a rate of \$67.00/hour; overtime beyond those times is billable at a rate of \$95.00/hour.

Executive Sponsor: Joshua Culbertson

C-7 Approval to enter into a contract with Delaware County Intermediate Unit for a Computer Technician

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a contract with the Delaware County Intermediate Unit (DCIU) for a Computer Technician for 35-hours per week for the period from 2015-2016 through 2017-2018, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget

Cost: \$77,000 for 2015-2016

\$79,310 for 2016-2017

\$81,689 for 2017-2018.

Overtime within the period of 8:00 am and 4:00 pm is billable at a rate of \$67.00/hour; overtime beyond those times is billable at a rate of \$85.00/hour.

Executive Sponsor: Joshua Culbertson

C-8 Approval to continue the existing contract with the Delaware County Intermediate Unit for technical support

RESOLVED, that the Receiver, acting as the Board of School Directors, continue its existing contract with the Delaware County Intermediate Unit (DCIU) for server and disk storage hosting services for the period through 2015-2016, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget

Cost: \$84,200

Executive Sponsor: Joshua Culbertson

C-9 Approval to continue the existing contract with the Delaware County Intermediate Unit for E-mail hosting

RESOLVED, that the Receiver, acting as the Board of School Directors, continue its existing contract with the Delaware County Intermediate Unit (DCIU) for Microsoft Exchange E-mail hosting services for the period from 2015-2016 through 2017-2018, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget

Cost: \$26,000 annually for service, \$6,000 annually for backup services, and \$6,000 as a one-time fee for software licensing.

Executive Sponsor: Joshua Culbertson

C-10 Approval to enter into a contract with Delaware County Intermediate Unit for a Level 1 Building Technician

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a contract with the Delaware County Intermediate Unit (DCIU) for a Level 1 Building Technician for the period from 2015-2016 through 2017-2018, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget

Cost: \$72,800 for 2015-2016, \$74,898 for 2016-2017, and \$77,233 for 2017-2018. Overtime beyond 8:00 am and 4:00 pm is billable at a rate of \$67.00/hour.

Executive Sponsor: Joshua Culbertson

C-11 Approval to enter in an agreement with Delaware county Intermediate Unit to provide High Speed Internet Access Services

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into an agreement with the Delaware County Intermediate Unit for the purposes of providing high speed Internet access service to the Chester Upland School District, from the period of July 1, 2015, and continuing through June 30, 2016, pending approval of the 2015-2016 budget.

Payable from: General Fund Budget

Cost: \$7,800 for the period of 2015-2016 (eligible for eRate support).

Executive Sponsor: Joshua Culbertson

C-12 Approval for Borough of Upland to pay one-half of 2014-15 school taxes for property bought in Borough of Upland and the remainder to be abated and any liens be stricken

WHEREAS, the Borough of Upland purchased the property at 227 8th Street in Upland: Folio Number: 47-00-00833-00, in May of 2014; and

WHEREAS, the property will become exempt from school district real estate taxes for the 2015-16 school year; and

WHEREAS, the Borough of Upland and the Chester Upland School District desire to resolve the School District real estate taxes for the 2014-15 school year in the same manner as the County of Delaware has resolved the County real estate taxes for the 2014 tax year.

NOW THEREFORE, be it resolved that the Borough of Upland shall pay one half of the 2014-5 school real estate tax for 277 8th Street in the Borough of Upland: Folio Number: 47-00-00833-00, and on payment of the such amount, the remainder of the 2014-15 school district real estate taxes are abated and any lien for delinquent 2014-15 school district real estate taxes shall be stricken.

Executive Sponsor: George Crawford

SUPPLEMENTAL BUSINESS AGENDA

C-14 Approval to extend the contract with Harris Solutions for hardware and software maintenance

RESOLVED, that the Receiver, acting as the Board of School Directors, extend the Chester Upland School District's existing hardware and software maintenance contract with Harris Solutions for the period from April 2015 through December 2015, for the fee of \$9,090.00, after which the existing Student Information System will be retired from active use.

Payable from: General Fund Budget

Cost: \$9,090

Executive Sponsor: Joshua Culbertson

BUSINESS AGENDA AND SUPPLEMENTAL BUSINESS AGENDA ITEMS #C-1 THROUGH C-14 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER

There being no further business *Receiver, Joseph P. Watkins* adjourned the meeting at 7:58 pm.

CHESTER UPLAND SCHOOL DISTRICT
FINANCIAL RECOVERY RECEIVER

Joseph P. Watkins

Date