

**CHESTER UPLAND SCHOOL DISTRICT  
MINUTES OF THE RECEIVER'S  
MEETING OF THE PUBLIC**

**July 21, 2016  
6:10 P.M.**

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A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Building, 1720 Melrose Avenue, Chester, Pennsylvania.

Executive Staff Present:                    Mr. Peter Barsz, Receiver  
    Dr. Christopher McGinley, CRO  
    Ms. Karen DeShullo, Chief Business Administrator  
    Ms. Andria Saia, Assistant Superintendent

School Board:                                    Anthony Johnson, President

Solicitors:                                        George Dawson, Esquire

The Receiver's meeting opened with a call to order by Receiver, Mr. Peter Barsz and the Pledge of Allegiance.

**NOTICE OF ADVERTISED MEETING**

(COPY OF ADVERTISED NOTICE ATTACHED)

**REPORT FROM THE SUPERINTENDENT**

*The Superintendent was not present so Assistant Superintendent, Andria Saia, was asked to give the report.*

**Andria Saia** – Said she had several things to announce. We are one week away from the end of our summer programming. We have approximately 80 children attending the MARS program K to 8, and approximately 80 children participating in ESY (extended school year) and 54 participating in credit recovery. It was and is a very successful program. The ESY children will be putting on a talent show on 7/28, next Thursday at 9:30 in the morning. We had one of our students, parents and our staff members present at the School to Community Transition Conference today up at Penn State Main Campus. We have had 12 children out in the community working with adult support through that grant and we hope to grow that program working with the Office of Vocational Rehabilitation.

Shout out to Tom Calvecchio, who was picked to give a key-note speech at the National Autism Conference.

We had a very successful Special Education audit this year and preliminary reports state that our paperwork looked better than some of the surrounding school districts.

We are bringing students back to the district from our-of-district placements since we have better in-house programs to meet their needs. We are opening a K-6 Clipper program in the fall for emotional and mental health needs.

**STUDENT RECOGNITION, PRESENTATIONS AND COMMENDATIONS**

NONE

**APPROVAL OF MINUTES OF PREVIOUS MEETING OF JUNE 22, 2016 AND JUNE 30, 2016**

Receiver Barsz approved.

**PUBLIC COMMENTS**

There were no comments

**EDUCATION AGENDA**

**A-1 Homebound Instruction for Students**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID #:</b>	<b>School:</b>	<b>Effective Dates:</b>
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NONE FOR THIS MONTH

**A-2 Approval to adopt and approve Student Hearings**

RESOLVED, that the Recommendations by the Hearing Officer pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

<b>Student ID #:</b>	<b>Date of Hearing:</b>
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NONE FOR THIS MONTH

**A-3 Approval of implementation of the summer academic enrichment programs**

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the implementation of a summer academic enrichment program to provide supplemental Reading, Math, Science and Arts instruction designed to support and complement CUSD's instructional initiatives, increase student academic achievement, decrease regression due to the summer months, and increase school performance profiles. Programming will operate from June 27, 2016 – August 5, 2016. The MARS Summer Enrichment Program supports grades Pre-Kindergarten through graduating twelfth grade students.

Programming costs will not exceed \$400,000 and include:

- Teaching Staff at \$25/hour
- Climate Staff at \$25/hour
- Teaching Assistants at \$12/hour
- Security Staff at \$17.85
- Transportation

- Contract for enrichment services with Destined to Achieve Successful Heights (DASH) for Arts Education
- Contract with WOW Science for specialized STEM program development and support
- Contract with Chester Education Foundation for HS program services including credit recovery and off-site college experiences
- Contract with Drexel University’s Museum on the Go for specialized STEM experiences
- Participation in experiences at John Heinz Refuge through SeaGrants
- Materials and supplies

**Payable from:** Title I, Ready to Learn Grant, PreK Counts, 21<sup>st</sup> CCLC  
**Cost:** Not to Exceed \$400,000  
**Executive Sponsor:** Nikki Monroe-Hines

**A-4 Approval of Barbara Moore Williams & Associates/Dr. Barbara Moore Williams to provide professional services**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Barbara Moore Williams & Associates/ Dr. Barbara Moore Williams to provide professional services to the Chester Upland School District. The professional services will focus on Teacher Induction sessions, Instructional Coach Training sessions, a Differentiated Instruction learning institute, and Curriculum Development support. BMW & Associates/Dr. Barbara Moore Williams will provide professional services, including collaboration with the Director of Curriculum and Instruction to ensure instructional alignment with the district’s Recovery Plan, Comprehensive Plan, and Action Plan.

FUTHER RESOLVED that BMW & Associates/Dr. Barbara Moore Williams will:

- Design and facilitate the 2016-2017 Induction program as required by the Pennsylvania Department of Education. The program will consist of six sessions (repeated to accommodate other commitments staff may have on the chosen date) totaling 30 hours of induction training for new teachers  

<i>Cost</i>	<i>\$800.00 per session</i>	<i>Total \$9,600.00</i>
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- Design and provide Instructional Coaching training that includes coaching skills, knowledge of adult learners, and data collection and feedback strategies. Seven monthly sessions will take place over the course of the 2016-2017 academic school year. Also coaching sessions will be provided at each school.  

<i>Cost</i>	<i>\$800.00 per monthly session</i>	
<i>On site –</i>	<i>\$350.00 each (not to exceed 3,500.00)</i>	<i>Total \$9,100.00</i>
- Provide a Differentiated Instruction (DI) and Cultural Proficiency /Racial Awareness institute. The institute will consist of seven sessions to be delivered once a month. The sessions will be based on the needs assessment of the cohort.  

<i>Cost</i>	<i>\$800.00 per session. Materials fee is 1000.00.</i>	<i>Total \$6,600.00</i>
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- Support the Director of Curriculum and Instruction in revising the curriculum for PreK-12  
*Cost: per session 350.00* *Not to exceed, \$3,500.00*

**Payable From:** School Improvement Grant (SIG) and Title II  
**Cost:** Not to exceed \$35,000  
**Executive Sponsor:** Jala Olds-Pearson

**A-5 Approval of contractual agreement with U.S. Medical Staffing, Inc**

RESOLVED, that the Board of School Directors enter into a contractual agreement with U.S. Medical Staffing, Inc. to provide Substitute Nursing services, One-on-one Nursing Services, One-on-one Personal Care Assistants and a licensed/certified school psychologist for the term of July 1, 2016 through June 30, 2017. The cost for: Substitute and One-on-one Nursing Services is \$39.90 per hour; One-on-one Personal Care Assistants is \$134.00 per day; and a licensed/certified school psychologist services is \$70.00 per hour. To be billed and paid monthly.

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$600,000  
**Executive Sponsor:** Andria Saia

**A-6 Approval of contractual agreement with Visiting Nurses Group, Inc**

RESOLVED, that the Board of School Directors enter into a contractual agreement with Visiting Nurse Group, Inc. to provide One-on-one Nursing Services, for the term of July 1, 2016 through June 30, 2017. The cost for: Substitute and One-on-one Nursing Services is \$56.00 per hour. To be billed and paid monthly.

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$80,000  
**Executive Sponsor:** Andria Saia

**A-7 Approval of contractual agreement with Bayada, Inc**

RESOLVED, that the Board of School Directors enter into a contractual agreement with Bayada, Inc. to provide One-on-one Nursing Services, for the term of July 1, 2016 through June 30, 2017. The cost for: Substitute and One-on-one Nursing Services is \$45.00 per hour. To be billed and paid monthly.

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$155,000  
**Executive Sponsor:** Andria Saia

**A-8 Approval of contractual agreement with Delta-T Group, Inc., and Kaleidoscope Education Solutions**

RESOLVED, that the Receiver, acting as the Board of School Directors enter into contractual agreements with Delta-T Group, Inc. and Kaleidoscope Education Solutions for the provision of: RN and LPN services, Certified special education teachers, substitute teachers, paraprofessionals, PCA/IAs, and PT, OT and SLP specialists (hereinafter collectively “Specialists”) for School District students on an “as needed” basis for the school year beginning July 1, 2016 until June 30, 2017.

**Payable From:** General Fund Budget  
**Cost:** Not to exceed \$275,000  
**Executive Sponsor:** Andria Saia

**A-9 Approval of contractual agreement with Camelot, Inc.**

RESOLVED, that the Board of School Directors enter into a contractual agreement with Camelot, Inc. to provide alternative education programs for at-risk students, accelerated credit program, and support for emotional support programs within the District for the term of July 1, 2016 through June 30, 2017. The cost for all services not to exceed \$1,315,802. To be billed and paid monthly.

**Payable From:** General Fund Budget  
**Cost:** \$1,315,802  
**Executive Sponsor:** Andria Saia

**A-10 Approval of contractual agreement with Prospect Crozer, LLC**

RESOLVED, that the Receiver, acting as the Board of School Directors, approved the contract between the Prospect Crozer LLC and Chester Upland School District to provide mental health services to support the District in its provision of special education and related services pursuant to Individuals with Disabilities Education Act as well as to make mental health services available to all students for the 2016-17 school year.

**Payable From:** General Fund Budget  
**Cost:** \$360,333 plus \$259.36/day for additional counselling as needed  
**Executive Sponsor:** Andria Saia

***EDUCATION AGENDA ITEMS #A-1 THROUGH #A-10 WERE APPROVED BY PETER R. BARSZ, RECEIVER***

**PERSONNEL AGENDA**

**B-1 Approval of resignations, leaves of absence, summer employment - ESY and supplemental salaries for extracurricular advisors**

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>	
Batcha, Jacqueline	Science Teacher Toby Farms School	7/2/2016	0148
Carlton, Greta	Art Teacher Toby Farms School	7/5/2016	0510
Perez, Dominique	Music Teacher Toby Farms School	7/1/2016	0354
Sunday, Emily	Elementary Teacher Main Street	8/29/2016	0517
Zucchini, Lia	Elementary Teacher CUSA	7/11/2016	0515

*Correction to Agenda*

*The agenda 6/30/2016 should have read Emily Sunday. Sunday Fletcher was listed as a resignation in error.*

FURTHER RESOLVED, that the following **leave of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Murray, LaTosha	Secretary Maintenance	6/20/2016-9/6/2016 FMLA

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors grant approval for the following individuals to participate in the **ESY Summer Program** held June 27, 2016 August 4, 2016 as listed below:

<b>Name</b>	<b>Position</b>	<b>Salary</b>	
Logan, Shamirah	PCA	8.17/hr	STEM
Manuel, Ciera	PCA	10./hr	Out of District
Singletary, Angela	PCA	10./hr	Out of District
Stephenson	PCA	8.17/hr	STEM
Stokes, Andrea	PCA	8.17/hr	CUSA

Williams, Leah	PCA	10./hr	Out of District
Williams, Tyrone	PCA	8.17/hr	STEM

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for individuals listed below to receive supplemental salaries for serving in the following capacities during the 2015-2016 school year:

<u>Name</u>	<u>Activity</u>	<u>Amount</u>
Rachel Thomson	Jr./Sr. Class Advisor –STEM	750.
Laura Simek	Honor Society Facilitator-STEM	750.
Viola Norman	Key Club-CHS	750.
Kimberly Mesquito	Student Government-CHS	750.
Barbara Hobbs	Jr./Sr. Class Advisor-CHS	750.
Myra Lineberry	Yearbook Advisor-CHS	750.
Margaret Johnson	Honor Society Facilitator-CHS	750.
Delores Wright	Octagon Club-CHS	750.

**Executive Sponsor:** Alvina Jenkins

**B-2 Approval of tuition reimbursement**

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employees listed below to receive tuition reimbursement for the 2015-2016 school year, in the amount of \$3,474.

<b>Name</b>	<b>Number of Credits Submitted</b>	<b>Number of Credit Approved</b>	<b>Requested Amount</b>	<b>Approved Amount</b>
Zachary, Di'Fonzo	6	6	\$3,667.72	\$3,474.00

**Executive Sponsor:** Alvina Jenkins

***PERSONNEL AGENDA ITEM #B-1 and #B-2 WERE APPROVED, BY PETER R. BARSZ, RECEIVER.***



**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$801.75**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period June 1, 2016 through June 30, 2016 in the amount of \$801.75 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Karen DeShullo

**C-2 Approval of the Treasurer's Report/Budget Report**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended June 30, 2016 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Karen DeShullo

**C-3 General Fund Budget: \$3,351,840.83. Approval of payrolls**

RESOLVED, that the payrolls dated in June, 2016 of the various accounts totaling for all accounts the grand sum of \$3,351,840.83, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$3,231,755.86. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$3,231,755.86, of which General Fund payments total \$2,974,446.00, and Food Services Fund payments total \$93,575.82 and Capital Projects Fund payments total \$163,734.04, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the July 21, 2016 Minutes.

**Payable from:** General Fund Budget  
**Executive Sponsor:** Karen DeShullo

**C-4 Approval to renew current agreement with Big Bang, LLC**

RESOLVED, that the Receiver, acting as the Board of School Directors, renew its current agreement with Big Bang, LLC and its subsidiaries for the purposes of providing computer imaging software and support to the Chester Upland School District, for the period from August 29, 2016 and ending on August 29, 2017.

**Payable from:** General Fund Budget  
**Cost:** \$6,422  
**Executive Sponsor:** Joshua Culbertson

**C-5 Approval for payment to Jesse Richardson**

RESOLVED, that the Receiver, acting as the Board of Directors, approves payment at the rate of \$34.12 per hour effective July 1, 2016, not to exceed \$34,122.00 annually, to independent contractor Mr. Jesse Richardson, to perform responsibilities associated with the district's food service program and the national school lunch program for the 2016 – 2017 school year.

**Payable from:** General Fund Budget  
**Cost:** Not to exceed \$34,122  
**Executive Sponsor:** Karen DeShullo

**C-6 Approval to apply for Qualified Zone Academy Bond**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to apply for a Qualified Zone Academy Bond to finance Phase 2 of the High School HVAC project. The bond issue would be for \$6,806,875 in construction cost and \$7,574,939 in total project cost.

**Executive Sponsor:** Karen DeShullo

***BUSINESS AGENDA ITEMS #C-1 THROUGH #C-6 WERE APPROVED BY PETER R. BARSZ, RECEIVER.***

*Before the Receiver adjourned the meeting, William Riley, School Board Treasurer, asked if we are looking into the tax revenues to be made from the new company, Prospect Crozer, since it was out from under the umbrella of a "non-profit." The Receiver answered that yes we are pursuing this. Also, attorney George Dawson said that they will be on the tax rolls shortly.*

There being no further business **Receiver, Peter R. Barsz adjourned** the meeting at 6:27pm.

**CHESTER UPLAND SCHOOL DISTRICT**  
**FINANCIAL RECOVERY RECEIVER**

\_\_\_\_\_  
**Peter R. Barsz**  
**Receiver**

\_\_\_\_\_  
**Date**